

BOROUGH OF RIDGEFIELD

A G E N D A

Sine Die Meeting of the Mayor and Council

Date: January 4, 2019

Open Public Meetings Statement by Mayor Suarez

Public Session: 6:00 P.M. C.T.O.:
Adjourn:

Pledge of Allegiance

Citizens Comment on Agenda:

Correspondence:

ROLL CALL-PUBLIC SESSION

	PRESENT	ABSENT
Mayor Suarez		
Castelli		
Penabad		
Shim		
Jimenez		
Kontolios		
Larkin		

RESOLUTIONS:

- | | | |
|----------|---------------------|--|
| 309-2018 | Councilman Jimenez | Dedication by Rider |
| 310-2018 | Councilman Jimenez | Cancel Debt and Matching Funds |
| 311-2018 | Councilman Castelli | Construct ADA Compliant Curbs-P.A. Contractors |
| 312-2018 | Councilman Jimenez | Transfer Resolution |
| 313-2018 | Councilman Jimenez | Warrants |
| 314-2018 | Councilman Jimenez | Authorize to Advertise RFQ-Borough Planner |

COMMENTS BY MAYOR:

COMMENTS BY COUNCILMEN:

COMMENTS BY CITIZENS: (All speakers are limited to five minutes maximum per meeting)

Agenda subject to change as a result of matters not known at time of printing with the consent of the Mayor and Council.

Respectfully submitted,

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 4, 2019

Presented by Councilman Jimenez

RESOLUTION NO. 309-2018

A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR
FIRE DEPARTMENT DONATIONS REQUIRED BY N.J.S.A.40A:5-29

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A.40A:5-29 provides for receipt of funds from gifts, bequests, and donations by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from Fire Department Donations are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield, County of Bergen, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to place gift funds received by the Borough of Ridgefield in a specific fund to be considered a dedication by rider to the budget in accordance with N.J.S.A.:4-39 for the Borough of Ridgefield
2. The Municipal Clerk of the Borough of Ridgefield, County of Bergen is hereby directed to forward two certified copies to the Director of the Division of Local Government Services.
3. This resolution shall not become effective until it is approved by the Director of the Division of the Local Government Services.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 4, 2019

Presented by Councilman Jimenez

RESOLUTION NO. 310-2018

WHEREAS, the Borough of Ridgefield has the following unexpended balances:

Bergen County Utility Share	\$119,134.93
Principal on Bonds	480,000.00
Interest on Bonds	72,750.00
Interest on Notes	2,450.60
NJ Infrastructure Trust	6,736.12
Matching Funds for Grants Open Space	20,000.00

WHEREAS, all of the debt payments for the year 2018 for said bonds and notes have been made and no additional matching funds are needed for grants.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that the said 2018 unexpended balances of totaling \$701,071.65 be cancelled.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 4, 2019

Presented by Councilman Castelli

RESOLUTION NO. 311-2018

WHEREAS, Bergen County is paving Shaler Boulevard, Maple Avenue, Edgewater Avenue, and Hendricks Causeway and the curbs needed to ADA compliant; and

WHEREAS, Bergen County selected P.A. Contractors to be the authorized vendor to construct the curbs, and

WHEREAS, the County will reimburse the Borough of Ridgefield for the cost of the curbs; and

WHEREAS, the maximum amount of the project is \$216,565.48 and funding for this purchase is available through Bond Ordinance 2338, account number 04-2150-55-2338-001, as evidenced by the Borough's Chief Financial Officer's certification; now be it

RESOLVED, that the Purchasing Agent is authorized to approve and forward a purchase order to P.A. Contractors, Inc., 105 South St., Newark, NJ 07114 for the ADA ramp construction in an amount not to exceed \$216,565.48.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 4, 2019

Presented by Councilman Jimenez

RESOLUTION NO. 312-2018

WHEREAS, Resolution Number 293-2018 contained a factual error and needs to be rescinded, and

WHEREAS, N.J.S.A. 40A:4-58 allows appropriation transfers during the last two months of the calendar year should it become necessary to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than two thirds vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient; no transfers may be made to appropriations for Contingent expenses or deferred charges.

WHEREAS, the Mayor and Council of the Borough of Ridgefield are desirous of executing such transfers;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that the Chief Financial Officer is herewith directed to rescind Resolution 293-2018 and execute the following Calendar Year 2018 budget appropriation transfers:

<u>CURRENT FUND</u>	FROM	TO
Information technology S&W	\$13,211.38	
Municipal Clerk S&W	439.00	
Legal Services O/E	13,556.00	
UCC S &W	16,710.00	
Community Service Offices S&W	16,500.00	
Engineering Costs	35,000.00	
Property maintenance S&W	1,200.00	
Fire Prevention O/E	1,000.00	
DPW S&W	15,943.62	
Fire Hydrant	5,979.00	
Administration S&W		\$4,667.00
Information technology O/E		17,000.00

Financial Administration S&W	4,000.00
Collection of Taxes O/E	1,525.00
UCC O/E	10,000.00
Liability Insurance O/E	6,173.00
Workers Compensation	754.00
Dispatching 911 O/E	4,000.00
Streets and Roads O/E	9,031.00
Community Center S&G	939.00
Defined Contribution Retirement Plan	2,000.00
Fire Prevention S/W	2,200.00
Fire Prevention O/E	15,000.00
Fireman Burial Fund	1,250.00
Public Building Maintenance	30,000.00
Maintenance of Borough Vehicles Garage	8,000.00
Electric and Gas	3,000.00
	<u>\$119,539.00</u>
	<u>\$119,539.00</u>

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

The undersigned, being the Chief Financial Officer of the Borough of Ridgefield, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Borough in accordance with N.J.S.A. 40:4-57 and the rules of the Local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Borough, and which said list indicates the specific line item of said budget to which expenditures shall be charged.

Diane Sherry,
Chief Financial Officer

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 4, 2019

Presented by Councilman Jimenez

RESOLUTION NO. 313-2018

BE IT RESOLVED, that warrants totaling **\$802,465.48**
be drawn on the following accounts:

CURRENT	\$504,089.89
TRUST	\$86,133.02
CAPITAL	\$212,234.17
DOG LICENSE	\$8.40
TOTAL	\$802,465.48

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Sine Die Meeting January 4, 2019

Presented by Councilman Jimenez

RESOLUTION NO. 314-2018

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the “State Pay to Play Law, enacted by the New Jersey State Legislature became effective; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a “fair and open process” pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualifications (“RFQ”) with twenty (20) days notice prior to the receipt of responses to the RFQ; (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the municipality prior to the solicitation of qualifications; and (4) the municipality shall publicly open and announce the qualifications when awarded; and WHEREAS, it has become necessary for the Borough of Ridgefield (“the Borough”) to engage legal, financial, and engineering professionals and to engage the services of other individuals for extraordinary unspecifiable services; and

WHEREAS, the Borough desires to appoint such professionals and services by a “fair and open process” pursuant to N.J.S.A. 19:44A-20.1 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield, County of Bergen and State of New Jersey that RFQs for professional services for the following professional services for the Borough are hereby authorized:

- 1) Borough Planner

BE IT FURTHER RESOLVED, that all of the RFQs for the professional services and extraordinary unspecifiable services as set forth hereinabove shall be prepared and published in accordance with N.J.S.A. 19:44A-20.1 et seq. and all submissions in response shall be evaluated on the basis of the most advantageous submission, all factors considered, including, but not limited to:

- 1) Experience and reputation in the field

- 2) Knowledge of the Borough and the subject matter to be addressed under the contract
- 3) Availability to accommodate any required meetings of the Borough or Borough Agency
- 4) Compensation proposal
- 5) Any other factors demonstrated to be in the best interest of the Borough or Borough Agency.

BE IT FURTHER RESOLVED, that on or before January 9, 2019 the Borough Clerk be and she is hereby authorized and directed to publish notice of the RFQs for the professional services and extraordinary unspecifiable services enumerated above by the following means: (1) on the Borough's internet web site. (The Borough Clerk is also authorized to publish the RFQ documents themselves on the Borough Website.); (2) on the Borough's bulletin Board at Town Hall; and (3) in The Record, a newspaper circulating in the Borough of Ridgefield. The notice of RFQs shall include the following:

- 1) A description of the requested professional or extraordinary unspecifiable service for which the RFQ is made;
- 2) A statement that Qualifications must be submitted by 11:00 AM on January 30, 2019
- 3) A statement that the RFQs are being made by the Borough
- 4) The address and phone number of the QPA's office and a statement that applicants may obtain the RFQ document from the QPA's office if they cannot obtain the RFQ documents from the Borough's website;
- 5) A statement that the RFQ is being made through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

BE IT FURTHER RESOLVED, that the QPA or her designee shall publicly open and read aloud the submissions responding to the RFQs, including the name of the applicant and any other pertinent information on January 30, 2019, at 11:00 AM in the QPA's Office at Borough Hall.

BE IT FURTHER RESOLVED, that those positions included hereinabove are those which the Borough of Ridgefield reasonably believes will be subject to appointment for the year 2019. However, all such appointments are subject to the availability of funds and the continuing needs of the Borough. Accordingly, inclusion of a position in this resolution is not a representation or warranty that such position will be filled, or that if filled, it will be subject to the process contained herein.

BE IT FURTHER RESOLVED, that the Borough Council has determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk