

BOROUGH OF RIDGEFIELD

A G E N D A

Executive Session and Regular Meeting of the Mayor and Council

Date: February 9, 2015

Open Public Meetings Statement by Mayor Suarez

Public Session to Adjourn to Executive Session: C.T.O.: Adjourn:

Mayor Suarez – Adjournment into closed Executive Session in accordance with the “Open Public Meetings Act”

Executive Session: 6:30 P.M. C.T.O.: Adjourn:

Public Session: 7:30 P.M. C.T.O.: Adjourn:

Pledge of Allegiance

Citizens Comment on Agenda:

Correspondence:

**ROLL CALL-PUBLIC SESSION**

	Adj. to Ex.		Public	
	Pres.	Abs.	Pres.	Abs.
Mayor Suarez				
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				

**ROLL CALL-EXEC. SESSION**

	PRESENT	ABSENT
	Mayor Suarez	
Castelli		
Acosta		
Penabad		
Shim		
Todd		
Vincentz		

As advertised, hearing will be held on Ordinance No. 2268 entitled, “AN ORDINANCE AMENDING SECTION 92-1, SALARIES, OF THE CODE OF THE BOROUGH OF RIDGEFIELD”

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

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As advertised, hearing will be held on Ordinance No. 2269 entitled, “AN ORDINANCE ESTABLISHING THE POSITION OF MUNICIPAL CLERK OF THE BOROUGH OF RIDGEFIELD”

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

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As advertised, hearing will be held on Ordinance No. 2270 entitled, “AN ORDINANCE AMENDING ARTICLE V, PARKING OF COMMERCIAL VEHICLES, OF CHAPTER 375, VEHICLES AND TRAFFIC, OF THE CODE OF THE BOROUGH OF RIDGEFIELD”

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

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**PROPOSED CONSENT AGENDA:**

93-2015	Councilman Acosta	Authorize Mayor to Sign Municipal Alliance Grant Letter of Agreement
94-2015	Mayor Suarez	Appointment of Rent Leveling Commission
95-2015	Councilman Castelli	Professional Service Agreement – Alternate Bond Counsel
96-2015	Councilman Penabad	Authorize to Advertise – RFP for Banking Services
97-2015	Councilman Acosta	Limousine License – Song
98-2015	Councilman Castelli	Professional Service Agreement – Grant Writer

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

RESOLUTIONS:

99-2015      Councilman Penabad      Warrants

COMMENTS BY MAYOR:

**Coin Toss Request:**

RBAO

Saturday, March 20, 2015    Rain Date: Sunday, March 21, 2015

Saturday, May 30, 2015    Rain Date: Sunday, May 31, 2015

9:00 am-3:00 pm

**Application for Raffles License:**

Ridgefield Music Parents

March 6, 2015 - 8:00 pm

555 Chestnut Street

COMMENTS BY COUNCILMEN:

COMMENTS BY CITIZENS: (All speakers are limited to five minutes maximum per meeting)

Agenda subject to change as a result of matters not known at time of printing with the consent of the Mayor and Council.

Respectfully submitted,

Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting February 9, 2015

Presented by Mayor Suarez

BE IT RESOLVED, that the regular public meeting be adjourned, and that the Mayor and Council of the Borough of Ridgefield shall meet in a closed Executive Session following a five minute recess at the termination of this meeting. The purpose of the Executive Session shall be to discuss the following matters:

- \_\_\_\_\_ Personnel matters in various departments of the Borough.
- \_\_\_\_\_ Pending and Potential Litigation
- \_\_\_\_\_ Tax Court Litigation.
- \_\_\_\_\_ Potential real estate transactions in which the Borough may engage.

<b>COUNCIL VOTE</b>				
	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

BE IT FURTHER RESOLVED, that as soon as practicable discussion concerning

- \_\_\_\_\_ Personnel matters
- \_\_\_\_\_ Potential real estate transactions shall be disclosed to the public.
- \_\_\_\_\_ And that discussions with the Borough Attorney concerning litigation shall be disclosed when said litigation is terminated.

Adjournment to Closed Session. The Mayor and Council reserve the right to reconvene into Public Session, if necessary, to take action on Closed Session items.

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting February 9, 2015

Presented by Councilman Penabad

ORDINANCE NO. 2268

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled

“AN ORDINANCE AMENDING SECTION 92-1, SALARIES, OF THE CODE OF THE BOROUGH OF RIDGEFIELD”

introduced on the 29<sup>th</sup> day of January, 2015, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting January 29, 2015

Presented by Councilman Penabad

ORDINANCE NO. 2268

“AN ORDINANCE AMENDING SECTION 92-1, SALARIES, OF THE CODE OF THE  
BOROUGH OF RIDGEFIELD”

Section I.

Section 92-1 entitled “Salaries” of the Code of the Borough of Ridgefield be and hereby is amended by adding to the existing positions and salary ranges the following:

<b>Position:</b>	<b>Range:</b>
Program Director	\$25,000 to \$35,000

Section II. Invalid Provisions.

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

Section III. Repealer.

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

Section IV. Severability.

If any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this Ordinance, and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section V.

This Ordinance shall take effect immediately upon passage and publication according to law.

Section VI:

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Approved:

Attest:

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Anthony R. Suarez, Mayor

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Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting February 9, 2015

Presented by Councilman Castelli

ORDINANCE NO. 2269

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled

“AN ORDINANCE ESTABLISHING THE POSITION OF MUNICIPAL CLERK OF THE BOROUGH OF RIDGEFIELD”

introduced on the 29<sup>th</sup> day of January, 2015, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting January 29, 2015

Presented by Councilman Castelli

ORDINANCE NO. 2269

“AN ORDINANCE ESTABLISHING THE POSITION OF MUNICIPAL CLERK OF THE  
BOROUGH OF RIDGEFIELD”

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield that the Office of Municipal Clerk is hereby established as follows:

Section I:

§ \_\_\_\_\_-1 SHORT TITLE:

This section shall be known as the Office of Municipal Clerk.

§ \_\_\_\_\_-2 ESTABLISHMENT:

There is hereby established by and within the Borough of Ridgefield the Office of Municipal Clerk.

§ \_\_\_\_\_-3 APPOINTMENT OF THE MUNICIPAL CLERK:

The Municipal Clerk shall be appointed, and shall serve, pursuant to the provisions of *N.J.S.A. 40A:9-133, et. seq.*

§ \_\_\_\_\_-4 AUTHORITY AND DUTIES OF THE MUNICIPAL CLERK:

A. The Municipal Clerk shall perform the duties specified by, and have the authority provided by, New Jersey statutes, including, but without limitation, *N.J.S.A. 40A:9-133, et. seq.*

B. The Municipal Clerk shall perform such duties as may be assigned by the Mayor and Council pursuant to municipal ordinance.

C. In addition to the duties specified by statute and existing Borough ordinances, the Municipal Clerk shall be the direct supervising authority of all clerical and administrative positions serving by and within the Borough of Ridgefield’s Payroll, Tax, Finance, Purchasing and Clerk’s Departments.

Section II. The actual article and section numbers of this Ordinance are purposely left blank and shall be established by the Borough's Code Publisher.

Section III. Repealer.

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

Section IV. Severability.

If any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this Ordinance, and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section V.

This Ordinance shall take effect immediately upon passage and publication according to law.

Section VI:

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Approved:

Attest:

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Anthony R. Suarez, Mayor

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Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting February 9, 2015

Presented by Councilman Acosta

ORDINANCE NO. 2270

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled

“AN ORDINANCE AMENDING ARTICLE V, PARKING OF COMMERCIAL VEHICLES,  
OF CHAPTER 375, VEHICLES AND TRAFFIC, OF THE CODE OF THE BOROUGH OF  
RIDGEFIELD”

introduced on the 29<sup>th</sup> day of January, 2015, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting January 29, 2015

Presented by Councilman Acosta

ORDINANCE NO. 2270

“AN ORDINANCE AMENDING ARTICLE V, PARKING OF COMMERCIAL VEHICLES,  
OF CHAPTER 375, VEHICLES AND TRAFFIC, OF THE CODE OF THE BOROUGH OF  
RIDGEFIELD”

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield as follows:

Section I:

Article V, Parking of Commercial Vehicles, of Chapter 375, Vehicles and Traffic, be and hereby is amended as follows:

A. The title of Article V, presently being Parking of Commercial Vehicles, be and hereby is amended to read as follows: Parking and Servicing of Commercial Vehicles.

B. Section 375-20, Parking of Commercial Vehicles During Certain Hours Prohibited, be and hereby is amended by deleting the existing language of said section and replacing same with the following:

Parking of commercial vehicles, as hereinafter defined, on all streets in the Borough of Ridgefield between the hours of 9:00 p.m. and 6:00 a.m. is hereby prohibited.

C. Section 375-23.1. There is hereby added a new section to be denominated Section 375-23.1 to be entitled Servicing of Commercial Vehicles, to read as follows:

No person shall service a commercial vehicle on any street within the Borough of Ridgefield. Servicing of commercial vehicles shall include washing, cleaning, performing of mechanical repairs or maintenance, and performing of auto body repairs or maintenance. Servicing of emergency vehicles on Borough streets in commercial situations, where a commercial vehicle has broken down and is receiving emergency servicing for the purpose of removing it from the place of breakdown to a garage or repair facility shall be permitted.

D. Section 375-24, Violations and Penalties, be and hereby is amended by adding to the existing provisions of said ordinance section a new subsection C as follows:

Each vehicle which is parked in contravention of the provisions of this ordinance shall constitute a separate offense.

Section II. Repealer.

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

Section III. Severability.

If any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this Ordinance, and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section IV. This Ordinance shall take effect immediately upon passage and publication according to law.

Section V: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Approved:

Attest:

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Anthony R. Suarez, Mayor

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Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting February 9, 2015

Presented by Councilman Acosta

RESOLUTION NO. 93-2015

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that the Mayor be and he is hereby authorized to sign the Municipal Alliance Grant Letter of Agreement with the County of Bergen.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting February 9, 2015

Presented by Mayor Suarez

RESOLUTION NO. 94-2015

BE IT RESOLVED that the Mayor and Council appoints to the Rent Leveling Commission for calendar year 2015:

A1                      DAWN BAKUNAS  
A1 ALT.                DIANA ALVAREZ

A2                      CHARLES PATRICK  
A2                      CARYL RATNER  
A2 ALT.

A3                      GAIL WINTER  
A3                      JERRY ROSS  
A3 ALT.                BOB WILLIAMS

SECRETARY:        LYNDA BECKER

ATTORNEY:         ANNA NORIS – 30 day holdover

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting February 9, 2015

Presented by Councilman Acosta

RESOLUTION NO. 95-2015

WHEREAS, there is a need in the Borough of Ridgefield for an Alternate Bond Counsel;  
and

WHEREAS, the Borough of Ridgefield previously published a Request for Qualifications  
for the position of Alternate Bond Counsel; and

WHEREAS, a duly constituted evaluation committee recommended that Archer and  
Greiner, P.C. be awarded the professional services contract to serve as the Alternate Bond  
Counsel for calendar year 2015; and

WHEREAS, Archer and Greiner, P.C. was previously appointed Alternate Bond Counsel  
to the Borough of Ridgefield for calendar year 2015; and

WHEREAS, the Borough now wishes to enter into a professional services agreement  
with Archer and Greiner, P.C. as required by law;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of  
Ridgefield as follows:

1. The Mayor and the Borough Clerk be and hereby are authorized and directed to  
execute the attached Professional Services Agreement with Archer and Greiner, P.C. as required  
by law.

2. This contract is awarded for the following reasons: There is a need for an  
Alternate Bond Counsel within the Borough of Ridgefield; the service to be rendered constitutes  
a professional service as defined by New Jersey law; the Borough did publish a request for  
qualifications to which the contract recipient responded; and the contract recipient was  
recommended by the Evaluation Committee of the Mayor and Council to be awarded the  
professional services agreement as Alternate Bond Counsel.

3. Compensation for this position shall be as set forth in Paragraph 3 of the  
Professional Services Agreement attached hereto.

4. The within contract has been awarded pursuant to a "fair and open process"  
pursuant to the provisions of *N.J.S.A. 19:44A-20.4, et. seq.*

5. A notice of this action shall be printed in *The Record*.

6. The award of this contract is subject to the certification of availability of funds by the Borough's Financial Officer.

7. A copy of this Resolution and a copy of the attached contract shall be made available for public inspection as required by law.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

CONTRACT FOR PROFESSIONAL SERVICES WITH  
ALTERNATE BOND COUNSEL

THIS IS A CONTRACT for professional services made by and between the Borough of Ridgefield, County of Bergen, State of New Jersey, hereinafter called the "BOROUGH", and Archer and Greiner, P.C., having offices at 21 Main Street, Suite 353, Hackensack, New Jersey, hereinafter called the "ALTERNATE BOND COUNSEL".

WHEREAS, the Mayor and Council of the Borough of Ridgefield previously appointed Archer and Greiner, P.C. as Alternate Bond Counsel for calendar year 2015; and

WHEREAS, pursuant to law, the Mayor and Council have authorized the Mayor and Borough Clerk to enter into an agreement with the ALTERNATE BOND COUNSEL for professional services as Alternate Bond Counsel without competitive bid; and

WHEREAS, it is desirable and appropriate that the parties enter into a formal contract to memorialize the rights, duties and obligations of the parties;

NOW, THEREFORE, IT IS AGREED by and between the parties, in consideration for the mutual promises and covenants contained herein, as follows:

1.     **ENGAGEMENT:** The BOROUGH hereby engages the ALTERNATE BOND COUNSEL to serve as Borough ALTERNATE BOND COUNSEL for calendar year 2015, or until her/his successor qualifies. The ALTERNATE BOND COUNSEL hereby accepts such engagement and agrees to provide the services required under this agreement.
  
2.     **SCOPE OF SERVICES:** The ALTERNATE BOND COUNSEL shall perform all appropriate legal services in connection with the issuance of bonds and other financing activities by the BOROUGH, and as assigned to the ALTERNATE BOND COUNSEL by the Mayor and Council.
  
3.     **PAYMENT FOR SERVICES:** Payment for services rendered by ALTERNATE BOND COUNSEL will be in accordance with the following schedule:
  - A.     **Preparation or Review of Ordinances:** For services rendered in connection with the preparation or review of each ordinance and the compiling of a certified record of proceedings in connection therewith, a fee of \$475 for each single purpose ordinance and \$550 for each multiple purpose ordinance would be received by ALTERNATE BOND COUNSEL, plus out-of-pocket disbursements. If the preparation of the ordinance involves consultations, meetings or discussions that are out of the ordinary, there will be an additional fee based on the time required to perform such services charged at the hourly rates set forth below.
  
  - B.     **Traditional Note Issue:** With respect to work done in connection with any temporary financings of the BOROUGH involving a private placement and not

involving preparation of an Official Statement, ALTERNATE BOND COUNSEL will receive \$1,000 for its approving opinion and 50 cents per \$1,000 of notes issued, plus out-of-pocket expenses.

C. Traditional Bond Issue: For work done and responsibilities assumed in connection with rendering the type of opinions anticipated in any permanent financings (which are competitively bid or negotiated), ALTERNATE BOND COUNSEL will receive a base fee of \$3,500, plus \$1 per \$1,000 of bonds issued, plus out-of-pocket disbursements. If an Official Statement needs to be reviewed or prepared in connection with the financing, ALTERNATE BOND COUNSEL'S fee for such services would be at an hourly rate.

D. Hourly Rate: In connection with the preparation of an Official Statement, the attention to litigation, special advise to be rendered regarding compliance with the investment restrictions under the arbitrage regulations, the review of other unusual tax questions, the attendance at meetings not related to a permanent or temporary financing, the application for investment of proceeds in Federal Treasury obligations, State and Local Government Series or questions referred to bond counsel which arise away from a specific financing, the fee for such additional or non-transactional services would be at an hourly (time charge) basis. This fee will be calculated by multiplying the number of hours expended by each attorney and paralegal by their respective billing rate in effect at the time the work is performed. Billing rates are based on the experience and expertise of the attorney involved and are reviewed and revised by the firm periodically. The present hourly rates of those attorneys and paralegals anticipated to work on BOROUGH matters are as follows:

Senior Partner	195
Junior Partner	185
Senior Associate	175
Junior Associate	125
Paralegal	95

E. Out-of-Pocket Expenses: In addition to all of the above-mentioned fees, the firm will include in its billing statement its out-of-pocket costs incurred in connection with the matter, including expenses of telephone, document reproduction, postage, air freight, faxes and overnight deliveries, and stenographic overtime, if required.

4. ENGAGING OTHERS: Nothing in this agreement shall prohibit the BOROUGH from engaging other bond counsel for specific matters if in the opinion of the Mayor and Council such is necessary.
5. FAIR AND OPEN PROCESS: This contract is awarded pursuant to a fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.5, et. seq.

6. INCORPORATION OF CERTAIN PROVISIONS:

A. The parties to this agreement agree to incorporate into same the mandatory language of subsection 3.4(a) of the Regulations promulgated by the Department of the Treasury, pursuant to P.L. 1975, c.127, as amended and supplemented from time to time, and the ALTERNATE BOND COUNSEL agrees to fully comply with the terms, provisions and obligations of said regulation, provided that said subsection shall be applied subject to the terms of subsection 3.4(d) of said regulations.

B. The parties to this agreement agree to incorporate into same the mandatory language of section 5.3 of the Regulations promulgated by the Department of the Treasury pursuant to P.L. 1975, c.127, as amended and supplemented from time to time and the ALTERNATE BOND COUNSEL agrees to comply fully with the terms, provisions and obligations of said regulation.

7. RIGHT TO RESCIND: The award of this contract is subject to the BOROUGH'S right to rescind same within thirty (30) days of its issuance should the Mayor and Council determine that the ALTERNATE BOND COUNSEL'S services are not performed satisfactorily in accordance with this contract.

8. COUNTERPARTS: The parties agree that this contract may be signed in separate counterparts, the effect of which will be the same as if one original were signed by both parties.

IN WITNESS WHEREOF, the parties have set their hands and seals on the day and year affixed next to their respective signatures.

DATE:

BOROUGH OF RIDGEFIELD

\_\_\_\_\_  
Anthony R. Suarez, Mayor

ATTEST:

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

ARCHER & GREINER, P.C.

WITNESS:

\_\_\_\_\_

DATE:

\_\_\_\_\_

By:\_\_\_\_\_

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting February 9, 2015

Presented by Councilman Penabad

RESOLUTION NO. 96-2015

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that the Borough Clerk be and she is hereby authorized and directed to advertise for Request for Proposals for Banking Services.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

---

Anthony R. Suarez, Mayor

---

Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting February 9, 2015

Presented by Councilman Acosta

RESOLUTION NO. 97-2015

BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that a  
Limousine License be issued to:

KWAN Y. SONG

in accordance with Ordinance No. 1558.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

---

Anthony R. Suarez, Mayor

---

Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting February 9, 2015

Presented by Councilman Castelli

RESOLUTION NO. 98-2015

WHEREAS, there is a need in the Borough of Ridgefield for a Borough Grant Writer;  
and

WHEREAS, the Borough of Ridgefield previously published a Request for Qualifications  
for the position of Borough Grant Writer; and

WHEREAS, a duly constituted evaluation committee recommended that Millennium  
Strategies, LLC be awarded the grant writing services contract to serve as the Grant Writer for  
calendar year 2015; and

WHEREAS, Millennium Strategies, LLC was previously appointed Grant Writer to the  
Borough of Ridgefield for calendar year 2015;

WHEREAS, the Borough now wishes to enter into a grant writing services agreement  
with Millennium Strategies, LLC as required by law; and

WHEREAS, the contract is for a total amount which does not exceed the enhanced bid  
threshold of \$36,000;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of  
Ridgefield as follows:

1. The Mayor and the Borough Clerk be and hereby are authorized and directed to  
execute the attached Contract for Grant Writing Services with Millennium Strategies, LLC as  
required by law.

2. This contract is awarded for the following reasons: There is a need for a Grant  
Writer within the Borough of Ridgefield; the service to be rendered constitutes a service as  
defined by New Jersey law; the Borough did publish a request for qualifications to which the  
contract recipient responded; and the contract recipient was recommended by the Evaluation  
Committee of the Mayor and Council to be awarded the grant writing services agreement as  
Grant Writer; the contract is for an amount that does not exceed the enhanced bid threshold.

3. Compensation for this position shall be as set forth in Paragraph 3 of the Contract  
for Grant Writing Services attached hereto.

4. The within contract has been awarded pursuant to a “fair and open process” pursuant to the provisions of *N.J.S.A. 19:44A-20.4*, et. seq.

5. A notice of this action shall be printed in *The Record*.

6. The award of this contract is subject to the certification of availability of funds by the Borough’s Financial Officer.

7. A copy of this Resolution and a copy of the attached contract shall be made available for public inspection as required by law.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

## CONTRACT FOR GRANT WRITING SERVICES

THIS IS A CONTRACT for grant writing services made by and between the Borough of Ridgefield, County of Bergen, State of New Jersey, hereinafter called the "BOROUGH", and Millennium Strategies, LLC, 60 Roseland Avenue, Caldwell, New Jersey, hereinafter called the "GRANT WRITER".

WHEREAS, the Mayor and Council of the Borough of Ridgefield previously appointed Millennium Strategies, LLC as GRANT WRITER for calendar year 2015; and

WHEREAS, pursuant to law, the Mayor and Council have authorized the Mayor and Borough Clerk to enter into an agreement with the GRANT WRITER for grant writing services without competitive bid; and

WHEREAS, it is desirable and appropriate that the parties enter into a formal contract to memorialize the rights, duties and obligations of the parties;

NOW, THEREFORE, IT IS AGREED by and between the parties, in consideration for the mutual promises and covenants contained herein, as follows:

1. **ENGAGEMENT:** The BOROUGH hereby engages the GRANT WRITER to serve as Borough Grant Writer for calendar year 2015, or until her/his successor qualifies. The GRANT WRITER hereby accepts such engagement and agrees to provide the services required under this agreement.
2. **SCOPE OF SERVICES:** The GRANT WRITER shall perform all appropriate grant writing services for the BOROUGH including the following:
  - A. Notification of all available governmental and non-governmental funding opportunities – the BOROUGH will receive detailed memoranda of potential funding opportunities that include an explanation of what the GRANT WRITER will do and what the BOROUGH'S responsibilities are in order to complete the grant application and produce the best possible product for submission;
  - B. Research, preparation, submission and all appropriate follow up, including appropriate legislative support, for all available governmental and non-governmental funding applications.
  - C. Representation, on the BOROUGH'S behalf with all appropriate legislative and governmental officials and their offices pertaining to grant and funding procurement services that the GRANT WRITER undertakes.
  - D. Attendance at designated meetings, as requested, with 48 hours notice.

3. **PAYMENT FOR SERVICES:** The BOROUGH shall pay the GRANT WRITER a fixed sum to cover all services as set forth above, said fee to be a total of \$36,000 payable in monthly installments of \$3,000.
5. **ENGAGING OTHERS:** Nothing in this agreement shall prohibit the BOROUGH or the GRANT WRITER from engaging special grant writers for specific matters if in the opinion of the Mayor and Council and the GRANT WRITER such is necessary.
5. **FAIR AND OPEN PROCESS:** This contract is awarded pursuant to a fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.5, et. seq.
6. **INCORPORATION OF CERTAIN PROVISIONS:**
  - A. The parties to this agreement agree to incorporate into same the mandatory language of subsection 3.4(a) of the Regulations promulgated by the Department of the Treasury, pursuant to P.L. 1975, c.127, as amended and supplemented from time to time, and the INSURANCE AGENT/RISK MANAGER agrees to fully comply with the terms, provisions and obligations of said regulation, provided that said subsection shall be applied subject to the terms of subsection 3.4(d) of said regulations.
  - B. The parties to this agreement agree to incorporate into same the mandatory language of section 5.3 of the Regulations promulgated by the Department of the Treasury pursuant to P.L. 1975, c.127, as amended and supplemented from time to time and the INSURANCE AGENT/RISK MANAGER agrees to comply fully with the terms, provisions and obligations of said regulation.
7. **RIGHT TO RESCIND:** The award of this contract is subject to the BOROUGH'S right to rescind same within thirty (30) days of its issuance should the Mayor and Council determine that the INSURANCE AGENT/RISK MANAGER'S services are not performed satisfactorily in accordance with this contract.
8. **COUNTERPARTS:** The parties agree that this contract may be signed in separate counterparts, the effect of which will be the same as if one original were signed by both parties.

IN WITNESS WHEREOF, the parties have set their hands and seals on the day and year affixed next to their respective signatures.

DATE:

BOROUGH OF RIDGEFIELD

\_\_\_\_\_  
Anthony R. Suarez, Mayor

ATTEST:

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

MILLENNIUM STRATEGIES, LLC

WITNESS:

DATE:

By:\_\_\_\_\_  
Bernadette P. McPherson, Esq.  
Senior Vice President Marketing &  
Business Development

\_\_\_\_\_

\_\_\_\_\_

The undersigned, being the Chief Financial Officer of the Borough of Ridgefield, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Borough in accordance with N.J.S.A. 40:4-57 and the rules of the Local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Borough, and which said list indicates the specific line item of said budget to which expenditures shall be charged.

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Frank Berardo,  
Chief Financial Officer

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting February 9, 2015

Presented by Councilman Penabad

RESOLUTION NO. 99-2015

BE IT RESOLVED, that warrants totaling **\$3,661,115.62**  
be drawn on the following accounts:

CURRENT	\$3,629,380.35
TRUST	\$30,218.24
UNEMPLOYMENT FUND	\$1,517.03
<b>TOTAL</b>	<b>\$3,661,115.62</b>

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Todd				
Vincentz				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk