

BOROUGH OF RIDGEFIELD

A G E N D A

Sine Die Meeting of the Mayor and Council

Date: January 4, 2020

Open Public Meetings Statement by
Mayor Suarez

Public Session: 5:45 P.M. C.T.O.: 6:15 P.M.
Adjourn: 6:18 P.M.

Pledge of Allegiance

Citizens Comment on Agenda:

Correspondence:

Approval of Minutes of December 23, 2019 Public Session Meeting - APPROVED

ROLL CALL-PUBLIC SESSION

	PRESENT	ABSENT
Mayor Suarez	X	
Castelli	X	
Penabad		X
Shim	X	
Jimenez	X	
Kontolios	X	
Larkin	X	

CONSENT AGENDA:

All items listed are considered to be routine and non-controversial by the Borough Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions, receive and file letters, correspondence, reports and approval of applications and minutes.

- 296-2019 Councilman Jimenez Cancel Unexpended Balances
- 297-2019 Councilman Castelli Authorize Sale of Volvo Garbage Truck and Ramson Lawn Mower to Westwood
- 298-2019 Councilman Castelli Professional Service Agreement– Caulfield Associates LLP

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Penabad				X
Shim	X			
Jimenez	X			
Kontolios	X			
Larkin	X			
Mayor Suarez				

RESOLUTIONS:

299-2019 Councilman Jimenez Warrants

COMMENTS BY MAYOR:

COMMENTS BY COUNCIL:

COMMENTS BY ADMINISTRATOR:

COMMENTS BY CITIZENS: (All speakers are limited to five minutes maximum per meeting)

Agenda subject to change as a result of matters not known at time of printing with the consent of the Mayor and Council.

Respectfully submitted,

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 4, 2020

Presented by Councilman Jimenez

RESOLUTION NO. 296-2019

WHEREAS, the Borough of Ridgefield has the following unexpended balances:

Bergen County Utility Share	\$181,512.06
Police Salaries and Wages	\$100,000.00

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that the said 2019 unexpended balances totaling \$281,512.06 be cancelled.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Penabad				X
Shim	X			
Jimenez	X			
Kontolios	X			
Larkin	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 4, 2020

Presented by Councilman Castelli

RESOLUTION NO. 297-2019

WHEREAS, the Borough of Ridgefield is the owner of certain personal property described as a 1998 Volvo Garbage Truck Vin # 4VHJCLMEXWN862806 and a Ramson Lawn Mower; and

WHEREAS, the Garbage Truck and Lawn Mower are no longer needed for public use; and

WHEREAS, the Borough has determined that \$1,900 are \$100 are fair and reasonable prices for the Garbage Truck and Lawn Mower, respectively; and

WHEREAS, the Borough of Westwood has offered to purchase both items for the sum of \$2,000; and

WHEREAS, *N.J.S.A.* 40A:11-36(2) allows a municipality to make a private sale to another municipality without the necessity of taking bids;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that Borough shall transfer and convey all of its right, title and interest in the above-described Garbage Truck and Lawn Mower to the Borough of Westwood for the sum of \$2,000. The Mayor, Borough Clerk and other Borough Officials are authorized and directed to execute such documents as may be necessary to effectuate this conveyance.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Penabad				X
Shim	X			
Jimenez	X			
Kontolios	X			
Larkin	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 4, 2020

Presented by Councilman Castelli

RESOLUTION NO. 298-2019

WHEREAS, the Borough of Ridgefield has a need for professional surveying services in connection with a proposed subdivision of certain Borough property to be offered for sale following the subdivision; and

WHEREAS, surveyors in the State of New Jersey must be licensed; and

WHEREAS, the Borough previously solicited proposals from qualified engineering/surveying companies for the services to be rendered; and

WHEREAS, Caulfield Associates, LLP of Hoboken, New Jersey submitted the lowest proposal; and

WHEREAS, the Borough, therefore, wishes to award the contract to Caulfield Associates, LLP as a professional services agreement;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield as follows:

1. The attached proposal by Caulfield Associates, LLP dated May 24, 2019 be and hereby is accepted by the Borough of Ridgefield.
2. This contract is awarded for the following reasons: There is a need for professional surveying services in order for the Borough to complete a subdivision; Caulfield Associates, LLP is a surveying firm licensed by the State of New Jersey; and Caulfield Associates, LLP submitted the lowest cost in response to the request for proposals.
3. The within contract is not awarded pursuant to a fair and open process. Accordingly, the award of this contract is subject to submission of a proper certification from Caulfield Associates, LLP demonstrating that it is not disqualified from being awarded a contract pursuant to the provisions of the State Pay to Play Legislation and Municipal Pay to Play Ordinance.
4. A notice of this action shall be printed in *The Record*.
5. The award of this contract is conditioned upon certification of by the Borough's Chief Financial Officer of the availability of funds.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Penabad				X
Shim	X			
Jimenez	X			
Kontolios	X			
Larkin	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk



CAULFIELD ASSOCIATES, LLP.

PROFESSIONAL LAND SURVEYORS

132 MADISON STREET
HOBOKEN, NEW JERSEY 07030

Telephone: (201) 792-0445

FAX: (201) 792-7714

www.surveyornj.com

May 24, 2019

HAND DELIVERED

Borough Clerk
Borough of Ridgefield
604 Broad Avenue
Ridgefield, NJ 07657

Re: *Proposed Subdivision*
Block 701, Lot 1
Borough of Ridgefield, NJ

Dear Sir:

We are writing in response to the Borough's Request for Proposal to perform surveying related work in connection with a proposed subdivision of the above referenced matter. Although the proposal we are responding to indicated that the date for the response was "May 26, 2016," we are submitting this today on the instructions of Stephen Pellino, Esq., the Borough attorney, as relayed by the Borough's title insurance company.

The site is presently vacant and heavily wooded. It backs up to Lots 2, 4-11, in Block 701. In order to provide you with a succinct proposal, we conducted some preliminary research and visited the site to conduct some field work there. In addition to the title data we were provided, we were able to pull additional tax assessment and map data which we used in conjunction with archival data we maintain in our office.

Based on our research, the current lot configuration, and the location of the record right of ways, in order to ascertain the appropriate lot boundaries, and therein the new subdivision boundaries, the survey field work will need to include the lots fronting on Ray Avenue and Stewart Street. This increases the overall scope of the work, but will provide a more accurate outcome.

We propose to prepare a major subdivision of Lot 1, Block 701, which will include initial field data collection. We will divide the site into seven

2019 MAY 24 PM 12:54
Borough of Ridgefield
604 Broad Avenue
Ridgefield, NJ 07657

*Borough Clerk
Borough of Ridgely
May 24, 2019
Page-2-*

smaller lots and will prepare the necessary metes and bounds descriptions for each of the newly created lots. These new lot configurations will be based on the Borough's criteria. After the lot configurations are confirmed we will set appropriate boundary markers/monuments in accordance with New Jersey State Statutes and Administrative Codes. Deliverables will include PDF and .dwg files and a total of 20 sealed prints.

Our fee to conduct the survey and prepare the major subdivision will be \$9,450, which we would invoice at the time of delivery of the initial survey prints. As also requested in the Request for Proposal, the additional charge for Joseph T. Caulfield, PLS, the surveyor who would perform this work, to appear before the Planning Board in connection with the subdivision application, and for miscellaneous work, would be billed at \$190 per hour.

If you wish us to proceed, we will need written authorization and any purchase order required by the Borough. In addition we will need any title data you may have. We estimate completion at 2-3 weeks, and could look to commence work immediately. We are happy to provide the Borough all of our firm insurance coverage information, if requested.

We are a third generation family surveying firm and have been in continuous operation since 1933. You can view additional details of our firm background and CVs of the principals on our web site at www.surveyornj.com.

We appreciate the opportunity to work with the Borough, and hope to be of service on this matter. Please call with any questions or comments.

Very truly yours,
CAULFIELD ASSOCIATES, LLP

By: 

Joseph T. Caulfield

JTC:jc

Stephen F. Pellino, Esq.
Borough Attorney, via mail

Bennie Henderson
Two Rivers Title, via email

The undersigned, being the Chief Financial Officer of the Borough of Ridgefield, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Borough in accordance with N.J.S.A. 40:4-57 and the rules of the Local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Borough, and which said list indicates the specific line item of said budget to which expenditures shall be charged.

Francis J. Elenio,
Chief Financial Officer

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 4, 2020

Presented by Councilman Jimenez

RESOLUTION NO. 299-2019

BE IT RESOLVED, that warrants totaling **\$10,567.22**
be drawn on the following accounts:

CURRENT	\$5,059.48
TRUST	\$3,917.74
CAPITAL	\$1,590.00
TOTAL	\$10,567.22

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Penabad				X
Shim	X			
Jimenez	X			
Kontolios	X			
Larkin	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk