

BOROUGH OF RIDGEFIELD

A G E N D A

Work Session, Executive Session and Regular Meeting of the Mayor and Council

Date: September 26, 2011

Open Public Meetings Statement by Mayor Suarez

Work Session: 6:00 P.M. C.T.O.: Adjourn:

- Overpeck Lake Training and Regatta Center
- Discussion on Pay to Play Reform Ordinance

Mayor Suarez – Adjournment into closed Executive Session in accordance with the “Open Public Meetings Act”

Executive Session: 6:30 P.M. C.T.O.: Adjourn:

Public Session: 7:30 P.M. C.T.O.: Adjourn:

Pledge of Allegiance

Citizens Comment on Agenda:

Correspondence:

**ROLL CALL-WORK SESSION**

|              | <b>PRESENT</b> | <b>ABSENT</b> |
|--------------|----------------|---------------|
| Mayor Suarez |                |               |
| Castelli     |                |               |
| Todd         |                |               |
| Vincentz     |                |               |
| Severino     |                |               |
| Acosta       |                |               |
| Jimenez      |                |               |

**ROLL CALL-EXEC. SESSION**

|              | <b>PRESENT</b> | <b>ABSENT</b> |
|--------------|----------------|---------------|
| Mayor Suarez |                |               |
| Castelli     |                |               |
| Todd         |                |               |
| Vincentz     |                |               |
| Severino     |                |               |
| Acosta       |                |               |
| Jimenez      |                |               |

**ROLL CALL-PUBLIC SESSION**

|              | <b>PRESENT</b> | <b>ABSENT</b> |
|--------------|----------------|---------------|
| Mayor Suarez |                |               |
| Castelli     |                |               |
| Todd         |                |               |
| Vincentz     |                |               |
| Severino     |                |               |
| Acosta       |                |               |
| Jimenez      |                |               |

As advertised, hearing will be held on Ordinance No. 2183 entitled, “AN ORDINANCE ACCEPTING KATHLEEN COURT AS A BOROUGH STREET”

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

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As advertised, hearing will be held on Ordinance No. 2184 entitled, "AN ORDINANCE AMENDING ARTICLE XXVI, SPECIALLY ALLOCATED PARKING"

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

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Introduction of Ordinance No. 2185 entitled, "REFUNDING BOND ORDINANCE PROVIDING FOR THE REFUNDING OF CERTAIN GENERAL OBLIGATION BONDS OF THE BOROUGH OF RIDGEFIELD, NEW JERSEY, APPROPRIATING \$3,200,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,200,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF"

First Reading of Ordinance

Roll Call

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Introduction of Ordinance No. 2186 entitled, "PAY TO PLAY REFORM ORDINANCE"

First Reading of Ordinance

Roll Call

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PROPOSED CONSENT AGENDA:

|          |                    |  |
|----------|--------------------|--|
| 285-2011 | Mayor Suarez       | Put the Brakes on Fatalities Day                                       |
| 286-2011 | Councilman Jimenez | Amend Scope of Services-DMR Architects                                 |
| 287-2011 | Councilman Jimenez | Authorize Grant Application with NJDOT-Elm Avenue Roadway Improvements |
| 288-2011 | Councilman Jimenez | Appointment of Purchasing Agent  |
| 289-2011 | Councilman Jimenez | Dedication by Rider-Youth Commission                                   |
| 290-2011 | Councilman Acosta  | Hire DPW Seasonal Employees  |

|          |                     |  |
|----------|---------------------|--|
| 291-2011 | Councilman Jimenez  | Authorize Borough Auditor to Prepare Capital Ordinance     |
| 292-2011 | Councilman Jimenez  | Authorize 2011 Municipal Alliance Grant Application        |
| 293-2011 | Mayor Suarez        | Proclamation-Ambulance Corps. 70 <sup>th</sup> Anniversary |
| 294-2011 | Councilman Jimenez  | Return of Escrow-Block 1103/Lot 19                         |
| 295-2011 | Councilman Jimenez  | Professional Service Agreement-Borough Auditor             |
| 296-2011 | Councilman Acosta   | Engage Remington & Vernick Under LSRP Program              |
| 297-2011 | Councilman Castelli | Sponsorship Banner Program-Willis Field                    |

**COUNCIL VOTE**

|              | YES | NO | ABSTAIN | ABSENT |
|--------------|-----|----|---------|--------|
| Castelli     |     |    |         |        |
| Todd         |     |    |         |        |
| Vincentz     |     |    |         |        |
| Severino     |     |    |         |        |
| Acosta       |     |    |         |        |
| Jimenez      |     |    |         |        |
| Mayor Suarez |     |    |         |        |

RESOLUTIONS:

|          |                    |   |
|----------|--------------------|---|
| 298-2011 | Councilman Jimenez | Authorize Application for Refunding Bond Ordinance to be Filed with Local Finance Board |
| 299-2011 | Councilman Jimenez | Emergency Temporary Appropriation   |
| 300-2011 | Councilman Jimenez | Temporary Capital Budget  |
| 301-2011 | Councilman Jimenez | Warrants  |

COMMENTS BY MAYOR:

**Application for Social Affair Permit:**

Ridgefield Lions Club  
 725 Slocum Avenue  
 March 3, 2012  
 6:30 p.m.-11:30 p.m.

**Application for Raffles License:**

Ridgefield Memorial High School Booster Club  
 Raffle  
 Community Center, 725 Slocum Avenue  
 October 15, 2011 – 7:00-11:00 p.m.

**Coin Toss Request:**

American Legion  
Saturday, October 1, 2011

COMMENTS BY COUNCILMEN:

COMMENTS BY CITIZENS: (All speakers are limited to five minutes maximum per meeting)

Agenda subject to change as a result of matters not known at time of printing with the consent of the Mayor and Council.

Respectfully submitted,

Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Mayor Anthony R. Suarez

BE IT RESOLVED, that the regular public meeting be adjourned, and that the Mayor and Council of the Borough of Ridgefield shall meet in a closed Executive Session following a five minute recess at the termination of this meeting. The purpose of the Executive Session shall be to discuss the following matters:

- \_\_\_\_\_ Personnel matters in various departments of the Borough.
- \_\_\_\_\_ Pending and Potential Litigation
- \_\_\_\_\_ Tax Court Litigation.
- \_\_\_\_\_ Potential real estate transactions in which the Borough may engage.

| COUNCIL VOTE |     |    |         |        |
|--------------|-----|----|---------|--------|
|              | YES | NO | ABSTAIN | ABSENT |
| Castelli     |     |    |         |        |
| Todd         |     |    |         |        |
| Vincentz     |     |    |         |        |
| Severino     |     |    |         |        |
| Acosta       |     |    |         |        |
| Jimenez      |     |    |         |        |
| Mayor Suarez |     |    |         |        |

BE IT FURTHER RESOLVED, that as soon as practicable discussion concerning

- \_\_\_\_\_ Personnel matters
- \_\_\_\_\_ Potential real estate transactions shall be disclosed to the public.
- \_\_\_\_\_ And that discussions with the Borough Attorney concerning litigation shall be disclosed when said litigation is terminated.

Adjournment to Closed Session. The Mayor and Council reserve the right to reconvene into Public Session, if necessary, to take action on Closed Session items.

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Castelli

ORDINANCE NO. 2183

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled

“AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION  
N.J.S.A. 40A:4-53”

introduced on the 12<sup>th</sup> day of September, 2011, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincentz     |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 12, 2011

Presented by Councilman Castelli

ORDINANCE NO. 2183

“AN ORDINANCE ACCEPTING KATHLEEN COURT”

WHEREAS, pursuant to a certain Subdivision Plan, entitled Final Plat, Major Subdivision, Edgewater Avenue Development, Block 2607, Lots 2, 3 and 4 by Hubschman Engineering, dated June 18, 2001, as amended by certain agreements by and between the developer of Block 2607, Lot 1/C0014 (14 Kathleen Court); Block 2607, Lot 1/C0016 (16 Kathleen Court); Block 2607, Lot 2/C0010 (10 Kathleen Court); Block 2607, Lot 2/C0012 (12 Kathleen Court); Block 2607, Lot 3/C006 (6 Kathleen Court); Block 2607, Lot 3/C008 (8 Kathleen Court); Block 2607, Lot 4/C002 (2 Kathleen Court); and Block 2607, Lot 4/C004 (4 Kathleen Court), the developer was to dedicate, and the Borough was to accept, Kathleen Court as a street.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield as follows:

Section I.

1. The Borough hereby accepts Kathleen Court as that street is depicted on a certain subdivision plan entitled “Final Plat, Major Subdivision, Edgewater Avenue Development, Block 2607, Lots 2, 3 and 4 by Hubschman Engineering, dated June 18, 2001” and bearing the approvals of the required public entities.

2. Chapter A-451, Street Acceptances, Improvements and Vacations be and hereby is amended by adding to Section A-451-1 the designation of Kathleen Court, this ordinance number and the date of its adoption.

3. This street acceptance is made subject to the terms and conditions of a certain Second Amendment to Mediation Agreement by the Borough of Ridgefield and Ridgefield JKG Development, LLC and JKG Financing, Inc., the terms of which are incorporated herein.

Section II. Repealer.

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

Section III. Severability.

If any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this Ordinance, and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section IV. This Ordinance shall take effect immediately upon passage and publication according to law.

Approved:

Attest:

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Anthony R. Suarez, Mayor

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Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Castelli

ORDINANCE NO. 2184

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled

“AN ORDINANCE AMENDING ARTICLE II OF CHAPTER 319 OF THE CODE OF THE BOROUGH OF RIDGEFIELD”

introduced on the 12<sup>th</sup> day of September, 2011, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincentz     |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 12, 2011

Presented by Councilman Castelli

ORDINANCE NO. 2184

“AN ORDINANCE AMENDING ARTICLE XXVI, SPECIALLY ALLOCATED PARKING”

BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield as follows:

Section I. Article XXVI, Specially Allocated Parking, of the Borough of Ridgefield, be and hereby is amended as follows:

§375-82, Areas Designated, be and hereby is amended by adding to the existing provisions of said ordinance section a new subsection (b) as follows:

(b) The 11 angled parking spaces lying on the north side of Kathleen Court, are reserved for the exclusive use of the persons who occupy the residences commonly known as Block 2607, Lot 1/C0014 (14 Kathleen Court); Block 2607, Lot 1/C0016 (16 Kathleen Court); Block 2607, Lot 2/C0010 (10 Kathleen Court); Block 2607, Lot 2/C0012 (12 Kathleen Court); Block 2607, Lot 3/C006 (6 Kathleen Court); Block 2607, Lot 3/C008 (8 Kathleen Court); Block 2607, Lot 4/C002 (2 Kathleen Court); and Block 2607, Lot 4/C004 (4 Kathleen Court) and their guests.

Section II. Repealer.

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

Section III. Severability.

If any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this Ordinance, and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section IV. This Ordinance shall take effect immediately upon passage and publication according to law.

Approved:

Attest:

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Anthony R. Suarez, Mayor

Linda M. Prina, Acting Borough Clerk  
BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

ORDINANCE NO. 2185

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled

“REFUNDING BOND ORDINANCE PROVIDING FOR THE REFUNDING OF CERTAIN GENERAL OBLIGATION BONDS OF THE BOROUGH OF RIDGEFIELD, NEW JERSEY, APPROPRIATING \$3,200,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,200,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF”

introduced on the 26<sup>th</sup> day of September, 2011, do now pass a first reading and that said Ordinance be further considered for final passage at a regular meeting to be held on the 24<sup>th</sup> day of October, 2011 at 7:30 PM or as soon thereafter as the matter may be reached at the regular meeting of the Borough Council in the Community Center, 725 Slocum Avenue, in the Borough of Ridgefield, and that at such time and place, all persons interested be given an opportunity to be heard concerning the same, that the Borough Clerk be and she is hereby authorized and directed to publish in The Record, a newspaper circulating in the Borough of Ridgefield said Ordinance according to law, with a notice of its introduction and passage on first reading, and of the time and place when and where said Ordinance will be further considered for final passage.

COUNCIL VOTE

|              | YES | NO | ABSTAIN | ABSENT |
|--------------|-----|----|---------|--------|
| Castelli     |     |    |         |        |
| Todd         |     |    |         |        |
| Vincentz     |     |    |         |        |
| Severino     |     |    |         |        |
| Acosta       |     |    |         |        |
| Jimenez      |     |    |         |        |
| Mayor Suarez |     |    |         |        |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

ORDINANCE NO. 2185

“REFUNDING BOND ORDINANCE PROVIDING FOR THE REFUNDING OF CERTAIN GENERAL OBLIGATION BONDS OF THE BOROUGH OF RIDGEFIELD, NEW JERSEY, APPROPRIATING \$3,200,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,200,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF”

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF RIDGEFIELD, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Borough of Ridgefield, New Jersey (the “Borough”) is hereby authorized to pay an aggregate amount not exceeding \$3,200,000 for the redemption, including redemption premium, of \$2,765,000 principal amount of the Borough’s General Obligation Bonds, Series 2002 issued in the original aggregate principal amount of \$6,200,000, dated August 1, 2002, which bonds are subject to redemption (on or after August 1, 2012) prior to their stated dates of maturity, and which mature on August 1, in each of the years 2013 to 2017 in an aggregate amount of \$2,765,000, inclusive (the “Refunded Bonds”), and in accordance with the provisions of the resolution of the Borough Council of the Borough, duly adopted July 22, 2002 and a copy of which is on file in the office of the Clerk of the Borough.

Section 2. An aggregate amount not exceeding \$86,958.67 for items of expense listed in and permitted under N.J.S.A. 40A:2-51(b) has been included in the aggregate principal amount of refunding bonds authorized herein.

Section 3. In order to finance the cost of the project described in Section 1 hereof, negotiable refunding bonds are hereby authorized to be issued in the principal amount not exceeding \$3,200,000 pursuant to the Local Bond Law.

Section 4. In anticipation of the issuance of the refunding bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. All refunding bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations.

All notes issued hereunder may be renewed from time to time, but all such notes including renewals shall mature and be paid no later than the tenth anniversary of the date of the original notes; provided, however, that no notes shall be renewed beyond the first or any succeeding anniversary date of the original notes unless an amount of such notes, at least equal to the first legally payable installment of the bonds in anticipation of which the notes are issued, determined in accordance with the maturity schedule for the bonds approved by the Local Finance Board, is paid and retired on or before such anniversary date; and provided, further, that the period during which the bond anticipation notes and any renewals thereof and any permanent bonds are outstanding, shall not exceed the period set for the maturity of the bonds by the Local Finance Board.

All notes issued hereunder may be renewed from time to time, but all such notes including renewals shall mature and be paid no later than the tenth anniversary of the date of the original notes; provided, however, that no notes shall be renewed beyond the first or any succeeding anniversary date of the original notes unless an amount of such notes, at least equal to the first legally payable installment of the bonds in anticipation of which the notes are issued, determined in accordance with the maturity schedule for the bonds approved by the Local Finance Board, is paid and retired on or before such anniversary date; and provided, further, that the period during which the bond anticipation notes and any renewals thereof and any permanent bonds are outstanding, shall not exceed the period set for the maturity of the bonds by the Local Finance Board.

The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the debt provided in this refunding bond ordinance by an amount not to exceed \$3,200,000 with a maximum deduction from the debt due to the refunding of the Refunded Bonds (i.e. \$2,765,000). The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law. Upon issuance of the Bonds and determination of the final amount thereof, if less than the \$3,200,000 authorized hereby, an amended Supplemental Debt Statement shall be made and filed, along with any other required filings, and this Council shall, by resolution, approve the cancellation of such amount authorized hereby, which has not been issued.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director of the Division of Local Government

Services and signed by the Chief Financial Officer of the Borough as to the indebtedness to be financed by the issuance of the refunding bonds authorized herein.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 8. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this ordinance as finally adopted.

Approved:

Attest:

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Anthony R. Suarez, Mayor

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Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Mayor Suarez

ORDINANCE NO. 2186

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled

“PAY TO PLAY REFORM ORDINANCE”

introduced on the 26<sup>th</sup> day of September, 2011, do now pass a first reading and that said Ordinance be further considered for final passage at a regular meeting to be held on the 11<sup>th</sup> day of October, 2011 at 7:30 PM or as soon thereafter as the matter may be reached at the regular meeting of the Borough Council in the Community Center, 725 Slocum Avenue, in the Borough of Ridgefield, and that at such time and place, all persons interested be given an opportunity to be heard concerning the same, that the Borough Clerk be and she is hereby authorized and directed to publish in The Record, a newspaper circulating in the Borough of Ridgefield said Ordinance according to law, with a notice of its introduction and passage on first reading, and of the time and place when and where said Ordinance will be further considered for final passage.

COUNCIL VOTE

|              | YES | NO | ABSTAIN | ABSENT |
|--------------|-----|----|---------|--------|
| Castelli     |     |    |         |        |
| Todd         |     |    |         |        |
| Vincentz     |     |    |         |        |
| Severino     |     |    |         |        |
| Acosta       |     |    |         |        |
| Jimenez      |     |    |         |        |
| Mayor Suarez |     |    |         |        |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Mayor Suarez

ORDINANCE NO. 2186

“PAY TO PLAY REFORM ORDINANCE”

WHEREAS, on June 27, 2011 the Mayor and Council of the Borough of Ridgefield adopted a Pay to Play Reform Ordinance; and

WHEREAS, the Mayor and Council wishes to clarify and strengthen the terms and provisions of said Pay to Play Reform Ordinance; and

WHEREAS, the Mayor and Council further wishes to add provisions on a related matter pertaining to contracts awarded to a fair and open process; and

WHEREAS, the Mayor and Council now wishes to adopt the new ordinance which clarifies and strengthens the existing reform ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield as follows:

Section I:

Ordinance No. 2178 adopted on June 27, 2011 be and hereby is repealed in its entirety and replaced with the following:

Section II:

There is hereby established, by and within the Code of the Borough of Ridgefield, a new chapter to be entitled “Pay to Play Reform Ordinance”, and to receive a numbered chapter designation to be selected by the Borough’s Code publisher, and to read as follows:

**§ - 1: Prohibition on awarding public contracts to certain contributors.**

A. To the extent that it is not inconsistent with state or federal law, the Borough of Ridgefield and any of its purchasing agents or departments or instrumentalities of the municipality thereof, as the case may be, shall not enter into any agreement or otherwise contract to procure services from any professional business entity or vendor, including those awarded pursuant to any process including “a fair and open process”, if such professional business entity or vendor has solicited or made any contribution of money, or pledge of a contribution, including in-kind contributions, to (i) a campaign committee of any municipal candidate or holder of

public office having ultimate responsibility for the award of a contract, or (ii) to any Borough of Ridgefield or County party committee, or (iii) to any candidate committee, political action committee (PAC) or continuing political committee (CPC) that engages in, or whose primary purposes is the support of municipal or county elections and/or municipal or county parties in excess of the thresholds specified in subsection (d) within two (2) calendar years immediately preceding the date of the contract or agreement.

B. No professional business entity or vendor who submits a proposal for, enters into negotiations for, or agrees to any contract or agreement (including non-emergency contracts awarded by 40A:11 et. seq. or the “fair and open” process pursuant to 19:44A-20 et. seq.) with the municipality or any departments thereof, for the rendition of professional services or goods and services, as the case may be, shall knowingly solicit or make any contribution of money, pledge of contribution, including in-kind contributions, to (i) any municipal candidate or holder of public office having ultimate responsibility for the award of a contract, or (ii) to any Borough of Ridgefield or county party committee, or (iii) to any candidate committee, PAC or CPC that regularly engages in, or whose primary-purpose is the support of municipal or county elections and/or municipal or county parties, in excess of the thresholds specified in subsection (d), between the time of first communication between the professional business entity or vendor and the municipality regarding a specific professional services agreement or goods and services agreement, as the case may be, and the later of the termination of negotiations or rejection of any proposal, or the completion of the contract or agreement.

C. For purposes of this Article, a “professional business entity” and a “vendor”, seeking a public contract shall mean an individual including the individual’s spouse, if any, and any child living at home, person, firm, corporation, professional corporation, partnership, or organization, or association. The definition of a business entity and vendor includes all principals who own ten percent (10%) or more of the equity in the corporation or business trust, partners, and officers in the aggregate employed by the entity or vendor, as well as any subsidiaries directly controlled by the business entity or vendor. In addition, contributions made by a professional business entity and/or vendor to a joint candidate committee shall be deemed to be allocated equally among the number of candidates represented by the joint candidate committee.

D. Any individual meeting the definition of “professional business entity” and a “vendor”, under this section may annually contribute a maximum of five hundred dollars (\$500) each for any purpose to any candidate for mayor or governing body, or five hundred dollars (\$500) to the Borough of Ridgefield party committee, or five hundred dollars (\$500) to the County party committee or to a PAC or candidate committee or CPC referenced in this Article without violating Subsections A or B of this section. However, any group of individuals meeting the definition of “professional business entity” or “vendor” under this section, including such principals, partners, and officers of the entity or vendor in the aggregate, may not annually contribute for any purpose in excess of two thousand dollars (\$2,000) to all Borough of Ridgefield candidates and office holders with ultimate responsibility for the award of the contract, and all Borough of Ridgefield or County political parties, candidate committee, PAC’s and CPC’s referenced in this Article combined, without violating Subsections A or B of this section.

E. For purposes of this section, the office that is considered to have ultimate responsibility for the award of the contract shall be:

(1) The Borough of Ridgefield Mayor or governing body, if the contract requires approval or appropriation from the Mayor or governing body.

(2) The Mayor of the Borough of Ridgefield, if the contract requires approval of the Mayor, or if a public officer who is responsible for the award of a contract is appointed by the Mayor.

**§ \_\_\_\_ - 2: Contributions made prior to the effective date.**

No contribution of money or any other thing of value, including in-kind contribution, made by a professional business entity or vendor to any Borough of Ridgefield candidate for Mayor or governing body, or Borough of Ridgefield or county party committee, candidate committee, PAC or CPC referenced in this ordinance shall be deemed a violation of this ordinance, nor shall an agreement for property, goods or services, of any kind whatsoever, be disqualified thereby, if that contribution was made by the professional business entity or vendor prior to the effective date of this ordinance. For purposes of applying any of the provisions of this chapter, the effective date of the ordinance is deemed to be June 27, 2011.

**§ \_\_\_\_ -3: Contribution statement by professional business entity.**

A. Prior to awarding any contract or agreement to procure services with any professional business entity and any contract or agreement procure goods and services from a vendor, the Borough of Ridgefield or its purchasing agents and departments, as the case may be, shall receive a sworn statement from the professional business entity or vendor, made under penalty of perjury, that the bidder or offeror has not made a contribution in violation of Section 1 of this Article.

B. The professional business entity and vendor shall have a continuing duty to report any violations of this Article that may occur during the negotiation, proposal process or duration of a contract. The certification required under this section shall be made prior to entry into the contract or agreement with the Borough of Ridgefield, or prior to the provision of services or goods, as the case may be, and shall be in addition to any other certification that may be required by any other provision of law.

**§ \_\_\_\_ -4: Return of excess contributions.**

A professional business entity, vendor, or municipal candidate or office holder, or Borough of Ridgefield or county party committee, candidate committee, PAC or CPC referenced in this Article, may cure a violation of Section 1 of this Article, if, within thirty (30) days after the general election, the professional business entity or vendor notifies the municipality in writing and seeks and receives reimbursement of the contribution from the relevant municipal candidate or office holder, Borough of Ridgefield or county political party, candidate committee, PAC or CPC referenced in this Article.

**§ \_\_\_\_-5: Penalty.**

A. It shall be a breach of the terms of the Borough of Ridgefield professional service agreement or agreement for goods or services for a business entity to (i) make or solicit a contribution in violation of this Article; (ii) knowingly conceal or misrepresent a contribution given or received; (iii) make or solicit contribution through intermediaries for the purpose of concealing or misrepresenting the source of the contribution; (iv) make or solicit any contribution the condition or with the agreement that it will be contributed to a campaign committee of any candidate or holder of the public office of the Borough of Ridgefield; (v) engage or employ a lobbyist or consultant with the intent or understanding that such lobbyist or consultant would make or solicit any contribution, which if made or solicited by the business entity itself, would subject that entity to the restrictions of this Article; (vi) fund contributions made by third parties, including consultants, attorneys, family members, and employees; (vii) engage in any exchange or contributions to circumvent the intent of this Article; or (viii) directly or indirectly, through or by any other person or means, do any act which would subject that entity to the restriction of this Article.

B. Furthermore, any professional business entity who violates Subsection A (ii-viii) shall be disqualified from eligibility for future Borough of Ridgefield contracts for a period of four (4) calendar years from the date of the violation.

**§ \_\_\_\_-6: Notice to business entity.**

The Borough of Ridgefield and any of its purchasing agents or departments or instrumentalities of the municipality shall provide all business entities or vendors seeking to provide services or goods to the Borough a statement describing the requirements of this Article and a statement that compliance with the Article shall be binding upon the parties thereto upon submission of a proposal. Providing the business entity or vendor with a copy of this Article shall satisfy the requirements of this section.

**§ \_\_\_\_-7: Fair and Open Process:** Notwithstanding any other provision in this chapter, the Borough of Ridgefield shall observe state statutes respecting the process for award of certain professional services and other no bid contracts as set forth in the provisions of N.J.S.A. 19:44A-1, et. seq., specifically, provisions as to the requirement that certain contracts be awarded through a fair and open process. In connection with such fair and open process, the Borough shall follow the following guidelines.

**A. General Standards:**

(1) Professional services may be awarded by virtue of a publicly advertised request for proposals (RFP) which will be issued as one document for those appointments which are made on an annual basis, such as, but not limited to, the positions of Borough Attorney, Borough Engineer, Borough Planner, Borough Labor Counsel, Planning Board Attorney, Planning Board Engineer, Zoning Board Attorney, Zoning Board Engineer and such other statutory and/or ordinance and/or resolution-created public positions.

(2) For said positions, no contract shall be awarded unless and until the positions are:

(a) Publicly advertised in newspapers and on the Internet Web site maintained by the Borough at least ten (10) calendar days in advance, which shall be deemed sufficient time to give notice in advance of the solicitation for the contracts;

(b) Awarded under a process that provides for public solicitations of proposals and qualifications including but not limited to the following:

1. Experience and reputation in the field;
2. Knowledge of the subject matter of the services to be provided to the Borough;
3. Knowledge of the Borough, its affairs and operations;
4. Availability to accommodate any required meetings of the Borough;
5. Compensation proposal;
6. Compliance with the minimum qualifications established by the Borough for the position;
7. Other factors determined to be in the best interest of the Borough, including quoted fees, where applicable;
8. The Mayor and Council may eliminate and/or supplement the guidelines contained above when they deem same to be in the best interests of the Borough of Ridgefield.

(c) The ultimate decision to award is decided by the governing body as it deems in its best interests and not subject to appeal.

(d) Awarded and disclosed under criteria established in writing by the Borough of Ridgefield prior to the solicitation of proposals or qualifications as set forth in this Ordinance;

(e) Publicly announced when awarded, and as to those RFPs which prove to be unsuccessful, the Borough Clerk shall retain a copy of same on file for a period of not less than sixty (60) calendar days.

(3) For contracts which arise on an occasional basis, such as appraisals needed for the acquisition of land and/or open space, as well as title searches, surveying, and similar work associated with same; and comparable assignments, such as planning services needed for Master Plan updates, appraisals, special counsel, special project engineer contracts, etc., professional services contracts may be awarded without following the foregoing provisions, so long as:

(a) The anticipated value does not exceed the \$17,500 threshold as set forth above; and

(b) The Purchasing Agent makes every effort to solicit at least two (2) proposals for said work.

**B. Review of RFPs by review committee.** A review committee shall be established by the Mayor consisting of not less than two (2) nor more than three (3) members of the Mayor and Council. The Mayor and Council may also appoint other Borough officials, such as the purchasing agent, to the review committee. The review committee shall evaluate the respective qualifications and/or proposals, taking into consideration the designated qualifications and/or

performances criteria, experience, reputation of vendor, quality of services, quoted fee and other relevant factors in making a recommendation of award to the governing body, and the designated representative of the review committee may, in his or her sole discretion may conduct negotiations with qualified vendors after receipt of proposals, in order to achieve the best possible contract terms and conditions for the Borough and its taxpayers. No contract shall be awarded, however, unless same is authorized by resolution duly adopted in public session by the governing body.

**C. Contributions prohibited during term of contract.** A business entity that has entered into a contract having an anticipated value in excess of \$17,500 with the Borough of Ridgefield, or any agency or instrumentality thereof shall not make such a contribution reportable by the recipient under N.J.S.A. 19:44A-1, et. seq. to any municipal committee of a political party in the Borough of Ridgefield if a member of that political party is serving in an elective public office of the Borough of Ridgefield when the contract is awarded or to any candidate committee of any person serving in an elective public office of the Borough of Ridgefield when the contract is awarded, during the term of that contract, except a contract that is awarded pursuant to a fair and open process, which permits campaign contributions of a reportable nature to any elective public official.

**D. Contribution statement by professional business entity.**

(1) Prior to awarding any contract or agreement to procure services, including banking or insurance coverage services, with any professional business entity, the Borough or any of its purchasing agents or agencies, as the case may be, shall receive a sworn statement from the professional business entity made under penalty of perjury that the bidder or offeror has not made a contribution in violation of this Chapter;

(2) The professional business entity shall have a continuing duty to report any violations of this article that may occur during the negotiation or duration of a contract. The certification required under this subsection shall be made prior to entry into the contract or agreement with the Borough and shall be in addition to any other certifications that may be required by any other provision of law.

**E. Contracts issued without use of the RFP process.**

(1) In circumstances where the Mayor or designee or the governing body determines that the use of the RFP process is not appropriate, such as, but not limited to, contracts with other government agencies, and agreements with public utilities, the Purchasing Agent shall use his/her best efforts to obtain at least two (2) quotations for the work and shall require the contractor to fully comply with the provisions of N.J.S.A. 19:44A-20.27.

(2) No business entity which enters into negotiations for or agrees to enter into any contract or agreement with the Borough of Ridgefield or any department or agency thereof or of its independent authorities for the rendition of professional, banking or insurance coverage services, or any other consulting services, shall solicit or make any contribution of money, or pledge of a contribution, including in-kind contributions, to any Borough of Ridgefield municipal candidate

or holder of the public office having ultimate responsibility for the award of the contract, or campaign committee supporting such candidate or officeholder, or to any Ridgefield Borough party committee, between the time of first communications between that business entity and the Borough regarding a specific professional services agreement and the later of the termination of negotiations or the completion of the contract or agreement. This specifically and only relates to contract dealt with under this specific subsection.

**F. Emergency exceptions.** Notwithstanding the foregoing, the governing body recognizes that the New Jersey Legislature has provided for certain emergencies and further recognizes that the procedure outlined above might not be capable of being achieved in the event of an emergency or other time constraints. Thus, should a situation arise and time does not permit resort to this procedure, and the immediate performance of services is necessary, then an award for same may be made in accordance with the provisions of the Local Public Contracts Law relating to emergency contracts and such rules and regulations as may be promulgated, from time to time, by the governing body with regard to same. No such emergency contracts, however, may be awarded without a resolution establishing a basis for the deviation from the procedures outlined herein.

**§ \_\_\_\_\_-8: Severability:**

A. If any provision of this Article, or the application of any such provision to any person or circumstances, shall be held invalid, the remainder of this Article to the extent it can be given effect or the application of such provision to persons or circumstances other than those to which it is held invalid shall not be affected thereby, and to this extent the provisions of this Article are severable.

Section III: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Section IV: This ordinance shall take effect immediately upon passage and publication according to law.

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Mayor Suarez

RESOLUTION NO. 285-2011

WHEREAS, across the nation, traffic crashes caused 32,788 fatalities in 2010 and are the leading cause of death for young people ages 15 to 34; and

WHEREAS, in New Jersey, 556 individuals lost their lives in traffic crashes in 2010; and

WHEREAS, alcohol-related crashes accounted for 20 percent of the State's traffic fatalities while speed related crashes for 2010 climbed to 35,039 from 23,011 recorded in 2009.

WHEREAS, motorcyclists, bicycle riders and pedestrians face increased risks on New Jersey's roadways, as people opt for alternative modes of transportation; and

WHEREAS, 72 motorcyclists, 13 bicyclists and 141 pedestrians were killed in New Jersey in traffic-related crashes in 2010; and

WHEREAS, safer driving behaviors such as buckling up, every ride; obeying posted speed limits; stopping for pedestrians in crosswalks and using crosswalks when walking; avoiding aggressive driving behaviors; never driving impaired; wearing proper safety gear when riding a motorcycle or bicycle; and, focusing solely on driving by avoiding distractions can dramatically reduce the number of traffic-related injuries and deaths;

NOW, THEREFORE, I, Anthony R. Suarez, Mayor of the Borough of Ridgefield, do hereby proclaim October 10, 2011, Put the Brakes on Fatalities Day, and call upon everyone to put these lifesaving behaviors into practice to improve safety on the roadways in our community and throughout the State.

Approved:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

Attest:

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincentz     |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION NO. 286-2011

WHEREAS, on February 14, 2011 the Borough of Ridgefield awarded a contract to DMR Architects; and

WHEREAS, the Borough now wishes to amend the scope of services of said contract to be provided by DMR Architects; and

WHEREAS, the amendment of the scope of services shall not result in increased fees by the architect to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that the contract awarded to DMR Architects be and hereby is amended to provide further that among the services to be performed by the architect shall be for the architect to conduct due diligence concerning engineering services required under the contract, and for grant writing services in connection with grants to be obtained by the Borough in connection with the work contemplated by the contract.

IT IS FURTHER RESOLVED that the architect be and hereby is further authorized and directed to recommend to the Mayor and Council a person or firm to perform engineering services and a person or firm to perform grant services, in connection with the contract awarded to the architect, which recommendations shall be followed by the Mayor and Council, subject to the Council being satisfied as to the costs and terms of same, that all other statutes and Borough ordinances, including but not limited to Pay To Play statutes and ordinances are satisfied, that there be a certification of the availability of funds, and that an appropriate contract can be reached by and between the Borough and the selected professional.

IT IS FURTHER RESOLVED that DMR Architects shall indicate their assent to the foregoing by having its representative affix their signature to a copy of the within Resolution after its passage by the Mayor and Council.

Approved:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

Attest:

\_\_\_\_\_  
Linda M. Prina, Acting Borough Clerk

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincenz      |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION NO. 287-2011

BE IT RESOLVED that the Mayor and Council of the Borough of Ridgefield formally approves the grant application with the New Jersey Department of Transportation for the Ridgefield Borough: Elm Avenue Roadway Improvements project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA- 2012-Ridgefield Borough-00654 to the New Jersey Department of Transportation on behalf of the Borough of Ridgefield.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Ridgefield and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincentz     |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement by the resolution above.

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

Certified as a true copy of the Resolution adopted by the Council  
On this \_\_\_\_ day of \_\_\_\_\_, 2011

\_\_\_\_\_  
Linda Prina, Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION NO. 288-2011

WHEREAS, the Borough of Ridgefield has officially created by ordinance the position of Purchasing Agent by and within the Borough of Ridgefield; and

WHEREAS, Erik Lenander has served as de facto purchasing agent for the Borough of Ridgefield prior to the adoption of the ordinance; and

WHEREAS, the Borough of Ridgefield wishes to appoint Erik Lenander to the officially created position of Purchasing Agent as established by municipal ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that the Mayor does hereby appoint, with the consent of the Council, Erik Lenander to serve as Purchasing Agent by and within the Borough of Ridgefield for the balance of calendar year 2011.

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincentz     |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION NO. 289-2011

WHEREAS, N.J.S.A. 40A:4-39 provides for the insertion of a “Dedication by Rider” in the Budget of any local unit which dedicates revenues anticipated during the budget year, subject to written prior consent of the Director of the Division of Local Government Services, when the revenue is not subject to reasonably accurate estimate in advance; and

WHEREAS, such dedicated revenues shall be appropriated for the purpose to which said revenue is dedicated by statute or other legal requirements:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield, that funds received for Youth Commission are hereby dedicated and shall be made available for expenditures for the purpose stated above as and when received in cash during the budget year.

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Ridgefield that all revenue received by the Borough of Ridgefield be placed in a specific trust fund and such transfer shall be considered a “Dedication by Rider” to the budget of the local unit, pursuant to N.J.S.A. 40A:4-39 for the sole purpose stated above.

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Ridgefield that two (2) certified copies of the resolution be filed with the Director of Local Government Services.

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincentz     |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Acosta

RESOLUTION NO. 290-2011

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that

STEVEN ZUCKER

be hired as a DPW seasonal employee at the hourly rate of \$10.00 effective September 17, 2011;  
and

DANILO BARQUIN

be hired as a DPW seasonal employee at the hourly rate of \$10.00 effective immediately.

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincenz      |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION 291-2011

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that the Borough Auditor is and hereby authorized to prepare a fully funded Capital Ordinance in the amount of \$45,000.00 to cover the 2011 Sidewalk Repair Program (\$30,000.00) and Improvements to the 9-11 Memorial Path (\$15,000).

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincenz      |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

Approved:

Attest:

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Anthony R. Suarez, Mayor

---

Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION NO. 292-2011

WHEREAS, the Mayor and Council of the Borough of Ridgefield, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the Mayor and Council of the Borough of Ridgefield further recognizes that it is incumbent upon only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Mayor and Council of the Borough of Ridgefield has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Ridgefield recognize the following:

1. The Mayor and Council of the Borough of Ridgefield does hereby authorize submission of an application for the Borough of Ridgefield Municipal Alliance grant for calendar year 2011 in the amount of \$10,356.00.
2. The Mayor and Council of the Borough of Ridgefield acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Approved:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

Attest:

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

| COUNCIL VOTE |     |    |         |        |
|--------------|-----|----|---------|--------|
|              | YES | NO | ABSTAIN | ABSENT |
| Castelli     |     |    |         |        |
| Todd         |     |    |         |        |
| Vincentz     |     |    |         |        |
| Severino     |     |    |         |        |
| Acosta       |     |    |         |        |
| Jimenez      |     |    |         |        |
| Mayor Suarez |     |    |         |        |

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Mayor Suarez

# Proclamation

RESOLUTION NO. 293-2011

WHEREAS, on April 22, 1941 a group of men met to discuss the formation of an ambulance corps, and to elect an executive board; and

WHEREAS, on May 21, 1941, 25 charter members, consisting of Borough employees, policemen, firemen and members of the American Legion (the original sponsor organization) held its first full meeting; and

WHEREAS, the Corps was granted membership in the New Jersey State First Aid Council on June 26, 1941; and

WHEREAS, on December 18, 1941, the Corps was incorporated by the State of New Jersey and sponsorship by the American Legion was relinquished.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Ridgefield, on behalf of itself as the governing body, and all the residents and taxpayers, wish to express their sincere appreciation for 70 years of dedicated and untiring service by the members of the Ridgefield First Aid and Ambulance Corps.

BE IT FURTHER RESOLVED that the Mayor and Council extends its best wishes to the Ridgefield First Aid and Ambulance Corps for continued success in all its future endeavors.

Approved:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

Attest:

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

**COUNCIL VOTE**

|              | YES | NO | ABSTAIN | ABSENT |
|--------------|-----|----|---------|--------|
| Castelli     |     |    |         |        |
| Todd         |     |    |         |        |
| Vincentz     |     |    |         |        |
| Severino     |     |    |         |        |
| Acosta       |     |    |         |        |
| Jimenez      |     |    |         |        |
| Mayor Suarez |     |    |         |        |

BOROUGH OF RIDGEFIELD

Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION NO. 294-2011

WHEREAS, the following applicants have posted legal and engineering fees for development with the Planning Board or Zoning Board of Adjustment;

| <u>Block</u> | <u>Lot</u> | <u>Applicant</u>   |                | <u>Amount</u> |
|--------------|------------|--------------------|----------------|---------------|
| 1103         | 19         | Bruno DiMarzo, LLC | 719 Grand Ave. | \$5,297.85    |

WHEREAS, Borough professionals have determined that all required improvements have been satisfactorily completed and all fees due for services rendered have been received:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that the Borough Treasurer is and hereby authorized to return the balance of escrow monies to the applicant.

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincentz     |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD

Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION NO. 295-2011

WHEREAS, there is a need in the Borough of Ridgefield for Borough Auditor for transition year 2011; and

WHEREAS, the Borough of Ridgefield previously published a Request for Qualifications for the position of Borough Auditor; and

WHEREAS, a duly constituted evaluation committee recommended that Ferraroli, Wielkotz, Cerullo & Cuva, P.A. be awarded the professional services contract to serve as the Borough Auditor for transition year 2011; and

WHEREAS, Ferraroli, Wielkotz, Cerullo & Cuva, P.A. was previously appointed the Borough Auditor to the Borough of Ridgefield for transition year 2011; and

WHEREAS, the Borough now wishes to enter into a professional services agreement with Ferraroli, Wielkotz, Cerullo & Cuva, P.A. as required by law;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield as follows:

1. The Mayor and the Borough Clerk be and hereby are authorized and directed to execute the attached Professional Services Agreement with Ferraroli, Wielkotz, Cerullo & Cuva, P.A. as required by law.

2. This contract is awarded for the following reasons: There is a need for a Borough Auditor within the Borough of Ridgefield for the transition year July 1, 2011 to December 31, 2011. The services to be rendered constitute a professional service as defined by New Jersey law; the Borough did publish a request for qualifications to which the contract recipient responded; and the contract recipient was recommended by the Evaluation Committee of the Mayor and Council to be awarded the professional services agreement as Borough Auditor, and is subject to the certification of the availability of funds as to compliance with applicable pay to play legislation.

3. The firm of Ferraroli, Wielkotz, Cerullo & Cuva, P.A. shall submit a certification as required by the Borough's pay to play law.

4. The within contract has been awarded pursuant to a "fair and open process" pursuant to the provisions of *N.J.S.A. 19:44A-20.4, et. seq.*

5. A notice of this action shall be printed in *The Record*.
6. A copy of this Resolution and a copy of the attached contract shall be made available for public inspection as required by law.

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincentz     |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

CONTRACT FOR PROFESSIONAL SERVICES WITH  
BOROUGH AUDITOR FOR TRANSITION YEAR  
JULY 1, 2011 TO DECEMBER 31, 2011

THIS IS A CONTRACT for professional services made by and between the Borough of Ridgefield, County of Bergen, State of New Jersey, hereinafter called the "BOROUGH", and Ferrarioli, Wielkotz, Cerullo & Cuva, P.A., having offices at 401 Wanaque Avenue, Pompton Lakes, New Jersey, hereinafter called the "BOROUGH AUDITOR".

WHEREAS, the Mayor and Council of the Borough of Ridgefield previously appointed Ferrarioli, Wielkotz, Cerullo & Cuva, P.A. as Borough Auditor for the transition year July 1, 2011 to December 31, 2011; and

WHEREAS, pursuant to law, the Mayor and Council have authorized the Mayor and Borough Clerk to enter into an agreement with the BOROUGH AUDITOR for professional services as Borough Auditor for the transition year July 1, 2011 to December 31, 2011 without competitive bid; and

WHEREAS, it is desirable and appropriate that the parties enter into a formal contract to memorialize the rights, duties and obligations of the parties;

NOW, THEREFORE, IT IS AGREED by and between the parties, in consideration for the mutual promises and covenants contained herein, as follows:

1.     **ENGAGEMENT:** The BOROUGH hereby engages the BOROUGH AUDITOR to serve as BOROUGH AUDITOR for transition year July 1, 2011 to December 31, 2011, or until her/his successor qualifies. The BOROUGH AUDITOR hereby accepts such engagement and agrees to provide the services required under this agreement.
2.     **SCOPE OF SERVICES:** See attached schedule consisting of pages 1 through 6 of certain correspondence dated September 23, 2011 from Ferrarioli, Wielkotz, Cerullo & Cuva, P.A. to the BOROUGH, as attached hereto and incorporated herein.
3.     **PAYMENT FOR SERVICES:** The BOROUGH agrees to pay BOROUGH AUDITOR for services rendered by BOROUGH AUDITOR for services rendered pursuant to this agreement the fees generated at the hourly rates of the personnel of BOROUGH AUDITOR as listed below, with the following estimates of total fees for assignment:

|   |             |
|---|-------------|
| TY Audit  | \$27,500.00 |
| TY Annual Debt Statement and TY<br>Annual Financial Statement (not to exceed) | \$4,500.00  |
| Assistance in Budget Preparation (not to exceed)                              | \$6,200.00  |

All in further accord with the hourly rates and other provisions set forth in the engagement letter of September 23, 2011, which is incorporated herein.

4. **ENGAGING OTHERS:** Nothing in this agreement shall prohibit the BOROUGH from engaging other auditors for specific matters if in the opinion of the Mayor and Council such is necessary.
5. **FAIR AND OPEN PROCESS:** This contract is awarded pursuant to a fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.5, et. seq.
6. **INCORPORATION OF CERTAIN PROVISIONS:**
  - A. The parties to this agreement agree to incorporate into same the mandatory language of subsection 3.4(a) of the Regulations promulgated by the Department of the Treasury, pursuant to P.L. 1975, c.127, as amended and supplemented from time to time, and the BOROUGH AUDITOR agrees to fully comply with the terms, provisions and obligations of said regulation, provided that said subsection shall be applied subject to the terms of subsection 3.4(d) of said regulations.
  - B. The parties to this agreement agree to incorporate into same the mandatory language of section 5.3 of the Regulations promulgated by the Department of the Treasury pursuant to P.L. 1975, c.127, as amended and supplemented from time to time and the BOROUGH AUDITOR agrees to comply fully with the terms, provisions and obligations of said regulation.
7. **RIGHT TO RESCIND:** The award of this contract is subject to the BOROUGH'S right to rescind same within thirty (30) days of its issuance should the Mayor and Council determine that the BOROUGH AUDITOR'S services are not performed satisfactorily in accordance with this contract.
8. **COUNTERPARTS:** The parties agree that this contract may be signed in separate counterparts, the effect of which will be the same as if one original were signed by both parties.

**[SIGNATURES ON FOLLOWING PAGE]**

IN WITNESS WHEREOF, the parties have set their hands and seals on the day and year affixed next to their respective signatures.

DATE:

BOROUGH OF RIDGEFIELD

ATTEST:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

FERRAIOLI, WEILKOTZ, CERULLO &  
CUVA, P.A.

WITNESS:

DATE:

By: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Ferraioli, Wielkotz, Cerullo & Cuva, P.A.**

Charles J. Ferraioli, Jr., MBA, CPA, RMA  
Steven D. Wielkotz, CPA, RMA  
James J. Cerullo, CPA, RMA  
Paul J. Cuva, CPA, RMA  
Thomas M. Ferry, CPA, RMA

Certified Public Accountants  
401 Wanaque Avenue  
Pompton Lakes, New Jersey 07442  
973-835-7900  
Fax 973-835-6631

Newton Office  
100B Main Street  
Newton, N.J. 07860  
973-579-3212  
Fax 973-579-7128

September 23, 2011

Honorable Members of the Borough Council  
Borough of Ridgefield  
604 Broad Avenue  
Ridgefield, NJ 07657

We are pleased to confirm our understanding of the services we are to provide for the Borough of Ridgefield for the six month period ending December 31, 2011. We will audit the financial statements of the Borough of Ridgefield as of and for the six month period ending December 31, 2011. We understand that the financial statements will be presented in accordance with the accounting principles or practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Also, the document we submit to you will include the additional information as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey that will be subjected to the auditing procedures applied in our audit of the financial statements.

**Audit Objectives**

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with the accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the financial statements taken as a whole. The objective also includes reporting on:

- Internal control related to the financial statements and compliance with the provisions of applicable laws, regulations, and grants, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- If applicable, internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and N.J. OMB circular 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*.

**FWCC**

September 23, 2011  
Page 2.

The reports on internal control and compliance will each include a statement that the report is intended for the information and use of the governing body, management, the Division of Local Government Services, Department of Community Affairs, State of New Jersey, federal and state awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with U.S. generally accepted auditing standards; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; audit requirements and accounting practices as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; if applicable, the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133 and N.J. OMB Circular 04-04, and will include tests of accounting records, a determination of major program(s) in accordance with Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or, if applicable, the Single Audit compliance opinion is other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

#### **Management Responsibilities**

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the various funds and account groups of the Borough of Ridgefield, and the respective changes in financial position in conformity with accounting practices prescribed or permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and, if applicable, for federal and state award programs compliance with applicable laws and regulations and the provisions of contracts and grant agreements. Management is responsible for the financial statements and all accompanying information as well as all representations contained therein.

You are responsible for management decisions and functions. As part of the audit, we will prepare a draft of your financial statements, schedule of expenditures of federal awards, and related notes. In accordance with *Government Auditing Standards*, you will be required to review and approve those financial statements prior to their issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements. In addition, we will prepare the general ledger trial balance for use during our audit. Our preparation of the trial balance will be limited to formatting information in the Borough of Ridgefield's general ledger into a working trial balance. Further, you are required to designate a qualified management-level individual to be responsible and accountable for overseeing our services.

Management is responsible for making all financial records and related information available to us, including identifying significant vendor relationships in which the vendor has the responsibility for program compliance and for the accuracy and completeness of that information. Management's responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

**FWCC**

September 23, 2011  
Page 3.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report. Additionally, if applicable, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review when we commence the audit.

Management is responsible for establishment and maintenance of a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, and the timing and format related thereto.

#### **Audit Procedures - General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. If applicable, we will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

**FWCC**

September 23, 2011  
Page 4.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

#### **Audit Procedures - Internal Controls**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

If applicable, as required by OMB Circular A-133 and N.J. OMB Circular 04-04, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133 and N.J. OMB Circular 04-04.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under professional standards, *Government Auditing Standards*, and, if applicable, OMB Circular A-133.

#### **Audit Procedures - Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Borough of Ridgefield's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

**FWCC**

If applicable, OMB Circular A-133 and N.J. OMB Circular 04-04 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Circular A-133 Compliance Supplement* and *N.J. OMB Circular 04-04* for the types of compliance requirements that could have a direct and material effect on each of Borough of Ridgefield's major programs. The purpose of those procedures will be to express an opinion on Borough of Ridgefield's compliance with requirements applicable to major programs in our report on compliance issued pursuant to OMB Circular A-133 and N.J. OMB Circular 04-04.

#### **Audit Administration, Fees, and Other**

We understand that your employees will prepare all cash reconciliations, accounts receivable, and accounts payable schedules we request and will assist our personnel in locating records selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections and sign the Data Collection Form (if applicable) that summarizes our audit findings. We will provide copies of our reports to the Borough of Ridgefield. The Data Collection Form (if applicable) and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The workpapers for this engagement are the property of Ferraioli, Wielkocz, Cerullo & Cuva, P.A. and constitute confidential information. However, we may be requested to make certain workpapers available to the Division of Local Government Services, Department of Community Affairs, State of New Jersey and any other agencies, pursuant to authority given to it by law or regulation. If requested, access to such workpapers will be provided under the supervision of Ferraioli, Wielkocz, Cerullo & Cuva, P.A. personnel. Furthermore, upon request, we may provide photocopies of selected workpapers to the Division of Local Government Services, Department of Community Affairs, State of New Jersey and any other agencies. The Division of Local Government Services, Department of Community Affairs, State of New Jersey and any other agencies may intend, or decide, to distribute the photocopies or information contained therein to others, including other governmental agencies.

The workpapers for this engagement will be retained for a minimum of three years after the date the auditors' report is issued or for any additional period requested by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and any other agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the workpapers.

Our fees for this examination including sign off on the preparation of the official budget document are based upon the level of work hours expected to be used during the completion of these tasks. However, circumstances might be encountered or the scope of work increased, which would cause us to modify the following estimates. We will endeavor to notify you of any such circumstances as they are assessed.

**FWCC**

Assuming we do not encounter extraordinary problems, we agree to perform the foregoing services for the following fees:

|  |              |
|--|--------------|
| Examination of Financial Statements<br>(including Federal and State Grants, Trust Funds and Capital Funds) | \$27,500     |
| Assistance in Preparation of Annual Financial Statement<br>and Annual Debt Statement (not to exceed)       | 4,500        |
| Assistance in Preparation of Budget (not to exceed)  | <u>6,200</u> |

Attendance at budget meetings are included in the aforementioned fees.

Any additional services, budget meetings would be at our regular government hourly rates as follows:

|                |                   |
|----------------|-------------------|
| Partner        | \$140.00-\$175.00 |
| Manager        | 100.00-135.00     |
| Senior         | 80.00-95.00       |
| Staff          | 60.00-75.00       |
| Administrative | 55.00             |

Our fees for assistance in preparation of official statements will be \$22,000 for bond sales and \$10,500 for note sales. Our fees for preparing Secondary Market Disclosure documents will be \$3,500 and our fees to review the Length of Services Awards Program (LOSAP) will be \$3,750.

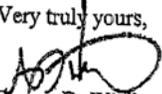
Accordingly we will submit requests for partial payments as the work progresses.

*Government Auditing Standards* require that we provide you with a copy of our most recent Quality Control Review Report. Our latest Peer Review Report accompanies this letter.

We are pleased to have this opportunity to serve you.

If this letter directly expresses your understanding, please sign the enclosed copy where indicated and return it to us.

Very truly yours,

  
Steven D. Wielkocz, C.P.A.  
Registered Municipal Accountant

SDW:ms

Approved By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Acosta

RESOLUTION NO. 296-2011

WHEREAS, the Borough has previously experienced leaking underground storage tanks at its public works facility on Church Street; and

WHEREAS, the Borough was issued penalties because of violations in connection with the leaking underground storage tanks; and

WHEREAS, the Borough has previously appealed the penalty assessment and the case is presently pending; and

WHEREAS, the DEP is encouraging parties to enter the LSRP Program rather than have the DEP conduct oversight of the remediation; and

WHEREAS, the DEP has indicated to the Borough Attorney that it will consider compromising the outstanding penalty if the Borough were to enter the LSRP Program; and

WHEREAS, the Borough previously considered a proposal from AccuTech Environmental Services, Inc., the company that is presently performing water monitoring; and

WHEREAS, the Borough subsequently received a proposal from the Planning Board engineering firm, Remington & Vernick Engineers more favorable than the AccuTech proposal; and

WHEREAS, it is in the best interests of the Borough of Ridgefield that Remington & Vernick Engineers be engaged under the LSRP Program and to continue to perform water monitoring as contained in the attached Contract; and

WHEREAS, this contract is below the bid threshold as enhanced under the law by the Borough's having a certified purchasing agent;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield as follows:

1. Remington & Vernick Engineers be and hereby is engaged to serve as LSRP and also to conduct water sampling and monitoring under the proposal set forth in the contract which is attached hereto subject to the certification of the availability of funds and certification as to compliance with applicable pay to play legislation.

2. The Mayor and the Borough Clerk be and hereby are authorized and directed to execute the attached contract with Remington & Vernick Engineers, subject to the certification of the availability of funds and certification as to compliance with applicable pay to play legislation.

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincentz     |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

## CONTRACT

This is a contract made and entered into this            day of September 2011 by and between            Remington & Vernick Engineers, with its offices located at 232 Kings Highway East, Haddonfield, New Jersey, (hereinafter referred to as "**CONTRACTOR**"), and the Borough of Ridgefield, a municipal corporation, organized and existing under the laws of the State of New Jersey, with offices located at 604 Broad Avenue, Borough of Ridgefield, State of New Jersey (hereinafter referred to as "**BOROUGH**").

### RECITALS

WHEREAS, the BOROUGH has a need for environmental services to be performed at its Department of Public Works facility; and

WHEREAS, the CONTRACTOR has submitted a proposal by letter dated September 13, 2011 attached hereto as EXHIBIT A; and

WHEREAS, the BOROUGH wishes to award a contract to the CONTRACTOR for environmental services at its Department of Works facility; and

WHEREAS, the amount of the contract is below the bid threshold;

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1.     SCOPE OF WORK: The CONTRACTOR agrees to provide all labor, tools, equipment and materials to undertake and complete the services described in the RFP attached as EXHIBIT A and in their proposal attached as EXHIBIT B, which are incorporated herein.

2. PAYMENT TO CONTRACTOR: The CONTRACTOR shall be paid in conformity with the proposal set forth in EXHIBIT B. The CONTRACTOR shall submit periodic vouchers following the completion of various phases of the work set forth therein for payment by the BOROUGH to the CONTRACTOR.

3. INSURANCE: The CONTRACTOR, prior to commencing work, shall provide at its own expense, the following insurance to the BOROUGH together with evidence of such insurance as stated below. Ninety (90) days prior to cancellation or material change or notice of non-renewal of the policies, the CONTRACTOR shall give notice to the BOROUGH, by registered mail, return receipt requested, for all of the following stated insurance policies. The Certificate of Insurance shall state:

"Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will mail ninety (90) days written notice to the certificate holder named to the left."

All notices shall name the CONTRACTOR and identify the Agreement. All policies with the exception of workers' compensation shall be endorsed naming the BOROUGH as additional insured. All policies shall require that the insured will pay all defense claims and any judgments entered therein. It is expected that all policies will be issued on an "occurrence" basis. The BOROUGH may waive or modify any requirement stated herein if the BOROUGH, in its sole judgment and discretion, deems it would be in its best interest to do so.

All work done under the terms of this contract shall conform to the requirements of any applicable local, state or federal codes, laws or agencies. The contractor's attention is directed to the Occupational Safety and Health Act (OSHA). All work shall conform to the requirements of

current OSHA standards. If there is a conflict between the method of work specified and the applicable OSHA standard, the OSHA regulation shall prevail. Anything not specifically mentioned in these specifications, but usual in work of this character, must be done by the CONTRACTOR as if it were written herein. All safety violations shall be corrected immediately upon receipt of notice of violation.

The CONTRACTOR shall be licensed in the State of New Jersey and shall conform to all safety requirements as outline in local, state and federal laws. The CONTRACTOR shall supply copy of New Jersey State Journeyman's Certificate for each employee who will work on BOROUGH Facilities. All personnel shall at all times wear approved protective clothing, safety vests and any other equipment required to meet current OSHA standards. They will obey all traffic and safety rules and regulations and shall not create any hazardous conditions within their operation.

A. Workers' Compensation

The CONTRACTOR shall obtain Standard Workers' Compensation Insurance indemnifying the CONTRACTOR against any loss arising from liability or injuries sustained by any and all agents, servants or employees of the CONTRACTOR who shall be entitled to compensation under the Workers' Compensation Law of the State of New Jersey. If the CONTRACTOR is incorporated outside the State of New Jersey, the said policy must include the "Other States Endorsement."

B. General Liability

The CONTRACTOR shall obtain General Liability Insurance on an "occurrence" form with a one million dollar (\$1,000,000.00) combined single limit of liability per occurrence and a three million dollar (\$3,000,000.00)

annual aggregate. The policy will include the ISO Simplified Occurrence Form, the policy will contain no endorsements that would limit or eliminate the coverage provided by the ISO version and will include ISO Form CG-25-03-03-97 Amendment - Aggregate Limits of Insurance (per project).

C. Automobile Liability

The CONTRACTOR shall obtain Automobile Liability Insurance with a minimum combined limit of liability of one million dollars (\$1,000,000.00) per accident. Said policy must include coverage for owned, non-owned and hired autos.

D. Umbrella / Excess Liability

Excess or Umbrella Liability Policy (to respond in excess of the commercial general liability, employer's liability and commercial automobile liability policies) at the limit of \$5,000,000.00 combined single limits per occurrence.

E. Policy Changes

If at any time, any of the foregoing policies shall be or become unsatisfactory to the BOROUGH, as to form or substance, or if a company issuing any such policy shall be or become unsatisfactory to the BOROUGH, the CONTRACTOR shall, upon notice to that effect from the BOROUGH, within ninety (90) days obtain a new policy, submit the same to the BOROUGH for approval and submit a Certificate thereof as hereinabove provided. Upon failure of the CONTRACTOR to furnish, deliver and maintain such insurance as above provided, this Agreement, at the election of the BOROUGH, may be forthwith declared suspended, discontinued or terminated. Failure of the CONTRACTOR to take out and/or maintain or the taking out and/or maintenance of any required insurance, shall not relieve the

CONTRACTOR of any liability under the Agreement. All policies required above shall contain a ninety (90) day notice of cancellation and/or non-renewal and shall require the insured to notify the BOROUGH of its intent to either cancel or not to renew immediately.

F. Insurance Companies

The CONTRACTOR shall use an Insurance Company(ies) that has (have) an A.M. Best Rating of at least "A"X.

The BOROUGH, at its sole judgment and discretion, if it considers it appropriate to do so, may allow the CONTRACTOR to utilize and insure with a rating less than "A"X. All such requests must be forwarded to the BOROUGH for its review and approval. The CONTRACTOR shall use an insurance company(ies) that is (that are) authorized to underwrite insurance risks for the specific line(s) of coverage by the Department of Banking and Insurance of the State of New Jersey.

G. Hold Harmless Provision

Contractual Liability Insurance: The CONTRACTOR shall indemnify, defend, and hold harmless the BOROUGH, its consultants, its officers, agents, contractors, subcontractors, servants and employees, from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses, including attorney's fees, because of bodily injury, sickness, disease or death, sustained by any person or persons or injury or damages to, or destruction of, any property directly or indirectly arising out of, relating to, or in connection with the work, whether or not due or claimed to be due, in whole or in part, to the active, passive or

concurrent negligence or fault of the CONTRACTOR, its officers, agents, servants, or employees and/or any other person or persons and whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false, or fraudulent. The CONTRACTOR shall furnish evidence to the BOROUGH that with respect to accomplishing the work in the Agreement, it carries said Contractual Liability Insurance in the amounts specified in Paragraph B above.

4. INDEMNIFICATION: The CONTRACTOR shall indemnify and save the BOROUGH harmless from and against any and all claims, demands, actions, damages, losses, costs, fines, penalties, expenses and liability of every kind, name and nature, including all reasonable expenses incurred by the BOROUGH, which may result or arise, directly or indirectly from or by reason of the performance of the contract or from any act or omission by the CONTRACTOR, its agents, servants, employees or Subcontractors and which shall result in any loss of life or property or injury or damage to persons or property, in accordance herewith as well as in accordance with the provision of the Performance Bond.

All policies of insurance shall be written by companies authorized to do business in the State of New Jersey. All policies shall be renewed no later than ten (10) days prior to expiration and evidence of such renewal, whether in the form of Certificates, policies or copies of policies, shall be forthwith submitted to the Borough Clerk, together with proof of payment of premium.

The CONTRACTOR shall pay all social security, unemployment, disability and other taxes required by State or Federal Law and shall furnish proof thereof to the Borough of Ridgefield, if and when required.

5. ASSIGNMENT OF CONTRACT: There shall be no assignment or subletting of the Contract or any part thereof or of any money due to become due thereon without the consent of the Mayor and Council of the Borough of Ridgefield, expressed by Resolution.

6. BANKRUPTCY OR INSOLVENCY: It is further understood and agreed that should the CONTRACTOR be declared insolvent or bankrupt at any time during the performance of the Contract, either by virtue of any State or Federal Laws, that such adjudication shall in no way terminate the liability of the CONTRACTOR under this Contract insofar as the liability of the surety company under its bond is concerned; the said surety company shall continue liability to the BOROUGH under the bond furnished as though said CONTRACTOR had not been adjudicated insolvent or bankrupt; and such adjudication of insolvency or bankruptcy may be construed by the BOROUGH as default of the CONTRACTOR.

7. DEFAULT: In the event that the CONTRACTOR shall perform the Contract in an unsatisfactory manner, the Mayor and Council may declare the bidder to be in default of these specifications and his Contract. Such declaration of default, however, shall not be made until the bidder shall have been given a hearing by the Superintendent of Public Works or by the entire Mayor and Council. In the event that a default shall be declared by the Superintendent of Public Works or the entire Mayor and Council, the Mayor and Council shall have the option of engaging another person or persons to complete said Contract in accordance with the manner prescribed by law. In such event, the CONTRACTOR and the surety, upon his performance bond, shall be liable to the BOROUGH for the difference between the cost of completing such Contract and the amount payable to the new bidder for the remaining time he has to perform the Contract in accordance with the within specifications.

8. EXTRA WORK: Extra work not contemplated by the Contract shall not be performed, nor shall other material be furnished unless on written order of the BOROUGH.

9. CONFORMITY TO LAWS AND ORDINANCES: The work done in the performance of the contract shall be conducted and managed in all cases in conformity with the laws of the State of New Jersey, the Ordinances of the Borough of Ridgefield and of any other municipality and the lawful regulations of any State or local health authorities having jurisdiction.

The bidder represents that he is recognized as being qualified in the performance of the work , supplying of goods and/or services as called for in the specifications above and shall, upon request, furnish evidence that he is prepared to comply with all state, municipal and local laws, conditions, ordinances, regulations and other matters affecting the project.

10. PAYMENTS: All work is to be authorized by a Purchase Order and payment shall be by Voucher to include all required invoices. The CONTRACTOR shall be entitled to no additional compensation beyond the amount specified on the Purchase Order.

IN WITNESS WHEREOF the parties have set their hands and seals on the dates indicated next to their respective signatures.

| DATE  | ATTEST                                       | BOROUGH OF RIDGEFIELD                |
|-------|--|--------------------------------------|
| _____ | _____<br>Linda Prina<br>Acting Borough Clerk | By: _____<br>Mayor Anthony R. Suarez |

|       |       |   |
|-------|-------|---|
| _____ | _____ | REMINGTON & VERNICK<br>ENGINEERS                                    |
|       |       | By: _____<br>Richard G. Arango, PE, CME<br>Executive Vice President |

# REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, Pre  
CRAIG F. REMINGTON, PLS, PP, Vice Pres.

EXECUTIVE VICE PRESIDENTS  
Michael D. Vena, PE, PP, CME (deceased 2006)  
Edward J. Walberg, PE, PP, CME  
Thomas F. Beach, PE, CME  
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS  
CORPORATE SECRETARY  
Bridget A. Blubaugh, BA, MPA

SENIOR ASSOCIATES  
John J. Cantwell, PE, PP, CME  
Alain Dittenhofer, PE, PP, CME  
Frank J. Seney, Jr., PE, PP, CME  
Terence Vogt, PE, PP, CME  
Dennis K. Yoder, PE, PP, CME, LEED  
Christopher E. Adamson, PLS, AET  
Kirk Wendell Bibbs, PE, CME  
Mason DeBlasio, PE, PP, CME  
Leonard A. Falola, PE, CME  
Christopher J. Fazio, PE, CME  
Herbert C. Resler, PE, CME  
Gregory J. Sullivan, PE, PP, CME  
Richard B. Czekanski, PE, CME, LICEE

Remington & Vernick Engineers  
732 Kings Highway East  
Ridgefield, NJ 08033  
(954) 795-9595  
(954) 795-1882 (fax)

Remington, Vernick  
& Vana Engineers  
9 Alton Street  
Tom River, NJ 08753  
(732) 286-9220  
(732) 505-8416 (fax)

3 Jerome Boulevard, Suite 300-400  
Old Bridge, NJ 08857  
(732) 955-8000  
(732) 991-2815 (fax)

Remington, Vernick  
& Walberg Engineers  
745 North Main Street  
Deerfield, NJ 08232  
(609) 645-7110  
(609) 645-7076 (fax)

3007 New Jersey Avenue  
Woodbridge City, NJ 08260  
(609) 522-5150  
(609) 522-5313 (fax)

Remington, Vernick  
& Beach Engineers  
522 Fayette Street  
Conshohocken, PA 19428  
(610) 940-1050  
(610) 940-1161 (fax)

501C East Trindle Road, Suite 203  
Mechanicsburg, PA 17050  
(717) 766-1775  
(717) 766-0232 (fax)

U.S. Steel Tower  
600 Grant Street, Suite 1251  
Pittsburgh, PA 15219  
(412) 263-2200  
(412) 263-2210 (fax)

Bank Office Plaza, Bellevue Building  
224 Chapman Road, Suite 105  
Dover, DE 19702  
(302) 266-0212  
(302) 266-6208 (fax)

Remington, Vernick  
& Arango Engineers  
The Residential Center  
Lincoln Building, Suite 600  
101 Route 130  
Crina, NJ 08077  
(360) 303-1245  
(360) 303-1249 (fax)

500 Johnson Avenue, 3rd Floor  
Spartanburg, NJ 07094  
(911) 624-2137  
(911) 624-2136 (fax)

September 13, 2011

**Borough of Ridgefield**  
*Stephen Pellino, Borough Attorney*  
604 Broad Avenue  
Ridgefield, NJ 07657

**Subj: Proposal to Provide Professional Environmental Services**  
**Former Ridgefield Dept. of Public Works Site, 515 Church Street**  
**NJDEP Case # 90-02-15-1449**

Dear Mr. Pellino:

**R**EMINGTON, VERNICK & ARANGO ENGINEERS is pleased to submit this proposal to provide environmental services for the above-referenced site. We understand there is a New Jersey Dept. of Environmental Protection (NJDEP) case associated with the former Ridgefield Borough Dept. of Public Works facility. The groundwater apparently was contaminated by a discharge of leaded gasoline and a total of five (5) monitoring wells have been installed at the site to monitor the contamination.

The groundwater at the site has been subjected to active remediation and residual groundwater contamination remains at the site. It is our understanding that the residual contamination is likely naturally attenuating and a Natural Attenuation Groundwater Remedial Action is appropriate for the site. This will require the establishment of a Classification Exception Area (CEA). Our proposal assumes adequate groundwater testing has been performed previously (with the addition of the proposed four (4) rounds of testing), which will provide us with sufficient data to establish the CEA and Natural Attenuation proposal. All work will be performed in accordance with NJAC 7:26E and the NJDEP Field Sampling Procedures Manual (August 2005). We propose to perform this work as a Licensed Site Remediation Professional (LSRP) with the goal of issuing a Response Action Outcome (RAO) for the site.

Here we would like to detail the services that will be performed as the site LSRP. The associated costs to support Ridgefield Borough under this contract are broken down for your review.

*Earning Our Reputation Every Day Since 1901*  
www.rve.com

### **SCOPE OF SERVICES**

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1. Perform appropriate Project Management including file review, site inspection, coordination with subcontractors, Borough and DEP, meetings, correspondence, etc. This includes preparation of the necessary forms related to Retention of Paul Kenny as the LSRP of Record for this project, Public Notification and if required, Receptor Evaluation forms.
2. Perform four (4) quarterly rounds of groundwater sampling and testing (October 2011, January 2012, April 2012 and July 2012). During each round five (5) wells will be sampled and analyzed (by an NJDEP certified laboratory) for benzene, toluene, ethylbenzene, xylenes (BTEX), methyl-tertiary butyl ether (MTBE), tertiary butyl alcohol (TBA) and lead. Appropriate field and trip blanks will be collected for quality assurance and quality control purposes. Upon completion of the four (4) rounds of testing Remington Vernick & Arango will prepare a Remedial Action Report summarizing the results of the investigation and remediation to date, presenting the groundwater flow direction, presenting the results of the latest round of testing and will present a Natural Attenuation Proposal, including a Classification Exception Area.
3. We will prepare the appropriate Remedial Action Permit-Groundwater for the CEA and Natural Attenuation Proposal for submittal to the NJDEP. This task will include the preparation and submittal of notification documents to the appropriate entities.
4. Upon successful completion of the groundwater monitoring, we shall prepare a Response Action Outcome (RAO) for the site.

### **COST OF SERVICES**

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|   |                    |
|---|--------------------|
| Project Management  | \$3,000.00         |
| Sampling & Testing (4 rounds) Engineering Oversight                                 | 3,000.00           |
| Sampling 4 at \$600/round   | 2,400.00           |
| Testing VOC+10  |                    |
| Testing BTEX, MTBE, TBA and lead<br>(5 wells) + blanks at \$125/sample for 4 rounds | 3,500.00           |
| Remedial Action Report  | 4,800.00           |
| Response Action Outcome (RAO)   | <u>1,500.00</u>    |
| <b>Total</b>  | <b>\$18,200.00</b> |

*PLEASE NOTE:* The above proposal does not include any NJDEP fees. We assume we will be provided with the historic investigation and remediation reports for this site. Furthermore, our RAO will be for a single area of concern only and not a full site RAO. The above scope of work assumes the NJDEP accepts the previously submitted Remedial Action Workplan and the obtained data is sufficient for NJDEP approval. We understand there may be an outstanding issue regarding the soil at the site, i.e., that soil contamination may remain at the site. If this is the case, our proposal excludes any investigation or remediation work for the soil and we will be unable to prepare a RAO until this issue is addressed. We assume we will be provided with the permits and well survey data, and that well purging liquids may be discharged to the ground.

We trust the information provided meets your requirements for this project. Should you have any questions or require additional information, please do not hesitate to contact our Secaucus office or Paul Kenny in our Secaucus office at (201) 624-2137 x1073.

Sincerely,  
**REMINGTON, VERNICK & ARANGO ENGINEERS**

By   
Richard G. Arango, PE, CME  
*Executive Vice President*

cc: Russell Castelli, Council President  
L. Faiola  
P. Kenny

# Paul Kenny, CME, LSRP

## Environmental Engineer

---

Mr. Kenny provides environmental site assessment, geotechnical engineering, and permitting services. He was one of the first engineers in New Jersey to receive the LSRP Certification and has ample experience supporting numerous LSRP-directed projects. He is also responsible for soil and groundwater sampling and investigations, feasibility studies, and underground storage tank (UST) removal and replacement. His experience includes: Phase I, II and III Environmental Site Assessments; preliminary assessment/site investigations (PA/SI), remedial investigations, UST management; compliance studies; soil, chemical testing; soil and groundwater remediation; and compliance with NJDEP, PADEP and DENREC regulations.

### Work History

1994 to Present  
Remington & Vernick Engineers and Affiliates

1992 to 1994  
Lippincott, Jacobs & Gouda

1988 to 1991  
Gannett Fleming

### Education

M.S., Civil Engineering, Widener University, 1995  
B.S., Civil Engineering, Lehigh University, 1988

### Certifications/Registrations

Certified Municipal Engineer – NJ  
Licensed Site Remediation Professional (LSRP)  
NJDEP Subsurface Evaluator  
40-Hour Occupational Safety and Health Administration (OSHA) Hazardous Materials Certification  
Unregulated Heating Oil Tank Program (UHOT) Certification

### Representative Project Experience

#### LSRP Environmental Engineering Project Experience

**Burlington Mart LSRP Services, City of Burlington, NJ** – Provided engineering services to prepare and submit the HDSRF Grant Application to the NJDEP to conduct a remedial investigation of the parcel. The City of Burlington was awarded a \$280,000 Hazardous Discharge Site Remediation Fund (HDSRF) Grant from the New Jersey Department of Environmental Protection (NJDEP) for the Burlington Mart Project. As the centerpiece of a multi-lot redevelopment effort, funding will be used towards investigating and remediating the former manufacturing plant in need of cleanup located at the former Burlington Mart property on Salem Road. Subsequent to the submission of the application, the State passed the Site Remediation Reform Act (SRRA). The SRRA requires all HDSRF work to be conducted by a Licensed Site Remediation Professional (LSRP). As the first LSRP-directed HDSRF study, the Burlington Mart Project will serve as the precedent in carrying out future studies under the HDSRF Program.

**Vehicle Maintenance Facility Remediation LSRP Project, Passaic Valley Sewerage Commission, NJ** – Currently providing environmental engineering services for the Vehicle Maintenance Facility Remediation Project. There are three general areas of concern at the site requiring additional environmental work. Two of the areas are limited to the completion of Declaration of Environmental Restrictions (DER), also known as Deed Notices, to address soil contamination related to either the former underground storage tank (UST) fields or to historic fill at the site. The third Area of Concern (AOC) requires an additional investigation to determine the limits and impacts of the contamination and the preparation of a plan to remediate the contamination. All work will be performed in accordance with NJAC 7:26E, the Technical Requirements for Site Remediation.

**Public Works Garage LSRP Services, Town of West New York, NJ** -- Retained by the Town of West New York to provide professional environmental engineering services. The goal is to obtain a Response Action Outcome or No Further Action determination (or equivalent) for the contamination present at their Public Works Garage located at 6201-6215 Broadway. The contamination resulted from releases from underground storage tank systems (USTs) previously removed from the site. The Town sought a qualified firm to provide Environmental Engineering and Licensed Site Remediation Professional (LSRP) services to meet this goal. The scope of services is to ensure compliance with all applicable State and Federal laws.

**Route 90 Park Development LSRP Services, Cinnaminson Township, NJ** – Currently providing LSRP services for the preliminary assessment, soil remediation and sampling and subsurface disposal at the Route 90 Park. The project consists of providing all engineering services, including park concepts, design and bid packages for the development of the Route 90 Park. The Township intends to enhance the proposed park with active recreational opportunities for the community's use from the Green Acres Acquisition Program. The site is bounded by Route 73 to the southwest, by the exit for South Fork Landing Road to the west, by the North Branch of the Pennsauken Creek to the northeast and the rear of the existing residences along O'Donnells Lane to the south.

**Altman Field Expansion Project LSRP Remedial Investigation Services, City of Atlantic City, NJ** – Currently providing LSRP engineering services for the Altman Field Expansion Project located on Block 82, Lots 1, 4, 5, 6 and 7. The site is a former gasoline service station known as Uchitell/Chackman. Investigations revealed former underground storage tanks (USTs) have impacted the groundwater with petroleum constituents. Tasks for this project include: Preparation of the Brownfields Quality Assurance Project Plan; Installation of the Groundwater Monitoring Well; Groundwater Sampling; Report of Aquifer Characteristic; Historic Fill Investigation; Presentation of Proposed Cost Estimates for Remedial Action; and the Preparation of a Remedial Investigation/Remedial Action Workplan.

**Water Treatment Plant LSRP Services, Maple Shade Township, NJ** – Provided LSRP services for the Township's 3.4 MGD water treatment plant. Demolition of the old wastewater treatment plant was completed to create the footprint to construction the new plant. The water treatment plant is producing high-quality finished water at significantly less operating costs than the old process.

**LSRP Additional Project Experience** – Currently provides LSRP engineering services for various projects, including: Butler Aviation, Atlantic City Airport in Egg Harbor Township, NJ; South Jersey Transportation Authority (SJTA), NJ; Department of Public Works, Borough of Haddonfield, NJ; Two Water Works Projects, City of Cape May, NJ; 2 Carlton Avenue Environmental Investigation, East Rutherford Township, NJ; and River Road Park, North Bergen Township, NJ

REMINGTON & VERNICK ENGINEERS AND AFFILIATES

Remington, Vernick & Vena ♦ Remington, Vernick & Walberg ♦ Remington, Vernick & Beach ♦ Remington, Vernick & Arango



State of New Jersey

Department of Environmental Protection  
Site Remediation Program

Office of Direct Billing and Cost Recovery

401 East State Street, PO Box 413, Trenton, NJ 08625-0413

Chris Christie  
*Governor*  
Kim Guadagno  
*Lt. Governor*

Bob Martin  
*Commissioner*

January 20, 2011

Paul J Kenny  
Remington & Vernick Engineers Inc  
232 Kings Hwy East  
Haddonfield, NJ 08033

Re: Temporary License Site Remediation Professional (LSRP) License  
Annual Fee Billing Notice  
Application #: 506257

Dear Paul J Kenny :

The New Jersey Department of Environmental Protection (Department), Site Remediation Program will begin issuing invoices for the annual renewal of Temporary Site Remediation Professional (LSRP) Licenses. This letter provides notification that the Department plans on issuing invoices based on the month when your Temporary LSRP License became effective. Your license approval date is 10/14/2009. LSRPs will have 60 days from the receipt of the invoice to pay the license renewal fee; the payment due date will be listed on the invoice. Temporary License holders who do not pay the fee within the 45-day period may lose the ability to practice as a Temporary Licensed Site Remediation Professional and their name and license number will be removed from the SRP web site. The annual fee remains \$900.00.

However, in order to establish a uniform licensing period, the Department will prorate fees for 2011 based on the original month the Temporary LSRP License became effective and will shift all future fee invoicing to the month of January starting in 2012. The amount that will be billed this year, based on your License Approval Date, can be found in the enclosed table. By so doing, all Temporary LSRP Licenses will be based on the calendar year, with renewals due during the month of January. This will provide for the most efficient registration and billing process by the Department.

Should you have any questions, please contact Joseph Lomerson, (609) 984-6779.

Sincerely,

Anthony Varro, Director  
Division of Publicly Funded Site Remediation

Enclosure

c: LSRP Temporary License File - 506257

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Castelli

RESOLUTION NO. 297-2011

WHEREAS, the Ridgefield Royals Football Fund Corp. is a New Jersey not-for-profit organization organized under the auspices of the Ridgefield Recreation Department, whose purpose is to raise funds for the benefit of Ridgefield student athletics; and

WHEREAS, the Ridgefield Royals Football Fund Corp. has again requested the participation of the Ridgefield Board of Education and the Borough of Ridgefield in allowing sponsors' banners to be displayed at the jointly owned recreation facility, Willis Field; and

WHEREAS, the Ridgefield Royals Football Fund Corp. has established sponsor banner guidelines as described in Schedule A attached hereto; and

WHEREAS, the Mayor and Council is supportive of the goals and objectives of the Ridgefield Royals Football Fund Corp. and its fund-raising activities provided that, in addition to the banner guidelines as reflected in Schedule A, the additional guidelines and criteria as reflected in Schedule B attached hereto and incorporated as part and parcel of the existing guidelines;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that for the current school year 2011-2012, the Borough of Ridgefield, in conjunction with the Board of Education, authorizes that the jointly owned recreation facility, Willis Field, may be used by the Ridgefield Royals Football Fund Corp. for the display for sponsors' banners provided that, and subject to, the guidelines attached hereto as Schedules A and B. Specifically, the Borough recognizes that the Ridgefield Royals Football Fund Corp. will charge a fee from sponsors to display their banner, the proceeds of which will be used for the benefit of Ridgefield Student Athletics.

BE IT FURTHER RESOLVED that this specific approval is for the display of banners to coincide with the current football season.

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincentz     |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

Approved:

Attest:

---

Anthony R. Suarez, Mayor

---

Linda M. Prina,  
Acting Borough Clerk

## **SCHEDULE A**

### **RIDGEFIELD ROYALS FOOTBALL FUND**

The following are guidelines established by the Ridgefield Royals Football Fund Corp. These guidelines are in place to make sure that Sponsor Banners do not in any way offend individuals and/or parties or cause any damage to the property at Willis Field.

1. Sponsor Banners will not exceed 3 feet wide X 2 feet high.
2. Banners will be made of vinyl or corrugated cardboard (professionally made, no shipping box material). No metal of any kind will be allowed. Safety concerns due to the edge of sign.
3. Banners will be attached to fence that borders the walkway and parking lot (opposite to track perimeter fence) as to be seen as patrons walk in and exit. Banners may also be attached to the fence that surrounds the turf field. However, they will not be placed on the bleachers fence due to obstruction of lower tier seats view and obstruction of Cheerleaders, Band Members and Football Players.
4. Banners will not indicate in any way personal opinion in politics, race or religion.
5. Banners will be attached with bungee cord with ball attached. Bungee will form a loop and a ball will be attaching the 2 ends together, then pinch the apex of the looped bungee, feed through fence and then grommet hold in banner. Ball will be placed through apex of looped bungee making for easy attachment and removal.
6. String, wire ties and any other device used to attach the banner where it might be needed to cut with wire cutters is not allowed as to not accidentally damage the fence.
7. Signs will be attached either one week prior to the first home game and removed one week after last home game.
8. Any Borough or BOE sanctioned organization is welcome to participate; however, maintenance of the banner is the responsibility of the posting organization.
9. It is proposed to establish the donation fee standard of \$100 per sign or \$150 per sign with the sponsor receiving a participation plaque. The donation is payable to the sanctioned organization. Donations may only be solicited by a Borough or BOE sanctioned organization. A professional marketing firm may not be used.

The Board of Education shall not allow Willis Field to become a public forum for dissemination, debate or discussion of public issues.

The Board of Education has the authority to reject any and all advertising that it deems to be inappropriate or not in the best interest of the Board of Education, the school district or students.

## **SCHEDULE B**

### **ADDITIONAL GUIDELINES**

The banners shall be a fixed sign and message that remains the same until removed. There shall be no fluorescent colors, reflectors, glossy, reflective or retro-reflective material, glittering material, holograms, lighting or changeable image.

The sponsor/advertiser will be considered an independent contractor and shall not be deemed to be an agent, servant, employee or representative of the Board of Education.

The Board of Education reserves the right, at its absolute discretion, and at any time, to reject any advertising copy, whether or not it has previously acknowledged and/or advertised the exact or similar copy.

No banner space may be used, or re-sold, by the sponsor/advertiser, for the promotion, either directly or indirectly, of any business, organization, or enterprise other than the one defined in the original contract for sponsorship/advertisement.

The sponsor/advertiser will protect, defend, and save harmless the Board of Education from any suits or actions of every nature and description brought against it by reason of the advertisement.

The Board of Education will not accept or permit banners to be displayed or maintained at Willis Field if the advertisement or information contained thereon:

1. Are false, misleading, deceptive, disrespectful, fraudulent, or libelous;
2. Contains material or language that is obscene, profane, vulgar, offensive or reasonably determined not to be in good taste;
3. Promotes unlawful or illegal goods, services or activities;
4. Promotes gambling, the sale or use of tobacco or tobacco related products, or the sale or use of alcoholic beverages;
5. Promotes the sale or use of products designed for use in connection with sexual activity;
6. Depict or glamorize violent or antisocial behavior, or sexual conduct;
7. Resembles a traffic control device;
8. Declares or implies an endorsement by the Board of Education; or
9. Are political, religious, issues-related, controversial in nature, or not age appropriate.

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION NO. 298-2011

WHEREAS, The Borough of Ridgefield desires to provide funds in the amount not to exceed \$3,200,000 to finance the cost of refunding certain of its General Obligation Bonds, Series 2002, dated August 1, 2002 subject to early redemption (hereinafter called "purpose"), a purpose for which obligations are permitted by the Local Bond Law, and

WHEREAS, pursuant to N.J.S.A. 40A:2-51, obligations to finance said purpose may be issued, with the consent of the Local Finance Board in the Division of Local Government Services, in the Department of Community Affairs, which consent is to be endorsed upon a certified copy as passed on first reading of the ordinance authorizing such obligations, if said Board is satisfied, and makes the findings required, and

WHEREAS, the Borough of Ridgefield intends to pass on first reading an ordinance entitled "Refunding Bond Ordinance Providing for the Refunding of Certain General Obligation Bonds of the Borough of Ridgefield, New Jersey, Appropriating \$3,200,000 Therefor and Authorizing the Issuance of \$3,200,000 Bonds or Notes of the Borough for Financing the Cost Thereof," which proposed ordinance authorizes obligations for said purpose,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Ridgefield as follows:

Section 1. The Borough Council of the Borough of Ridgefield believing that said proposed ordinance authorizes obligations for a purpose for which obligations are permitted by the Local Bond Law and that the Borough's application to the Local Finance Board for its consent shows:

- (a) it is in the public interest to accomplish such purpose,
- (b) the amounts to be expended for each such purpose or improvements are not unreasonable or exorbitant,
- (c) it will effect a savings of annual debt service payments.

The application to the Local Finance Board is hereby approved by the Borough Council of the Borough of Ridgefield, and the Chief Financial Officer of the Borough of Ridgefield is hereby authorized to execute such application together with such other Borough officials as deemed proper.

Section 2. The Clerk of the Borough Council of the Borough of Ridgefield be and she is hereby directed to prepare and file a certified copy of said proposed ordinance after passage on first reading with the Local Finance Board as a part of such application.

Section 3. Powell Capital Markets, Inc. is hereby appointed underwriter of the proposed refunding transaction.

Section 4. The Local Finance Board is hereby respectfully requested to consider such application and to record by resolution its findings as provided in said subsection of the Local Bond Law and to endorse its consent upon a certified copy of said ordinance as passed on first reading.

**COUNCIL VOTE**

|              | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>ABSENT</b> |
|--------------|------------|-----------|----------------|---------------|
| Castelli     |            |           |                |               |
| Todd         |            |           |                |               |
| Vincentz     |            |           |                |               |
| Severino     |            |           |                |               |
| Acosta       |            |           |                |               |
| Jimenez      |            |           |                |               |
| Mayor Suarez |            |           |                |               |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION NO. 299-2011

WHEREAS, an emergency has arisen with respect to current fund appropriations; and

WHEREAS, no adequate provision has been made in the Transition Year 2011 temporary budget appropriations for the aforesaid purpose, and N.J.S.A. 40A: 4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the Transition Year 2011 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A.40A:4-20) including this resolution total \$1,599,843.50

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that in accordance with N.J.S.A. 40A:4-20, that an emergency temporary appropriation be and the same is hereby made for:

CURRENT FUND

|                          |           |
|--------------------------|-----------|
| General Administration   |           |
| Salaries & Wages         | 5,037.50  |
| Other Expenses           | 3,812.50  |
| Rent Leveling            |           |
| Salaries & Wages         | 1,000.00  |
| Mayor & Council          |           |
| Salaries & Wages         | 3,712.50  |
| Other Expenses           | 1,275.00  |
| Municipal Clerk          |           |
| Salaries & Wages         | 7,393.75  |
| Other Expenses           | 20,000.00 |
| Financial Administration |           |
| Salaries & Wages         | 10,887.50 |
| Other Expenses           | 5,562.50  |
| Assessment of Taxes      |           |
| Salaries & Wages         | 1,616.25  |
| Collection of Taxes      |           |
| Salaries & Wages         | 7,687.50  |
| Other Expenses           | 2,437.50  |
| Legal Services           |           |
| Retainer                 | 4,925.00  |

|                            |            |
|----------------------------|------------|
| Planning Board             |            |
| Salaries & Wages           | 1,000.00   |
| Construction Code          |            |
| Salaries & Wages           | 13,687.50  |
| Other Expenses             | 1,476.87   |
| Property Maintenance       |            |
| Salaries & Wages           | 662.50     |
| Other Expenses             | 237.50     |
| Insurance                  |            |
| Employee Health            | 228,759.57 |
| Unemployment               | 11,875.00  |
| Police Dep't               |            |
| Salaries & Wages           | 291,093.75 |
| Other Expenses             | 7,125.00   |
| Community Service Officers |            |
| Salaries & Wages           | 7,800.00   |
| Fire Protection            |            |
| Other Expenses             | 9,750.00   |
| Hydrant Service            | 9,550.00   |
| Fire Prevention            |            |
| Salaries & Wages           | 4,937.50   |
| Other Expenses             | 1,487.50   |
| Prosecutor                 | 3,587.50   |
| Dep't Public Works         |            |
| Salaries & Wages           | 121,350.00 |
| Other Expenses             | 10,625.00  |
| Recycling                  |            |
| Salaries & Wages           | 2,162.50   |
| Public Buildings & Grounds | 19,312.50  |
| Maintenance of Vehicles    |            |
| Streets & Roads            | 5,562.50   |
| Fire                       | 2,500.00   |
| Sanitation                 | 2,177.50   |
| Board of Health            |            |
| Salaries & Wages           | 11,412.50  |
| Other Expenses             | 5,312.50   |
| Animal Control Services    | 4,243.75   |
| Parks and Recreation       |            |
| Other Expenses             | 14,037.50  |
| Youth Commission           |            |
| Salaries & Wages           | 1,112.50   |
| Public Library             | 101,836.00 |
| Utilities:                 |            |
| Street Lighting            | 10,125.00  |
| Electric & Gas             | 23,875.00  |
| Water                      | 2,487.50   |

|                               |                        |
|-------------------------------|------------------------|
| Bergen County Utilities Sewer | 475,000.00             |
| Gasoline                      | 10,000.00              |
| Social Security Taxes         | 28,125.00              |
| Volunteer Fire Pension        | 17,000.00              |
| NJ Recycling Tonnage Grant    | 12,479.61              |
| Over the Limit, Under Arrest  | 4,400.00               |
| Green Communities: Forestry   | 3,000.00               |
| Clean Communities Program     | 14,075.07              |
| NJ Body Armor                 | 2,628.87               |
| Municipal Court               |                        |
| Salaries & Wages              | 23,812.50              |
| Other Expenses                | 2,812.50               |
| <b>TOTAL CURRENT FUND</b>     | <b>\$ 1,599,843.50</b> |

SWIM POOL UTILITY

|                                |                     |
|--------------------------------|---------------------|
| Operating                      |                     |
| Salaries & Wages               | \$ 67,000.00        |
| Other Expenses                 | 23,000.00           |
| Social Security Taxes          | 3,000.00            |
| <b>TOTAL SWIM POOL UTILITY</b> | <b>\$ 93,000.00</b> |

**COUNCIL VOTE**

|              | YES | NO | ABSTAIN | ABSENT |
|--------------|-----|----|---------|--------|
| Castelli     |     |    |         |        |
| Todd         |     |    |         |        |
| Vincentz     |     |    |         |        |
| Severino     |     |    |         |        |
| Acosta       |     |    |         |        |
| Jimenez      |     |    |         |        |
| Mayor Suarez |     |    |         |        |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION NO. 300-2011

WHEREAS, the Borough of Ridgefield desires to establish the 2011 Temporary Capital Budget of said municipality by inserting therein the following project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Ridgefield as follows:

Section 1. The 2011 Temporary Capital Budget of the Borough of Ridgefield is hereby established by the adoption of the schedule to read as follows:

Temporary Capital Budget of the  
Borough of Ridgefield  
County of Bergen, New Jersey  
Projects Scheduled for 2011  
Method of Financing

| <u>Projects</u> | <u>Est.<br/>Costs</u> | <u>Grants</u> | <u>Budget<br/>Appr.<br/>Fund</u> | <u>Capital<br/>Imp.<br/>Fund</u> | <u>Bonds</u> | <u>Self-<br/>Liquidating<br/>Bonds</u> |
|-----------------|-----------------------|---------------|----------------------------------|----------------------------------|--------------|--|
| Refunding Bonds | 3,200,000             |               |                                  |                                  | 3,200,000    |  |

Section 2. The Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three days after the adoption of this project for 2011 Temporary Capital Budget, to be included in the 2011 Permanent Capital Budget as adopted.

Approved:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

Attest:

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk

**COUNCIL VOTE**

|              | YES | NO | ABSTAIN | ABSENT |
|--------------|-----|----|---------|--------|
| Castelli     |     |    |         |        |
| Todd         |     |    |         |        |
| Vincentz     |     |    |         |        |
| Severino     |     |    |         |        |
| Acosta       |     |    |         |        |
| Jimenez      |     |    |         |        |
| Mayor Suarez |     |    |         |        |

The undersigned, being the Chief Financial Officer of the Borough of Ridgefield, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Borough in accordance with N.J.S.A. 40:4-57 and the rules of the Local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Borough, and which said list indicates the specific line item of said budget to which expenditures shall be charged.

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Joseph Luppino,  
Chief Financial Officer

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting September 26, 2011

Presented by Councilman Jimenez

RESOLUTION NO. 301-2011

BE IT RESOLVED, that warrants totaling \$569,152.84  
be drawn on the following accounts:

|             |              |
|-------------|--------------|
| CURRENT     | \$513,909.23 |
| TRUST       | \$35,897.87  |
| POOL        | \$19,204.14  |
| DOG LICENSE | \$141.60     |
| TOTAL       | \$569,152.84 |

COUNCIL VOTE

|              | YES | NO | ABSTAIN | ABSENT |
|--------------|-----|----|---------|--------|
| Castelli     |     |    |         |        |
| Todd         |     |    |         |        |
| Vincentz     |     |    |         |        |
| Severino     |     |    |         |        |
| Acosta       |     |    |         |        |
| Jimenez      |     |    |         |        |
| Mayor Suarez |     |    |         |        |

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Prina,  
Acting Borough Clerk