

BOROUGH OF RIDGEFIELD

A G E N D A

Executive Session and Regular Meeting of the Mayor and Council

Date: November 10, 2014

Open Public Meetings Statement by Mayor Suarez

Public Session to Adjourn to Executive Session: C.T.O.: Adjourn:

Mayor Suarez – Adjournment into closed Executive Session in accordance with the “Open Public Meetings Act”

Executive Session: 6:30 P.M. C.T.O.: Adjourn:

Public Session: 7:30 P.M. C.T.O.: Adjourn:

Pledge of Allegiance

Citizens Comment on Agenda:

Correspondence:

ROLL CALL-PUBLIC SESSION

	Adj. to Ex.		Public	
	Pres.	Abs.	Pres.	Abs.
Mayor Suarez				
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				

ROLL CALL-EXEC. SESSION

	PRESENT	ABSENT
	Mayor Suarez	
Castelli		
Acosta		
Penabad		
Shim		
Todd		
Vincentz		

PROPOSED CONSENT AGENDA:

- | | | |
|----------|-------------------|--|
| 271-2014 | Councilman Acosta | Authorize RFQs for Borough Professional for Calendar Year 2015 |
| 272-2014 | Mayor Suarez | Appoint Members of RFQ Evaluation Committee |
| 273-2014 | Councilman Acosta | Exceed Bid Threshold-10-75 Emergency Lighting |
| 274-2014 | Councilman Acosta | Submit Grant Application and Execute Grant Contract with DOT-Abbott Avenue Improvement Project |
| 275-2014 | Councilman Acosta | Clear Escrow Deposits of Record |
| 276-2014 | Councilman Acosta | Release Escrow – Haag Construction, LLC |

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

RESOLUTIONS:

277-2014	Mayor Suarez	Appointment to Planning Board
277-2014	Councilman Acosta	Transfer of Appropriations
278-2014	Councilman Acosta	Warrants

COMMENTS BY MAYOR:

Raffles License Application:

Ridgefield Music Parents
February 20, 2015 – 8:00 pm
Super 50/50
725 Slocum Avenue

COMMENTS BY COUNCILMEN:

COMMENTS BY CITIZENS: (All speakers are limited to five minutes maximum per meeting)

Agenda subject to change as a result of matters not known at time of printing with the consent of the Mayor and Council.

Respectfully submitted,

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting November 10, 2014

Presented by Mayor Suarez

BE IT RESOLVED, that the regular public meeting be adjourned, and that the Mayor and Council of the Borough of Ridgefield shall meet in a closed Executive Session following a five minute recess at the termination of this meeting. The purpose of the Executive Session shall be to discuss the following matters:

- _____ Personnel matters in various departments of the Borough.
- _____ Pending and Potential Litigation
- _____ Tax Court Litigation.
- _____ Potential real estate transactions in which the Borough may engage.

COUNCIL VOTE				
	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

BE IT FURTHER RESOLVED, that as soon as practicable discussion concerning

- _____ Personnel matters
- _____ Potential real estate transactions shall be disclosed to the public.
- _____ And that discussions with the Borough Attorney concerning litigation shall be disclosed when said litigation is terminated.

Adjournment to Closed Session. The Mayor and Council reserve the right to reconvene into Public Session, if necessary, to take action on Closed Session items.

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting November 10, 2014

Presented by Councilman Acosta

RESOLUTION NO. 271-2014

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the “State Pay to Play Law, enacted by the New Jersey State Legislature became effective; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a “fair and open process” pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualifications (“RFQ”) with twenty (20) days notice prior to the receipt of responses to the RFQ; (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the municipality prior to the solicitation of qualifications; and (4) the municipality shall publicly open and announce the qualifications when awarded; and

WHEREAS, it has become necessary for the Borough of Ridgefield (“the Borough”) to engage legal, financial, and engineering professionals and to engage the services of other individuals for extraordinary unspecifiable services; and

WHEREAS, the Borough desires to appoint such professionals and services by a “fair and open process” pursuant to N.J.S.A. 19:44A-20.1 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield, County of Bergen and State of New Jersey that RFQs for professional services for the following professional services for the Borough are hereby authorized:

- 1) Borough Attorney
- 2) Rent Leveling Attorney
- 3) Bond Counsel
- 4) Tax Appeal Counsel
- 5) Borough Engineer
- 6) Borough Planner
- 7) Borough Auditor

- 8) Insurance Agent/Risk Manager
- 9) Independent Professional Real Estate Appraiser
- 10) Municipal Prosecutor
- 11) Public Defender
- 12) Planning Board Attorney
- 13) Planning Board Planner
- 14) Planning Board Engineer
- 15) Labor Attorney
- 16) Special Counsel
- 17) Waste Water Monitoring Services by a Qualified Engineer
- 18) Special Counsel with a Government Affairs Department
- 19) Special Projects Engineer
- 20) Other professional services and extraordinary unspecifiable services as the Council may deem appropriate to award pursuant to a fair and open process.

BE IT FURTHER RESOLVED, that all of the RFQs for the professional services and extraordinary unspecifiable services as set forth hereinabove shall be prepared and published in accordance with N.J.S.A. 19:44A-20.1 et seq. and all submissions in response shall be evaluated on the basis of the most advantageous submission, all factors considered, including, but not limited to:

- 1) Experience and reputation in the field
- 2) Knowledge of the Borough and the subject matter to be addressed under the contract
- 3) Availability to accommodate any required meetings of the Borough or Borough Agency
- 4) Compensation proposal
- 5) Any other factors demonstrated to be in the best interest of the Borough or Borough Agency.

BE IT FURTHER RESOLVED, that on or before November 19, 2014 the Borough Clerk be and she is hereby authorized and directed to publish notice of the RFQs for the professional services and extraordinary unspecifiable services enumerated above by the following means:

(1) on the Borough's internet web site. (The Borough Clerk is also authorized to publish the RFQ documents themselves on the Borough Website.); (2) on the Borough's bulletin Board at Town Hall; and (3) in The Record, a newspaper circulating in the Borough of Ridgefield. The notice of RFQs shall include the following:

- 1) A description of the requested professional or extraordinary unspecifiable service for which the RFQ is made;
- 2) A statement that Qualifications must be submitted by 10:00 AM on December 12, 2014
- 3) A statement that the RFQs are being made by the Borough
- 4) The address and phone number of the Borough Clerk's office and a statement that applicants may obtain the RFQ document from the Clerk's office if they cannot obtain the RFQ documents from the Borough's website;
- 5) A statement that the RFQ is being made through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

BE IT FURTHER RESOLVED, that the Borough Attorney is authorized and directed, in consultation with the members of the Finance Committee of the Mayor and Council, to effectuate the drafting of the RFQs, which shall include the evaluation criteria hereinabove stated.

BE IT FURTHER RESOLVED, that the Borough Clerk or her designee shall publicly open and read aloud the submissions responding to the RFQs, including the name of the applicant and any other pertinent information on December 12, 2014, at 10:00 AM in the Council Chambers at Borough Hall.

BE IT FURTHER RESOLVED, that those positions included hereinabove are those which the Borough of Ridgefield reasonably believes will be subject to appointment for the year 2015. However, all such appointments are subject to the availability of funds and the continuing needs of the Borough. Accordingly, inclusion of a position in this resolution is not a representation or warranty that such position will be filled, or that if filled, it will be subject to the process contained herein.

BE IT FURTHER RESOLVED, that the Borough Council has determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting November 10, 2014

Presented by Mayor Suarez

RESOLUTION NO. 272-2014

BE IT RESOLVED be the Mayor and Council of the Borough of Ridgefield that

MAYOR ANTHONY SUAREZ
COUNCILMAN JAVIER ACOSTA
COUNCILMAN RUSSELL CASTELLI

be appointed to the RFQ Evaluation Committee.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting November 10, 2014

Presented by Councilman Acosta

RESOLUTION NO. 273-2014

WHEREAS, the Borough of Ridgefield has entered into a Cooperative Purchasing Agreement with the State of New Jersey, Division of Purchase and Property; and

WHEREAS, 10-75 Emergency Lighting, LLC, was awarded a State Contract Number 81334/81347 for Police and Homeland Security Equipment and Supplies for the period May 1, 2012 through April 30, 2015; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-2) contains a bid threshold of \$36,000.00; and

WHEREAS, this threshold may be exceeded by Resolution for municipalities that are members of Cooperative Purchasing Agreements; and

WHEREAS, the Borough of Ridgefield will exceed \$36,000.00 for the purchase of Police and Homeland Security Equipment and Supplies in the Calendar Year 2014:

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that the Chief Financial Officer be authorized to contract for the purchase of Police and Homeland Security Equipment and Supplies from 10-75 Emergency Lighting, LLC, through the New Jersey State Contract not to exceed \$55,000.00 without public bidding.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting November 10, 2014

Presented by Councilman Acosta

RESOLUTION NO. 274-2014

BE IT RESOLVED, that the Mayor and Council formally approves the grant application with the New Jersey Department of Transportation for the Abbott Avenue Improvement Project; and

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk are hereby authorized to submit an electronic grant application identified as MA-2015-FY'2015 NJ DOT Reconstruction of Abb-00166 for Ridgefield Borough to the New Jersey Department of Transportation on behalf of the Borough of Ridgefield; and

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Ridgefield and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approved the execution of the grant agreement.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting November 10, 2014

Presented by Councilman Acosta

RESOLUTION NO. 275-2014

WHEREAS, the following applicants have legal and engineering escrow monies deposited with the Borough for payment to Borough professionals in conjunction with said development; and

WHEREAS, said escrow funds not already encumbered have been released by the Borough professionals; and

WHEREAS, the Borough's Chief Financial Officer and Treasurer have exhausted all alternatives in contacting said applicants for the return of unused escrows; and

WHEREAS, they are recommending that these escrow deposits be cleared of record and be remanded to the Borough:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield, that the Chief Financial Officer be authorized to clear the following escrow accounts of record.

BE IT FURTHER RESOLVED, that these funds be transferred to the Borough's operating account.

BLOCK	LOT	NAME	AMOUNT
1503	5.02	A.D.G. Construction	\$ 370.50
3901	1	Artisee Café Bakery	1,098.00
2201	3&4	Inglese	4,857.00
3805	8	Porzio, Bromberg & Newman	1,153.75

Approved:

Anthony R. Suarez

Attest:

Linda M. Silvestri,
Borough Clerk

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting November 10, 2014

Presented by Councilman Acosta

RESOLUTION NO. 276-2014

WHEREAS, Haag Construction, LLC., posted \$500.00 cash escrow on April 22, 2014 as a requirement of a Road Opening Permit #259(Chapter 350-13 et seq) in front of Block 3204 Lot 25, 1007 408 Chestnut Street; and

WHEREAS, said road opening has been inspected and certified acceptable by the Department of Public Works on October 27, 2014 made recommendation for the release of escrow funds:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that the Chief Financial Officer is and hereby authorized to release \$500.00 cash escrow to Haag Construction, LLC.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting November 10, 2014

Presented by Mayor Suarez

RESOLUTION NO. 277-2014

BE IT RESOLVED that the Mayor appoints

WILLIAM PYCH

to the Planning Board to fill the unexpired term of Michael Moat through December 31, 2014.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Michael Moat				
Shih				
Todd				
Vincentz				
Mayor Suarez				

MAYORAL APPOINTMENT - NO COUNCIL VOTE NECESSARY

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting November 10, 2014

Presented by Councilman Acosta

RESOLUTION NO. 278-2014

Transfer Resolution #1

WHEREAS, N.J.S.A. 40A:4-58 allows appropriation transfers during the last two months of the calendar year should it become necessary to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient; no transfers may be made to appropriations for contingent expenses or deferred charges.

WHEREAS, the Mayor and Council of the Borough of Ridgefield are desirous of executing such transfers:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that the Chief Financial Officer is herewith directed to execute the following Calendar Year 2014 budget appropriation transfers:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
Planning Board		
Other Expenses	\$ 4,000	
Tax Collector		
Other Expenses	6,000	
Social Security	20,000	
Fire Widow Pension	6,000	
Utilities		
Gasoline	14,500	
Street Lighting	7,500	
Unemployment Insurance	25,000	
Planning Board		
Salaries & Wages		\$ 1,000
Tax Collector		
Salaries & Wages		9,000
Engineering Services		20,000

Maintenance of Vehicles		
Public Works		9,500
Sanitation		5,000
Recreation		
Other Expenses		10,000
General Administration		
Other Expenses		3,000
Buildings & Grounds		
Other Expenses		25,000
Firemen's Overage Burial Fund		500
	<u> </u>	<u> </u>
	\$ 83,000	\$ 83,000

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

The undersigned, being the Chief Financial Officer of the Borough of Ridgefield, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Borough in accordance with N.J.S.A. 40:4-57 and the rules of the Local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Borough, and which said list indicates the specific line item of said budget to which expenditures shall be charged.

Frank Berardo,
Chief Financial Officer

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting November 10, 2014

Presented by Councilman Acosta

RESOLUTION NO. 279-2014

BE IT RESOLVED, that warrants totaling **\$4,267,948.88**
be drawn on the following accounts:

CURRENT	\$3,061,045.44
TRUST	\$17,061.77
CAPITAL	\$812,083.00
DOG LICENSE	\$1,254.26
UNEMPLOYMENT FUND	\$33,420.32
AGED ITEMS	\$343,084.09
TOTAL	\$4,267,948.88

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk