

BOROUGH OF RIDGEFIELD

A G E N D A

Executive Session and Regular Meeting of the Mayor and Council

Date: July 5, 2017

Open Public Meetings Statement by Mayor Suarez

Public Session to Adjourn to C.T.O.: 6:32 P.M.  
Executive Session: Adjourn: 6:33 P.M.

Mayor Suarez – Adjournment into closed Executive Session in accordance with the “Open Public Meetings Act”

Executive Session: 6:30 P.M. C.T.O.: 6:33 P.M.  
Adjourn: 7:22 P.M.

Public Session: 7:30 P.M. C.T.O.: 7:30 P.M.  
Adjourn: 8:03 P.M.

Pledge of Allegiance

Invocation

Citizens Comment on Agenda:

Correspondence:

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Presentation of Proclamation to the Brierty Family

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Presentation of Proclamation to World Mission Society Church of God

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Introduction of Ordinance No. 2326 entitled, “AN ORDINANCE ESTABLISHING A COMMUNITY FORESTRY MANAGEMENT PLAN”

First Reading of Ordinance

Roll Call

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**ROLL CALL-PUBLIC SESSION**

	Adj. to Ex.		Public	
	Pres.	Abs.	Pres.	Abs.
Mayor Suarez	X		X	
Castelli	X		X	
Acosta	X		X	
Penabad	X		X	
Shim		X		X
Jimenez	X		X	
Kontolios	X		X	

**ROLL CALL-EXEC. SESSION**

	PRESENT	ABSENT
	Mayor Suarez	X
Castelli	X	
Acosta	X	
Penabad	X	
Shim		X
Jimenez	X	
Kontolios	X	

CONSENT AGENDA:

175-2017	Councilman Jimenez	Chapter 159-Municipal Court Alcohol Education
176-2017	Councilman Jimenez	Change Order No. 1-A.C.I. Electrical Contractors
177-2017	Mayor Suarez	Appointment to Anti-Bullying Committee

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim				X
Jimenez	X			
Kontolios	X			
Mayor Suarez				

RESOLUTIONS:

178-2017	Councilman Jimenez	Warrants
179-2017	Councilman Castelli	Appoint Summer Playground Personnel
180-2017	Councilman Castelli	Appoint Swim Pool Personnel

COMMENTS BY MAYOR:

**Permission to Hang Banner:**

Ridgefield PBA  
 National Night Out Against Crime  
 July 6, 2017 – August 2, 2017

APPROVED

COMMENTS BY COUNCILMEN:

COMMENTS BY CITIZENS: (All speakers are limited to five minutes maximum per meeting)

Agenda subject to change as a result of matters not known at time of printing with the consent of the Mayor and Council.

Respectfully submitted,

Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting July 5, 2017

Presented by Mayor Suarez

BE IT RESOLVED, that the regular public meeting be adjourned, and that the Mayor and Council of the Borough of Ridgefield shall meet in a closed Executive Session following a five minute recess at the termination of this meeting. The purpose of the Executive Session shall be to discuss the following matters:

- \_\_\_\_\_ Personnel matters in various departments of the Borough.
- \_\_\_\_\_ Pending and Potential Litigation
- \_\_\_\_\_ Tax Court Litigation.
- \_\_\_\_\_ Potential real estate transactions in which the Borough may engage.

COUNCIL VOTE				
	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Jimenez				
Kontolios				
Mayor Suarez				

BE IT FURTHER RESOLVED, that as soon as practicable discussion concerning

- \_\_\_\_\_ Personnel matters
- \_\_\_\_\_ Potential real estate transactions shall be disclosed to the public.
- \_\_\_\_\_ And that discussions with the Borough Attorney concerning litigation shall be disclosed when said litigation is terminated.

Adjournment to Closed Session. The Mayor and Council reserve the right to reconvene into Public Session, if necessary, to take action on Closed Session items.

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting July 5, 2017

Presented by Councilman Kontolios

ORDINANCE NO. 2326

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled,

“AN ORDINANCE ESTABLISHING A COMMUNITY FORESTRY  
MANAGEMENT PLAN”

introduced on the 5<sup>th</sup> day of July, 2017, do now pass a first reading and that said Ordinance be further considered for final passage at a special meeting to be held on the 2<sup>nd</sup> day of August, 2017 at 6:30 PM or as soon thereafter as the matter may be reached at the regular meeting of the Borough Council in the Community Center, 725 Slocum Avenue, in the Borough of Ridgefield, and that at such time and place, all persons interested be given an opportunity to be heard concerning the same, that the Borough Clerk be and she is hereby authorized and directed to publish in The Record, a newspaper circulating in the Borough of Ridgefield said Ordinance according to law, with a notice of its introduction and passage on first reading, and of the time and place when and where said Ordinance will be further considered for final passage.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim				X
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting July 5, 2017

Presented by Councilman Kontolios

ORDINANCE NO. 2326

“AN ORDINANCE ESTABLISHING A COMMUNITY FORESTRY  
MANAGEMENT PLAN”

WHEREAS, the State of New Jersey has adopted the New Jersey Shade Tree and Community Forestry Assistance Act, *N.J.S.A. 13:1L-17.1*, et. seq.; and

WHEREAS, pursuant to that act, local communities are encouraged to develop a community forestry management plan; and

WHEREAS, the adoption of said plan will enable the Borough of Ridgefield to limit its liability in connection with certain tree related incidents and losses; and

WHEREAS, it is in the best interests to adopt a community forestry management plan;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield as follows:

Section I:

The Borough of Ridgefield hereby adopts an updated community forestry management plan in the form as annexed hereto and incorporated into this ordinance, with the understanding that the plan hereby sets forth the goals, intentions and plans going forward of the Borough of Ridgefield as it relates to tree preservation and forestry, and will be implemented by the adoption of specific ordinances and resolutions related thereto.

Section II.

This ordinance shall take effect upon final publication according to law.

Section III:

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

Section IV.

If any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this Ordinance, and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section V.

This Ordinance shall take effect immediately upon passage and publication according to law.

Approved:

Attest:

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Anthony R. Suarez, Mayor

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Linda M. Silvestri,  
Borough Clerk



**3<sup>rd</sup> Five Year Community Forestry Management Plan  
2017-2021**



**RIDGEFIELD BOROUGH,  
BERGEN COUNTY  
NEW JERSEY**

604 Broad Avenue  
Ridgefield, New Jersey 07657

Telephone: (201) 943-5215  
Fax: (201) 943-1112

- **Anthony R. Suarez** *(Mayor)*

- **Russell Castelli** *(Council President)*
- **Hugo Jimenez** *(Councilman)*
- **Javier Acosta** *(Councilman)*

- **James Kontolios** *(Councilman)*
- **Ray Penabad** *(Councilman)*
- **Dennis Shim** *(Councilman)*

**Prepared By:  
RICHARD WOLOWICZ, CTE**

**Submitted on: January, 2017**

Revisions: A - June 2017



## 1. MUNICIPAL INFORMATION FORM

Municipality: Ridgefield Borough  
County: Bergen County  
Address: 604 Broad St., Ridgefield, NJ 07657  
Contact Name and Title: Deborah Fugnitti, EC Chairperson  
Phone: 201-577-4040  
Email: environmentalcomm@ridgefieldboro.com  
Organization's Name: Ridgefield Borough Environmental Comm.  
Mayor's Signature: \_\_\_\_\_  
Anthony R. Suarez, Mayor

Date of Management Plan Submission: June 2017  
Time Period Covered in Management Plan: 2017 through 2021

*Please check off the Community Stewardship Incentive Program (CSIP) practices identified in your management plan.*

- ✓ CSIP #1 Training
- ✓ CSIP #2 Community Forestry Ordinance Establishment
- ✓ CSIP #3 Public Education and Awareness
- ✓ CSIP #4 Arbor Day Activities
- ✓ CSIP #5 Tree Inventory
- ✓ CSIP #6 Tree Hazard Assessment
- ✓ CSIP #7 Storm Damage Assessment
- ✓ CSIP #8 Tree Maintenance
- CSIP #9 Insect and Disease Management
- CSIP #10 Wildfire Protection
- ✓ CSIP #11 Tree Planting
- CSIP #12 Tree Recycling
- ✓ CSIP #13 Sidewalk Maintenance Program
- CSIP #14 Storm Water Management
- CSIP #15 Other

Official Use Only  
Certification

The above named community has made formal application to the New Jersey Forest Service. I am pleased to advise you that after our review, the NJ Forest Service has concluded that this plan meets the standards set forth by the State and NJ Community Forestry Council and is approved for the period covered.

Signed

\_\_\_\_\_  
State Forester

\_\_\_\_\_  
Approved date

# Borough of Ridgefield: 3<sup>rd</sup> Five Year Community Forestry Management Plan 2017-2021



## 2. Introduction

This document and its attachments will be, after approval by the Borough and by the Community Forestry Council of the NJ State Department of Environmental Protection, the 3<sup>rd</sup> Five Year Community Forestry Management Plan for Ridgefield. It is hereinafter referred to as the Management Plan and is intended to aid as a reference guide in the administration of the Management Plan.

In all instances where there are goals and/or requirements for continuing education and training for Borough employees specifically, employees of the Department of Public Works, said education and training will necessarily be limited by the availability of the personnel for same given exigencies of scheduling and performing other town work, and by budgetary constraints, to be ultimately determined by the Superintendent of the Department of Public Works.



### Mission Statement

The mission is to provide a sustainable tree cover within the community by continuing to maintain, upgrade and expand the forestry resources of Ridgefield.

### Goals and Objectives

For this third Community Forestry Management Plan, the following goals have been established.

#### Goal 1: Tree Planting (CSIP # 11 – Tree Planting)

- A) Prepare a diverse list of species that would be appropriate for the Borough of Ridgefield including street tree planting and site plan planting/tree replacements by developers.
- B) Included in that list is a breakdown of utility friendly trees.
- C) Species shall be listed as appropriate for size of planting area.
- D) Utilize '[Trees for NJ Streets](#)' and talk to other communities which have similar growing conditions to the Borough to build a resource of appropriate plant material for Ridgefield.
- E) Establish a tree canopy goal for the Borough.

## Borough of Ridgefield 3<sup>rd</sup> Five Year CFMP

**Goal 2: Review the Borough of Ridgefield's Tree Ordinance #1679 (CSIP # 2 Community forestry Ordinance Establishment)**

- A) Review should be done to enhance the current tree ordinance.
- B) Consider adding the following subjects to ordinance to include, but not limited to
  - Tree topping
  - Construction near trees
  - Landmark trees (species and size confirmation would be required).

**Goal 3: Update Tree Evaluation Form(CSIP # 8 – Tree Maintenance and Removal)**

- A) Include a comment section for field notes.
- B) Include a section for Borough Arborist's findings.

**Goal 4: Suggestions for Improving Education for the Environmental Commissioners and members of the Department of Public Works(CSIP # 1- Training)**

- A) Encourage CORE Training, and training to obtain 8 CEUs per year requirements by both volunteer and Borough employees, subject to the availability of those employees and budgetary constraints as determined by the DPW Superintendent. DPW employees not required to be CORE trained.
- B) Encourage pertinent employees to attend seminars on Tree Risk Assessment.
- C) Borough Arborist may train DPW Tree Crew(s), specifically the employee who is designated to perform pruning, following the pruning standards set forth by the ANSI. Said training to be "on the job" and on an as-needed basis and as employees are available for same.
- D) Promulgate educational opportunities to the respective groups.
- E) Ongoing education as needed and permitted by budget and personnel availability.

**Goal 5: Continue to Celebrate Arbor Day(CSIP # 4 – Arbor Day Activities)**

- A) Continue to build on Educational Outreach.
- B) Continue the NJ Department of Environmental Protection's (NJDEP) Tree Team Program.
- C) Maintain the Annual Earth Day Poster Contest with the public school's classes.
- D) Maintain Tree City USA - Growth Award status.

**Goal 6: Develop municipal sidewalk policy affected by tree roots (CSIP # 13 – Sidewalk Maintenance Program)**

- A) Standardize a procedure incorporating the use of the Borough Arborist, Borough Engineer, and key DPW personnel, as integral players in all decisions.
- B) The Superintendent of Public Works will, however, have final authority to determine the issuance of sidewalk permits and how same are to be implemented.
- C) Develop a tree inspection/solution procedure for all sidewalk repairs.
- D) Create an information/guidance form to provide to residents for sidewalk repair issues while maintaining tree health.

## Borough of Ridgefield 3<sup>rd</sup> Five Year CFMP

**Goal 7: Municipal Tree Section on Borough Website**  
(CSIP # 3 - Public Education and Awareness)

- A) Utilize the Borough website to have an Environmental Commission section.
- B) Incorporate a public relations component regarding trees on the town's web site.
- C) Provide educational information for residents.



**Goal 8: Continue to manage Ridgefield's Nature Center and Community Garden areas**  
(CSIP # 3 - Public Education and Awareness)

- A) Perform seasonal clean-ups if required. Accommodate educational sessions upon request.
- B) Evaluate use and additional tools to educate the public.
- C) Install tree/plant identification tags.
- D) Enhance, improve and restore public areas.
- E) Remove invasive species.
- F) Plant appropriate species.
- G) Conduct ongoing tree risk assessment.
- H) Continue to perform tree maintenance as needed.

**Goal 9: Tree Inventory**(CSIP #5 - Tree Inventory)

- A) Continue to perform data collection on the remainder of the town. Data collection shall be performed by the Environmental Commission and the collected data may be shared.
- B) Determine how the data will be stored and utilized.
- C) Identify trees which may be structurally compromised (CSIP # 6 - Hazard Tree Assessment).

### **3. Community Overview – Five Years of Progress**

Outlined below is the status of Goals and Objectives from the previous Community Forestry Management Plan. The goals have been achieved except for two still in progress and noted as such.

**Goal A.**

Review the existing Borough Tree Ordinance #1679 by preparing recommendations for additions to Ordinance # 1679.

- Town was divided into separate management districts based on the five voting districts for use in its hazard tree survey and inventory work.
- Ridgefield's Environmental Commission was formalized as the operating agency for the Community Forestry Management Plan, Ridgefield Nature Center and the 'Patty Pfaff Ridgefield Community Garden'.

**Goal B.**

Manage tree risk situations by following up on each location within 48 hours.

- Borough volunteers were trained to identify hazards; additional volunteers need to be trained.
- Borough employees still need to be trained, subject to availability and budgetary constraints as determined by the DPW Superintendent.
- An awareness to, and procedure to follow, was published and in effect to report hazardous situations.
- Municipal crews perform maintenance work in instances that it is determined they are capable of handling. Other work is contracted to outside vendors. The selection of outside vendors, in emergency situations, is a determination to be made by the Superintendent of Public Works and, in non-emergency situations, by the Public bidding process.
- An annual tree risk assessment survey has been conducted to address all street trees, parks and Board of Education facilities.
- Maintenance work is done by municipal crews for situations up to 30 feet high. Other work is contracted to outside vendors. Volume of contract work is determined by fiscal limitations and prioritized by emergency tree matters.

**Goal C.**

Conduct a tree inventory and tree population potential survey of the Borough.

- 50 volunteer hours have been invested in this project.
- It is estimated that 30 – 35% of the town is complete.
- This should continue to be carried out during the next Community Forestry Management Plan.

**Goal D.**

Increase awareness of the value of the Community Forest.

- Landmark Tree Program was established.
- Species are identified for potential listing and the locations are verified by the Consulting Arborist. This portion of the goal still needs to be established as standard operating procedures.
- Locations are being included on tax maps. This portion of the goal is still being worked on.

## Borough of Ridgefield 3<sup>rd</sup> Five Year CFMP

- Arbor Day celebrations were held and will continue to be held with various civic group/school involvement.
- Tree related educational articles were distributed at the annual health fair.

### 4. Community Forestry Program Administration

In Ridgefield, the Community Forestry Program is administered by the Environmental Commission Chairperson. This commission was formed by Ordinance # 1174. Should a Shade Tree Commission be established the administration of the Shade Tree Program and Management Plan would fall under that Commission's administration. The members of the Environmental Commission are:

Debbie Fugnitti – Chair  
Rob Gillies – Vice-Chair  
Mihail Kalymnios – Recording Secretary  
William Pych  
Lisa Bicocchi  
Laurie Griffin  
Harry Pfaff  
Brandy Mariah – Alternate #1  
Neisha Cedeno – Alternate #2  
James Kontolios - Borough of Ridgefield Council Liaison

The Mayor, Anthony R. Suarez was re-elected by the residents in 2015.

#### Work Flow Process

All tree inquiries/complaints/requests are received by many different entities, but should be forwarded to the DPW Superintendent for initial inspection and appropriate course of action which may include working with the Borough Arborist and/or the Environmental Commission to determine the best course of action.

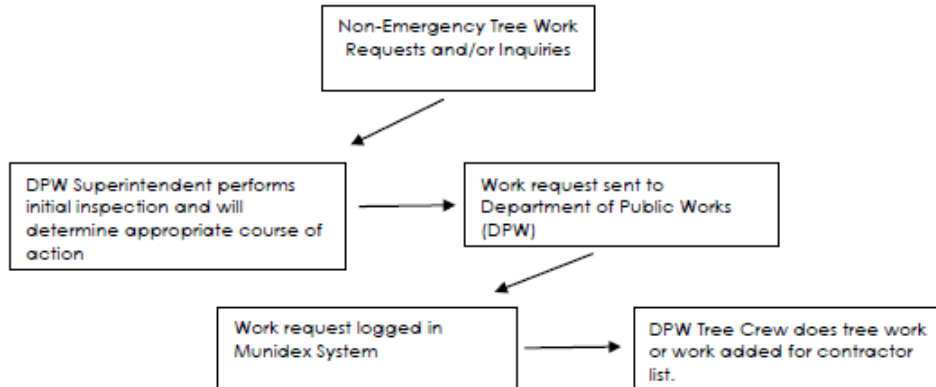
Smaller jobs would be done by the DPW tree crew. Larger size work would be done by a contractor hired by the Borough. The Borough of Ridgefield's Tree Evaluation Form is in use but as noted earlier, will be revised to include a comments section and section for the Borough Arborist's findings. The Environmental Commission's Tree Notification door hanger is in use when the tree inspection is made and the resident who requested the inspection is not home.

In the near future, utility contractors will be required to obtain a permit from the Ridgefield DPW and comply with all aspects of ordinance number 390-240.1 *Work by utility companies prior to non-emergency work.*

#### WORK FLOW CHART

## Borough of Ridgefield 3<sup>rd</sup> Five Year CFMP

### WORK FLOW CHART



This may include working with the Borough Arborist and/or the Environmental Commission to determine best course of action.

### TREE REMOVALS AND MAINTENANCE (CSIP # 8 – Tree Maintenance and Removal)

The DPW does some tree maintenance and removal. In order to extend the life of Ridgefield's trees, the DPW is being asked to give a higher level of priority to tree maintenance, correcting earlier work where stubs have been left and various other activities to promote the general health of the public tree population. Tree removals will be primarily done by contracted outside firms. The DPW has one dedicated medium size tree truck with a workstation bucket reaching about 30 feet high. A second vehicle is coupled with a chipper unit. The DPW is seeking tree technology training for the staff. Ridgefield Borough Council is suggested to adopt *Pruning Standards for Shade Trees* as its official resource for this work.

### DECISION FOR TREE REMOVAL VS. PRUNING AND REMEDIATION PHILOSOPHY

Every tree in place and growing provides: at least some degree of shade, some degree of carbon dioxide absorption and some degree of oxygen production, some degree of pollution absorption and some degree of soil stabilization. Large trees do more of these things than small or young ones. When a tree is removed, these positive environmental factors are diminished. Trees should be retained as long as they are not a hazard and/or near death. Many tree concerns can be resolved by careful pruning, repeated wound care, feeding and other non-lethal treatments. The choice to prune and treat wounds generates a relatively small amount of debris (wood chips). Removal means lots of wood chips and an unsightly trunk/stump awaiting removal followed at some future time by stump grindings.

It is hoped that the existing tree service request system should be expanded to include a formal data collection procedure, computer logging, updating and retrieval procedure and an automatic referral for appraisal when required.

## **6. Training Plan**

The Borough of Ridgefield is eager to continue the training of various volunteers and key personnel over the course of this 5-year plan. The town intends to make use of the various programs available throughout the state as the primary education source. These include, but are not limited to, the New Jersey Shade Tree Federation's Annual Meeting, NJ Arborists Chapter of the International Society of Arboriculture's Meeting and Rutgers' Office of Continuing Education seminars.

Additionally, we plan on having the Borough Arborist train the town's Department of Public Works' Tree Crew in proper pruning and final cuts, subject to availability of personnel and budgetary constraints as determined by the Superintendent of Public Works.

Ongoing education will be sought on an as needed basis, with an emphasis on tree risk tree identification.

## **7. Public Education/Awareness/Outreach**

The Municipality and the Environmental Commission have an ongoing positive relationship with:

- The Ridgefield Senior Citizens
- The Boy and Girl Scouts of Ridgefield
- Ridgefield School System
- Church Groups
- Civic Groups

The continued contact with these groups helps to spread the positive news of the Community Forestry Plan and the importance to maintaining a viable tree canopy for the Borough's residents.

The continued emphasis will be on building the 'trees only' section of the Borough of Ridgefield's website. It is expected that new information generated on, but not limited to, sidewalk information sheets and recommended tree planting species selection will be made available through this portal.



## Borough of Ridgefield 3<sup>rd</sup> Five Year CFMP

### 8. Statement of Tree Budget

The shade tree expenses over the past two years are itemized in the chart below. The 2017 budget is estimated to be in a similar range to the 2016 Budget expenditures. Tree work is budgeted within the DPW budget.

Categories	2015 budget	2016 Budget	2017 Estimated Budget
Tree Seedlings	\$ 75.00	\$ 100.00	\$ 100.00
Disposal Costs	\$ 22,036.00	\$ 23,000.00	\$ 23,000.00
Training/Education Expense	\$ 540.00	\$ 585.00	\$ 585.00
Arbor Day		\$ 480.00	\$ 200.00
DPW Tree Crew	\$ 35,800.00	\$ 35,000.00	\$ 35,000.00
Tree Removals & Trimming	\$ 7,800.00	\$ 8,000.00	\$ 8,000.00
Volunteer Time		\$ 3,169.00	\$ 3,000.00
Prof Services: Arborist	\$ 550.00	\$ 600.00	\$ 600.00
Tree Planting			
Total	\$ 66,801.00	\$ 70,934.00	\$ 70,485.00

### 9. Statement of Plan Implementation

The Borough of Ridgefield's Environmental Commission continues to make strides and progress in actively managing its shade tree resources for the benefit of the citizens and visitors of the town. The anticipated time frame for implementing the goals is found in the timeline.

#### Year 1, 2017

- Develop data form to provide to residents re: sidewalk repair impacted by tree roots.
- Investigate and prepare a diverse list of trees for future planting. This list will identify trees by growth habit and note which trees would be appropriate to plant where underneath overhead conductors. It is anticipated that the tree list will feature information for tree selection based on available planting strip dimensions. This list would be the source material for any site plan plantings by developers. Data will be gathered from "Trees for NJ Streets" and interviewing other communities similar to the Borough of Ridgefield.
- The Borough's Tree Ordinance #1679 will be reviewed to enhance any shortcomings.
- Update the Borough's Tree Evaluation form which is used as a data source and paper trail to follow-up on property owner requests.
- Continue to take advantage of the educational opportunities throughout the state by having more Environmental Commission members CORE trained.
- Borough Arborist to provide in house training to DPW personnel/tree crew.

## Borough of Ridgefield 3<sup>rd</sup> Five Year CFMP

- Continue Tree Team Program.
- Maintain Annual Earth Day Poster Contest.
- Maintain Tree City USA Status and Pursue Growth Award.
- Continue to manage the Nature Center and Community Garden Areas and provide educational opportunities annually.
- Continue to collect data for the town's tree inventory.
- Finalize recommended list of tree species for the Borough of Ridgefield.
- After using trial copy, finalize any changes to the Borough's Tree Evaluation Form.

### Year 2, 2018

- Continue working on the Tree Ordinance #1679. Consideration will be given to see if the following topics will be included in any revised ordinance: Tree topping, construction near trees and/or landmark trees. The latter would require species and size confirmation to be designated as such.
- To provide ongoing training to key municipal personnel.
- Identify any personnel who should be CORE Trained and take the training.
- Borough Arborist to continue to provide in-house training to DPW personnel/tree crew as per budgetary consideration
- Take additional continuing education courses as needed to volunteers/municipal personnel.
- Continue Tree Team Program.
- Maintain Annual Earth Day Poster Contest.
- Maintain Tree City USA Status and Pursue Growth Award.
- Continue to manage the Ridgefield Nature Center and Patty Pfaff Community Garden and provide educational opportunities annually.
- Continue to collect data for the town's tree inventory.

### Year 3, 2019

- Finish any additions to Borough's Tree Ordinance #1679.
- Borough Arborist to provide in-house training to DPW personnel/tree crew, if needed.
- Continue working on the Borough's Tree Ordinance #1679. Consideration will be given to see if the following topics will be included in any revised ordinance: Tree Topping, Construction near Trees and/or Landmark Trees. The latter would require species and size confirmation to be designated as such.
- Take additional continuing education courses as needed for volunteers/municipal personnel.
- Continue Tree Team Program.
- Maintain Annual Earth Day Poster Contest.
- Maintain Tree City USA Status and Pursue Growth Award.
- Continue to manage the Nature Center and Patty Pfaff Community Garden areas and provide educational opportunities annually.
- Continue to collect data for the town's tree inventory.

## Borough of Ridgefield 3<sup>rd</sup> Five Year CFMP

### Year 4, 2020

- Utilize Borough's web site to incorporate an Environmental Commission section and educational forums.
- Borough Arborist to provide in house training to DPW personnel/tree crew, if needed as per budgetary consideration.
- Take additional continuing education courses as needed to volunteers/municipal personnel.
- Continue Tree Team Program.
- Maintain Annual Earth Day Poster Contest.
- Maintain Tree City USA Status and Pursue Growth Award.
- Continue to manage the Nature Center and Community Garden Areas and provide educational opportunities annually.
- Continue to collect data for the town's tree inventory.

### Year 5, 2021

- Utilize Borough's web site to incorporate an Environmental Commission section and educational forum
- Investigate the use of the Borough's web site for citizens to use for information of public tree issues/problems.
- Borough Arborist to provide in house training to DPW personnel/tree crew, if needed as per budgetary consideration.
- Take additional continuing education courses as needed to volunteers/municipal personnel.
- Continue Tree Team Program.
- Maintain Annual Earth Day Poster Contest.
- Maintain Tree City USA Status and Pursue Growth Award.
- Continue to manage the Nature Center and Community Garden Areas and provide educational opportunities annually.
- Incorporate data from inventory system into a record retention system.

## **10. Community Stewardship Incentive Program**

CSIP # 1: Training  
Goals and Objectives, page 4

CSIP # 2: Community Forestry Ordinance Establishment  
Goals and Objectives, page 4

CSIP # 3: Public Education and Awareness  
Goals and Objectives, page 5  
Statement of Plan Implementation, page 10

CSIP # 4: Arbor Day Activities  
Goals and Objectives, page 4  
Statement of Plan Implementation, page 10

## Borough of Ridgefield 3<sup>rd</sup> Five Year CFMP

- CSIP # 5: Tree Inventory
  - Goals and Objectives, page 5
  - Statement of Plan Implementation, page 10
- CSIP # 6: Hazard Tree Assessment
  - Goals and Objectives, page 5
- CSIP # 7: Storm Damage Assessment
  - Not addressed at this time
- CSIP # 8: Tree Maintenance and Removal
  - Goals and Objectives, page 4
  - Tree Removals and Maintenance, page 5
- CSIP # 9: Insect and Disease Management
  - Not addressed at this time
- CSIP # 10: Wildfire Protection
  - This is not addressed at this time
- CSIP # 11: Tree Planting
  - Goals and Objectives, page 3
- CSIP # 12: Tree Recycling
  - Not addressed at this time
- CSIP # 13: Sidewalk Maintenance Program
  - Goal and Objectives, page 4
- CSIP # 14: Storm Water Management
  - Not addressed at this time
- CSIP # 15: Other
  - Not addressed at this time

Borough of Ridgefield 3<sup>rd</sup> Five Year CFMP

APPENDIX

BOROUGH OF RIDGEFIELD  
Utility Company Pruning Permit

For Office Use Only																							
Permit Number: _____		Approved: <input type="checkbox"/>		Denied: <input type="checkbox"/>																			
Permit Date: _____		Signature: _____																					
<table style="width: 100%; border: none;"> <tr> <td style="width: 15%; text-align: center;"><b>DFW</b></td> <td style="width: 15%; text-align: center;">Approved</td> <td style="width: 15%; text-align: center;"><input type="checkbox"/></td> <td style="width: 15%; text-align: center;"><b>Environ. Commission</b></td> <td style="width: 15%; text-align: center;">Approved</td> <td style="width: 15%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>By: _____</td> <td>Denied</td> <td><input type="checkbox"/></td> <td>By: _____</td> <td>Denied</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Date: _____</td> <td></td> <td></td> <td>Date: _____</td> <td></td> <td></td> </tr> </table>						<b>DFW</b>	Approved	<input type="checkbox"/>	<b>Environ. Commission</b>	Approved	<input type="checkbox"/>	By: _____	Denied	<input type="checkbox"/>	By: _____	Denied	<input type="checkbox"/>	Date: _____			Date: _____		
<b>DFW</b>	Approved	<input type="checkbox"/>	<b>Environ. Commission</b>	Approved	<input type="checkbox"/>																		
By: _____	Denied	<input type="checkbox"/>	By: _____	Denied	<input type="checkbox"/>																		
Date: _____			Date: _____																				

Please Print or Type All information	
Permit Application must be submitted no less than 3 business days before work is to commence.	
Name of Utility Company:	_____
Authorized Representative:	_____
Address:	_____
Telephone:	_____ Fax: _____
Date Application filed:	_____
Name of Company performing pruning:	_____
Person in charge:	_____
Address:	_____
Telephone:	_____
Estimated Start Date:	_____
Estimated Completed Date:	_____
Reason for pruning:	_____
Location(s) to be pruned (complete addresses required)	
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
<input type="checkbox"/> Or detailed map and schedule attached instead of above (2 copies required)	
<small>NOTE: All pruning will be done in accordance with the pruning standards for Shade Trees as established by the "Best Management Practices- Utility Pruning of Trees" by Geoffrey P. Kempter and "Pruning Standards for Shade Trees" by NJ Board of Tree Experts.                      After approval is obtained, a signed copy of this permit will be returned to the applicant and is valid for 30 days. Work may not start until permit is returned to applicant and meeting with tree crew supervisor is conducted</small>	

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting July 5, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 175-2017

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an appropriation for an equal amount; and

WHEREAS, the Borough of Ridgefield will receive \$707.74, and wishes to amend its 2017 Calendar Year Budget to include this amount as a item of revenue; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that the Mayor and Council hereby requests the Director of Government Services to approve the insertion of an item of revenue in the Calendar Year Budget of 2017 in the sum of \$707.74 which is now available as a revenue item from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

Public and Private Revenue Off-set with Appropriations:

Municipal Court Alcohol Education      \$707.74

BE IT FURTHER RESOLVED, that a like sum of \$707.74 be and the same is hereby appropriated under the caption:

General Appropriations

(a) Operations excluded from CAPS

Public and Private Revenues Off-set by Appropriations:

Municipal Court Alcohol Education      \$707.74

BE IT FURTHER RESOLVED that the Chief Financial Officer forwards a copy of this resolution to the Director of Local Government Services.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli	X			
Acosta	X			
Penabad	X			
Shim				X
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

---

Anthony R. Suarez, Mayor

---

Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting July 5, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 176-2017

WHEREAS, the project known as FY 2015 Emergency Generators was awarded to A.C.I. Electrical Contractor, Inc., by Resolution 182-2016 in the amount of \$141,740.00; and

WHEREAS, certain additions and reductions of bid quantities have resulted in field changes necessary for the efficient completion of this project in the reduced amount of \$2,950.00; and

WHEREAS, said changes are prudent as it would be detrimental to the Borough of Ridgefield to halt and rebid the project, causing delays in its completion:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield in the County of Bergen and State of New Jersey that Change Order No. 1 in the amount of TWO THOUSAND NINE HUNDRED FIFTY AND 00/100THS DOLLARS (\$2,950.00) for A.C.I. Electrical Contractor, Inc., 548 Oldwoods Road, Wyckoff, NJ 07481 on the project known as FY 2015 Emergency Generators is and hereby approved, amending the contract to \$138,790.00.

BE IT FURTHER RESOLVED, that the Chief Financial Officer certifies no funds are required for the purpose of this Change Order.

BE IT FURTHER RESOLVED that the Borough Attorney is hereby authorized to amend the contract to reflect changes in the project.

**COUNCIL VOTE**

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim				X
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk



BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting July 5, 2017

Presented by Mayor Suarez

RESOLUTION NO. 177-2017

BE IT RESOLVED that the Mayor and Council of the Borough of Ridgefield appoints

ALICE SERGEANT

to the Anti-Bullying Committee for the unexpired term of Roseangela Mendoza through December 31, 2018; and

ANGELO BELIZZI

to the Anti-Bullying Committee for the unexpired term of John Coviello's through December 31, 2018.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim				X
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

The undersigned, being the Chief Financial Officer of the Borough of Ridgefield, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Borough in accordance with N.J.S.A. 40:4-57 and the rules of the Local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Borough, and which said list indicates the specific line item of said budget to which expenditures shall be charged.

---

Diane Sherry,  
Chief Financial Officer

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting July 5, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 178-2017

BE IT RESOLVED, that warrants totaling **\$3,347,494.17**  
be drawn on the following accounts:

CURRENT	\$1,979,225.05
TRUST	\$10,455.12
CAPITAL	\$1,354,694.79
POOL	\$2,273.01
DOG LICENSE	\$846.20
<b>TOTAL</b>	<b>\$3,347,494.17</b>

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim				X
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Russell Castelli, Council President

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting July 5, 2017

Presented by Councilman Castelli

RESOLUTION NO. 179-2017

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that the following individuals be hired as 2017 Summer Playground Counselors:

Michael Faris	9.00
Bianca Rivera	9.00
William Lee	9.00
Jarad Tarabocchia	9.00
Allen Gunner	9.00
El Hassan Abdelfatah	9.00
Amanda Silva	9.00
Sean Jackson	9.00

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim				X
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting July 5, 2017

Presented by Councilman Castelli

RESOLUTION NO. 180-2017

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that the following individuals be hired as 2017 Swim Pool Personnel:

Ryan Picinich	9.00
Allen Gunner	9.00
Alexis Dorsey	9.50
Spenser Lecky	9.00
Julia Miano	9.00
Sabrina Reynoso	9.00
Julian Rodriguez	9.00
Dylan Perez	9.00
Dean Hot	9.00

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim				X
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk