

The public is invited to participate in the public session meeting at 5:45 pm by calling 1 (929) 205-6099 MEETING ID: 841 0777 8874 or <https://us02web.zoom.us/j/84107778874> or the Zoom Meeting Link can be accessed from the Borough's Website: www.ridgefieldnj.gov on the Home Page.

BOROUGH OF RIDGEFIELD

A G E N D A

Sine Die Meeting of the Mayor and Council

Date: January 7, 2022

Open Public Meetings Statement by Mayor Suarez

Public Session: 5:45 P.M. C.T.O.:
Adjourn:

Pledge of Allegiance

Citizens Comment on Agenda:

Correspondence:

ROLL CALL-PUBLIC SESSION

	PRESENT	ABSENT
Mayor Suarez		
Castelli		
Penabad		
Shim		
Jimenez		
Kontolios		
Larkin		

As advertised, hearing will be held on Ordinance No. 2423 entitled, "AN ORDINANCE AMENDING THE PROVISIONS OF SECTION 92-1, SALARIES, OF THE CODE OF THE BOROUGH OF RIDGEFIELD"

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

CONSENT AGENDA:

All items listed are considered to be routine and non-controversial by the Borough Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies the adoption of all resolutions and approval of applications and minutes.

293-2021 Councilman Jimenez Transfer of Appropriations
 294-2021 Councilman Castelli Authorize to Advertise – RFQs 2022 Professionals

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

RESOLUTIONS:

295-2021 Councilman Jimenez Warrants

COMMENTS BY MAYOR:

COMMENTS BY COUNCIL:

COMMENTS BY ADMINISTRATOR:

COMMENTS BY CITIZENS: (All speakers are limited to five minutes maximum per meeting)

Agenda subject to change as a result of matters not known at time of printing with the consent of the Mayor and Council.

Respectfully submitted,

Linda M. Silvestri,
 Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 7, 2022

Presented by Councilman Jimenez

ORDINANCE NO. 2422

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled,

“AN ORDINANCE AMENDING THE PROVISIONS OF SECTION 92-1, SALARIES, OF THE CODE OF THE BOROUGH OF RIDGEFIELD”

introduced on the 13th day of December, 2021, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 13, 2021

Presented by Councilman Jimenez

ORDINANCE NO. 2423

“AN ORDINANCE AMENDING THE PROVISIONS OF SECTION 92-1, SALARIES, OF
THE CODE OF THE BOROUGH OF RIDGEFIELD”

Section I: NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield, County of Bergen, State of New Jersey, being the governing body thereof, that Chapter 92 “Salaries and Compensation”, Section 92-1 “Salaries” of the Code of the Borough of Ridgefield be and is hereby amended and supplemented as follows:

The rate of compensation of each of the following officers and employees shall be in the amounts as hereinafter set forth as follows: Where a salary range is indicated, the standards to be evaluated in fixing a specific salary for a specific individual shall include education, training, professional certifications, experience, management skills as well as work and salary history and recommendations from other employers.

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor		\$6,750
Councilpersons		\$4,500
Borough Clerk	\$45,000	\$90,000
Assistant to Borough Clerk (stipend)	\$5,000	\$7,500
Municipal Administrator	\$20,000	\$185,000
Chief Financial Officer/Treasurer	\$15,000	\$120,000
Assistant Treasurer	\$15,000	\$40,000
Purchasing Agent	\$10,000	\$30,000
Assessor of Taxes	\$10,000	\$30,000
Assistant to Tax Assessor (stipend)		\$1,500
Tax Searcher (stipend)		\$1,000
Collector of Taxes	\$10,000	\$30,000
Human Resources/Payroll Officer	\$35,000	\$64,000
Board Secretaries:		
Rent Leveling Commission	\$6,000	\$6,500
Planning Board	\$7,200	\$12,800
Construction Official, Building Subcode Official and Building Inspector	\$10,000	\$60,000
Building Subcode Official and Building	\$7,000	\$20,000

Inspector		
Electrical Subcode Official	\$7,000	\$15,000
Elevator Subcode Official	\$7,000	\$15,000
Fire Subcode Official	\$7,000	\$15,000
Plumbing Subcode Official	\$7,000	\$15,000
Building Technical Assistant	\$25,000	\$75,000
Zoning Officer	\$7,000	\$20,000
Housing Inspector(s)	\$5,000	\$15,000
Property Maintenance Official	\$5,000	\$15,000
Property Maintenance Inspectors (per hour)	\$23	\$30
Clerks, Secretaries, Administrative Assistants	\$25,000	\$60,500
Magistrate	\$8,000	\$21,300
Municipal Court Administrator	\$50,000	\$90,000
Deputy Municipal Court Administrator	\$35,000	\$50,000
Interpreter (voucher) (per hour)	\$20	\$75
Travel fee		\$35
Court Recorder (per hour)	\$11	\$20
Prosecutor	\$7,500	\$19,000
Patrol officers	\$44,278	\$151,184
Sergeants	\$143,589	\$155,426
Lieutenants	\$149,353	\$161,665
Captain	\$154,867	\$167,634
Detectives (stipend)		\$1,000
Police Records Clerk (stipend)		\$5,000
Deputy Chief of Police	\$125,000	\$189,000
Chief of Police	\$135,000	\$199,000
Emergency Management Coordinator	\$5,000	\$25,000
Community Service Officers	\$18,000	\$46,000
Fire (Prevention Bureau) Official	\$15,000	\$50,950
Fire Inspectors (per hour)	\$20	\$40
Relocation Officer	\$1,000	\$3,500
Superintendent of Public Works	\$40,000	\$130,000
Deputy Superintendent of Public Works	\$30,000	\$50,000
Recycling Coordinator	\$3,000	\$15,000
Heavy Equipment Operator	\$30,000	\$100,000
Specialized Heavy Equipment Operator	\$30,000	\$84,900
Sweeper Operator, DPW	\$30,000	\$74,285
General Equipment Operator, DPW	\$30,000	\$50,938
Special Skills, DPW	\$30,000	\$95,509
Custodians, DPW	\$30,000	\$35,000
Foreman, DPW	\$33,000	\$81,714

Assistant Foreman, DPW	\$30,000	\$67,918
Shop Foreman, DPW	\$30,000	\$78,530
Mechanics, DPW	\$30,000	\$58,367
Chief Mechanic, DPW	\$30,000	\$85,958
Collection System Official	\$4,500	\$6,000
Sanitation/Recycling Foreman	\$30,000	\$49,877
Sanitation Driver	\$30,000	\$45,632
Sanitation Lifter	\$30,000	\$48,816
Lifter serving as Driver for day	1/2 hour overtime per day	
Recycling Monitors (per hour)	\$11	\$20
Assistant Recreation Director	\$5,000	\$30,000
Recreation Director	\$50,000	\$100,000
Pool Director	\$5,000	\$15,000
Pool Maintenance Supervisor	\$5,000	\$10,000
Program Director	\$25,000	\$45,000
Tenant Advocate Attorney	\$4,000	\$7,000
Part-time help, all departments (per hour)	Minimum wage	\$35
Road Foreman	\$45,000	\$95,000

Section II: In all other respects, the terms, conditions and provisions of Chapter 92 of the Code of the Borough of Ridgefield are hereby ratified and affirmed.

Section III: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Section IV: This ordinance shall take effect immediately upon passage and publication according to law.

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 7, 2022

Presented by Councilman Jimenez

RESOLUTION NO. 293-2021

Transfer Resolution

WHEREAS, N.J.S.A. 40A:4-58 allows appropriation transfers during the last two months of the calendar year should it become necessary to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than two thirds vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient; no transfers may be made to appropriations for contingent expenses or deferred charges.

WHEREAS, the Mayor and Council of the Borough of Ridgefield are desirous of executing such transfers:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that the Chief Financial Officer is herewith directed to execute the following Calendar Year 2021 budget appropriation transfers:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
Collection of Taxes S/W	461.54	
Fire Prevention O/E	1,068.69	
Parks & Recreation S/W	12,395.27	
Water	11,000.00	
Assessment of Taxes S/W		461.54
Fire Prevention S/W		1,068.69
Community Center S/W		12,395.27
Telephone		11,000.00
	<u>24,925.50</u>	<u>24,925.50</u>

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 7, 2022

Presented by Councilman Castelli

RESOLUTION NO. 294-2021

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the “State Pay to Play Law, enacted by the New Jersey State Legislature became effective; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a “fair and open process” pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualifications (“RFQ”) with twenty (20) days notice prior to the receipt of responses to the RFP; (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the municipality prior to the solicitation of qualifications; and (4) the municipality shall publicly open and announce the qualifications when awarded; and

WHEREAS, it has become necessary for the Borough of Ridgefield (“the Borough”) to engage legal, financial, and engineering professionals and to engage the services of other individuals for extraordinary unspecifiable services; and

WHEREAS, the Borough desires to appoint such professionals and services by a “fair and open process” pursuant to N.J.S.A. 19:44A-20.1 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield, County of Bergen and State of New Jersey that RFQs for professional services for the following professional services for the Borough are hereby authorized:

- 1) Public Defender
- 2) Tenant Advocate

BE IT FURTHER RESOLVED, that all of the RFQs for the professional services and extraordinary unspecifiable services as set forth hereinabove shall be prepared and published in accordance with N.J.S.A. 19:44A-20.1 et seq. and all submissions in response shall be evaluated

on the basis of the most advantageous submission, all factors considered, including, but not limited to:

- 1) Experience and reputation in the field
- 2) Knowledge of the Borough and the subject matter to be addressed under the contract
- 3) Availability to accommodate any required meetings of the Borough or Borough Agency
- 4) Compensation proposal
- 5) Any other factors demonstrated to be in the best interest of the Borough or Borough Agency.

BE IT FURTHER RESOLVED, that on or before January 13, 2022 the Borough Clerk be and she is hereby authorized and directed to publish notice of the RFQs for the professional services and extraordinary unspecifiable services enumerated above by the following means:

- (1) on the Borough's internet web site. (The Borough Clerk is also authorized to publish the RFQ documents themselves on the Borough Website.);
- (2) on the Borough's bulletin Board at Town Hall; and
- (3) in The Record, a newspaper circulating in the Borough of Ridgefield.

The notice of RFQs shall include the following:

- 1) A description of the requested professional or extraordinary unspecifiable service for which the RFQ is made;
- 2) A statement that Qualification Statements must be submitted by 11:00 AM on February 4, 2022;
- 3) A statement that the RFQs are being made by the Borough;
- 4) The address and phone number of the Borough Purchasing Agent's office and a statement that applicants may obtain the RFQ document from the Purchasing Agent's office if they cannot obtain the RFQ documents from the Borough's website;
- 5) A statement that the RFQ is being made through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

BE IT FURTHER RESOLVED, that the Purchasing Agent is authorized and directed, in consultation with the members of the Finance Committee of the Mayor and Council, to effectuate the drafting of the RFQs, which shall include the evaluation criteria hereinabove stated.

BE IT FURTHER RESOLVED, that the Purchasing Agent or his designee shall publicly open and read aloud the submissions responding to the RFQs, including the name of the applicant and any other pertinent information on February 4, 2022, at 11:00 AM in Borough Hall.

BE IT FURTHER RESOLVED, that those positions included hereinabove are those which the Borough of Ridgefield reasonably believes will be subject to appointment for the year

2022. However, all such appointments are subject to the availability of funds and the continuing needs of the Borough. Accordingly, inclusion of a position in this resolution is not a representation or warranty that such position will be filled, or that if filled, it will be subject to the process contained herein.

BE IT FURTHER RESOLVED, that the Borough Council has determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

The undersigned, being the Chief Financial Officer of the Borough of Ridgefield, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Borough in accordance with N.J.S.A. 40:4-57 and the rules of the Local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Borough, and which said list indicates the specific line item of said budget to which expenditures shall be charged.

Francis J. Elenio,
Chief Financial Officer

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 7, 2022

Presented by Councilman Jimenez

RESOLUTION NO. 295-2021

BE IT RESOLVED, that warrants totaling **\$2,751,683.98**
be drawn on the following accounts:

CURRENT	\$790,215.83
TRUST	\$107,887.10
CAPITAL	\$1,788,677.36
POOL	\$64,901.29
DOG LICENSE	\$2.40
TOTAL	\$2,751,683.98

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk