

**BOROUGH OF RIDGEFIELD**

**A G E N D A**

**Executive Session and Regular Meeting of the Mayor and Council**

Date: December 23, 2019

Open Public Meetings Statement by Mayor Suarez

Public Session to Adjourn to Executive Session: C.T.O.: Adjourn:

Mayor Suarez – Adjournment into closed Executive Session in accordance with the “Open Public Meetings Act”

Executive Session: 6:30 P.M. C.T.O.: Adjourn:

Public Session: 7:30 P.M. C.T.O.: Adjourn:

Pledge of Allegiance

Invocation

Citizens Comment on Agenda:

Correspondence:

Approval of Minutes of December 9, 2019 Public Session Meeting

**ROLL CALL-PUBLIC SESSION**

	Adj. to Ex.		Public	
	Pres.	Abs.	Pres.	Abs.
Mayor Suarez				
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				

**ROLL CALL-EXEC. SESSION**

	PRESENT	ABSENT
	Mayor Suarez	
Castelli		
Penabad		
Shim		
Jimenez		
Kontolios		
Larkin		

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Presentation of Certificates to Sophia Popp and Christina Kim-Macy’s All American Marching Band

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As advertising, hearing will be held on Ordinance No. 2372 entitled, “AN ORDINANCE OF THE BOROUGH OF RIDGEFIELD, IN THE COUNTY OF BERGEN, NEW JERSEY APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE PURCHASE AGREEMENT WITH THE BERGEN COUNTY IMPROVEMENT AUTHORITY RELATING TO THE ISSUANCE OF COUNTY GUARANTEED LEASE REVENUE BONDS (BOROUGH OF RIDGEFIELD PROJECT) BY THE BERGEN COUNTY IMPROVEMENT AUTHORITY”

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

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As advertising, hearing will be held on Ordinance No. 2374 entitled, "AN ORDINANCE AMENDING THE PROVISIONS OF SECTION 375-52 DESIGNATING HANDICAPPED PARKING SPACES"

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

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As advertising, hearing will be held on Ordinance No. 2375 entitled, "AN ORDINANCE AMENDING CHAPTER 375-5, NO PARKING AREAS, OF THE CODE OF THE BOROUGH OF RIDGEFIELD"

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

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As advertising, hearing will be held on Ordinance No. 2376 entitled, "AN ORDINANCE AMENDING THE PROVISIONS OF CHAPTER 366 ENTITLED "TOW TRUCKS"

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

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As advertising, hearing will be held on Ordinance No. 2377 entitled, "AN ORDINANCE ESTABLISHING THE POSITION OF TENANT ADVOCATE IN THE BOROUGH OF RIDGEFIELD, COUNTY OF BERGEN, STATE OF NEW JERSEY"

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

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**CONSENT AGENDA:**

290-2019	Councilman Castelli	Hire DPW/Sanitation Seasonal Employee-Jackson
291-2019	Councilman Jimenez	Tax Court Settlement-55 Railroad Avenue
292-2019	Councilman Castelli	Authorize to Advertise-RFQs 2020 Professionals
293-2019	Councilman Penabad	Appoint Full-Time Fire Inspector-McLoughlin

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

**RESOLUTIONS:**

294-2019	Councilman Jimenez	Transfer of Appropriations
295-2019	Councilman Jimenez	Warrants

COMMENTS BY MAYOR:

COMMENTS BY COUNCIL:

COMMENTS BY ADMINISTRATOR:

COMMENTS BY CITIZENS: (All speakers are limited to five minutes maximum per meeting)

Agenda subject to change as a result of matters not known at time of printing with the consent of the Mayor and Council.

Respectfully submitted,

Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 23, 2019

Presented by Mayor Suarez

BE IT RESOLVED, that the regular public meeting be adjourned, and that the Mayor and Council of the Borough of Ridgefield shall meet in a closed Executive Session following a five minute recess at the termination of this meeting. The purpose of the Executive Session shall be to discuss the following matters:

- \_\_\_\_\_ Personnel matters in various departments of the Borough.
- \_\_\_\_\_ Pending and Potential Litigation
- \_\_\_\_\_ Tax Court Litigation.
- \_\_\_\_\_ Potential real estate transactions in which the Borough may engage.

<b>COUNCIL VOTE</b>				
	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

BE IT FURTHER RESOLVED, that as soon as practicable discussion concerning

- \_\_\_\_\_ Personnel matters
- \_\_\_\_\_ Potential real estate transactions shall be disclosed to the public.
- \_\_\_\_\_ And that discussions with the Borough Attorney concerning litigation shall be disclosed when said litigation is terminated.

Adjournment to Closed Session. The Mayor and Council reserve the right to reconvene into Public Session, if necessary, to take action on Closed Session items.

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 9, 2019

Presented by Councilman Jimenez

ORDINANCE NO. 2372

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled,

“AN ORDINANCE OF THE BOROUGH OF RIDGEFIELD, IN THE COUNTY OF BERGEN,  
NEW JERSEY APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND  
DELIVERY OF A LEASE PURCHASE AGREEMENT WITH THE BERGEN COUNTY  
IMPROVEMENT AUTHORITY RELATING TO THE ISSUANCE OF COUNTY  
GUARANTEED LEASE REVENUE BONDS (BOROUGH OF RIDGEFIELD PROJECT) BY  
THE BERGEN COUNTY IMPROVEMENT AUTHORITY”

introduced on the 6<sup>th</sup> day of November, 2019, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting November 6, 2019

Presented by Councilman Jimenez

ORDINANCE NO. 2372

“AN ORDINANCE OF THE BOROUGH OF RIDGEFIELD, IN THE COUNTY OF BERGEN, NEW JERSEY APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE PURCHASE AGREEMENT WITH THE BERGEN COUNTY IMPROVEMENT AUTHORITY RELATING TO THE ISSUANCE OF COUNTY GUARANTEED LEASE REVENUE BONDS (BOROUGH OF RIDGEFIELD PROJECT) BY THE BERGEN COUNTY IMPROVEMENT AUTHORITY”

WHEREAS the Bergen County Improvement Authority (the “Authority”) a public body corporate and politic constituting an instrumentality of the State of New Jersey (the “State”) established and created under the provisions of the county improvement authorities law, constituting Chapter 183 of the Law of New Jersey of 1960 and the acts amendatory thereof and supplemental thereto (the “Act”), is authorized pursuant to the terms of the Act to provide public facilities, as such term is defined therein within the County of Bergen (the “County”), State of New Jersey, including financing for the acquisition of same; and

WHEREAS, the Borough of Ridgefield (the “Borough”), in said County, desires to undertake a redevelopment project for the construction of a new municipal complex on Borough owned real property commonly known as 700 Shaler Boulevard in the Borough, said municipal complex to include, but not be limited to, the Borough Hall, the Borough Municipal Court and the Borough Police Station, and such project shall also include, but not be limited to, as applicable, site clearing, demolition, environmental remediation, rough grading, reconstruction and/or construction of structures, and all associated site work and real property improvements; and shall also include, but not be limited to, acquisition and installation, as applicable, of furnishings, fixtures and equipment associated with said complex including, but not limited to, telephonic and audio visual equipment and computer hardware and software; and shall also include all architectural, engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration; and all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto; and shall also include the reimbursement for any moneys advanced by the Borough to undertake the aforesaid project (collectively, the “Project”); and

WHEREAS, the Borough has requested the Authority's assistance in financing the Project as described herein; and

WHEREAS, the Project constitutes a “public facility” as such term is defined in the Act;  
and

WHEREAS, the Authority has agreed to finance the Project on behalf of the Borough through the issuance of bonds or notes, and shall, in connection therewith, acquire the Project and simultaneously lease the Project to the Borough pursuant to a lease purchase agreement; and

WHEREAS, in order to finance the Project the Authority will issue bonds or notes, in one or more series, including renewals, in an aggregate principal amount not to exceed \$23,000,000, to be designated as “County Guaranteed Lease Revenue Bonds, Series 20\_\_ (Borough of Ridgefield Project)” (collectively, the “Bonds”), with such further designation and in accordance with the terms of a resolution of the Authority entitled, “Resolution Authorizing the Issuance of County Guaranteed Lease Revenue Bonds (Borough of Ridgefield Project) of the Bergen County Improvement Authority and Determining Other Matters Related Thereto” (together with any amendments thereof or supplements thereto in accordance with the terms thereof, the “General Bond Resolution”); and

WHEREAS, the Authority will use proceeds from the sale and issuance of the Bonds to, among other things, finance the Project, and simultaneously therewith, enter into a lease purchase agreement with the Borough to be dated as of the first day of the month of issuance of the initial series of Bonds (together with any amendments thereof or supplements thereto in accordance with its terms, the “Lease Purchase Agreement”) pursuant to which the Authority will lease the Project to the Borough for its use (the transactions contemplated hereinabove shall be referred to as the “Financing”): and

WHEREAS, pursuant to the Act, specifically Section 35 thereof (N.J.S.A. 40:37A-78), the Authority is authorized to enter into and perform any lease or other agreement, including the Lease Purchase Agreement, with the Borough for the lease to or use by the Borough of all or any part of any public facility, including the acquisition of land, on any terms and conditions which may be agreed upon by the Borough and the Authority; and

WHEREAS, the Bonds shall be secured by valid and binding general obligation lease payments of the Borough under the Lease Purchase Agreement, in scheduled lease payment amounts sufficient to pay in a timely manner the principal and redemption premium, if any, of and interest on the Bonds; and

WHEREAS, in order to further secure the interests of the holders of the Bonds, the County will fully, unconditionally and irrevocably guarantee the payment of the principal of and interest on the Bonds in an aggregate principal amount not to exceed \$23,000,000 in accordance with the terms of a guaranty ordinance of the County to be finally adopted by the Board of Chosen Freeholders (the “County Guaranty”) as evidenced by a guaranty agreement between the County and the Authority (the “County Guaranty Agreement”) and by a guaranty certificate (collectively, the “County Bond Guaranty”) to be executed by an authorized County representative on the face of the Bonds, all pursuant to Section 37 of the Act; and

WHEREAS, in accordance with Section 13 (“Section 13”) of the Act (N.J.S.A. 40:37A-56), prior to the issuance of the initial series of Bonds, the Authority will have made a detailed report to the Board of Chosen Freeholders, which report will include, without limitation, the General Bond Resolution, the Bonds and the Lease Purchase Agreement (collectively, the “Financing Documents”).

NOW, THEREFORE, BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF RIDGEFIELD, IN THE COUNTY OF BERGEN, NEW JERSEY, AS FOLLOWS:

Section 1. The Project, as further described in the Lease Purchase Agreement (a form of which is on file in the office of the Municipal Clerk), is hereby approved and the Mayor, Administrator and the Chief Financial Officer of the Borough (each, an “Authorized Officer”) are hereby each severally authorized and directed, upon the satisfaction of all the legal conditions precedent to the execution or acknowledgment and delivery by the Borough of the Lease Purchase Agreement for the Project, and to execute or acknowledge and deliver such Lease Purchase Agreement in substantially the form on file in the office of the Clerk of the Borough with such changes thereto as such Authorized Officer after consultation with counsel to the Borough, bond counsel to the Borough and other professional advisors to the County and the Authority (together, the “Consultants”) deems in his or her discretion to be necessary desirable or convenient for the execution thereof and to consummate the transactions contemplated hereby which execution thereof shall conclusively evidence such Authorized Officer's approval of any changes to the form thereof, including without limitation the amendment of debt service/lease payment schedules in the Lease Purchase Agreement for the issuance of additional series of Bonds (which includes bonds to refund prior series of bonds), the insertion, from time to time of the final financing terms in the Lease Purchase Agreement that will result from the sale of the Bonds, which financing terms shall be limited only by those financing term parameters set forth in the application of the Authority filed with the Local Finance Board, in the Division of Local Government Services, Department of Community Affairs, and the parameters set forth herein. In addition, any Authorized Officer are each hereby severally authorized and directed to execute and acknowledge or deliver such other agreements, certificates or documents that may be necessary or useful and convenient in connection with the execution of the Lease Purchase Agreement and the issuance, from time to time, of the Bonds to be so executed or acknowledged by the Borough (collectively, the “Project Documents”) in such form as such Authorized Officer, after consultation with the Consultants, deems in his or her discretion to be necessary, desirable or convenient for the execution thereof and to consummate the transactions contemplated hereby, which execution thereof shall conclusively evidence such Authorized Officer's approval thereof.

Section 2. The Clerk of the Borough is hereby authorized and directed, upon the execution or acknowledgment of the documents set forth in Section 1 hereof in accordance with Section 1 hereof, to attest to each Authorized Officer's execution or acknowledgment of such documents and is hereby further authorized and directed to thereupon affix the seal of the Borough to such documents.

Section 3. Upon the execution or acknowledgment and attestation of and if required, the placing of the seal on the documents set forth in Section 2 hereof as contemplated by Sections 1 and 2 hereof, each Authorized Officer is hereby authorized and directed to (i) deliver the fully executed or acknowledged, attested and sealed documents to the other parties thereto and (ii) perform such other actions as such Authorized Officer deems necessary, desirable or convenient in relation to the execution and delivery thereof.

Section 4. The Borough hereby authorizes the preparation and the distribution of financial statements and demographic and other information concerning the Borough, the Project, the General Bond Resolution, the Bonds, the Lease Purchase Agreement and the Project Documents and the transactions contemplated thereby contained in any Preliminary Official Statements and final Official Statements to be issued by the Authority, from time to time, in connection with the marketing and sale of the Bonds. In furtherance of such authorization, the Borough Council hereby directs each Authorized Officer to take such action and execute such certificates documents or instruments as such Authorized Officer after consultation with the Consultants deems in his or her sole discretion to be necessary, desirable or convenient in connection with the preparation and distribution of the Preliminary Official Statement(s) and the final Official Statement(s) to market and sell the Bonds at the most efficient economical cost to the Borough.

Section 5. Each Authorized Officer is hereby authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for carrying out the execution and delivery of the Lease Purchase Agreement, Project Documents, the leasing of the Project, the undertaking of the Project and all related transactions contemplated by this ordinance and by the Project Documents and necessary or desirable in connection with the issuance of the Bonds including all determinations with respect to the refunding of Bonds and the severance or conveyance of any property from the Lease Purchase Agreement (to the extent permitted thereby).

Section 6. Each Authorized Officer is hereby authorized to enter, from time to time, into the appropriate undertakings to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of the Bonds and to amend such undertakings from time to time in connection with any change in law, or interpretation thereof, provided each such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertakings, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of all payments due under the Lease Purchase Agreement. The obligation to make such payments shall be a general obligation of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payments due under the Lease Agreement without limitation of rate or amount.

Section 8. To the extent applicable, the Borough hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code") or the Authority, in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds, if necessary.

Section 9. The provisions of this ordinance are severable. To the extent any clause, phrase, sentence, paragraph or provision of this ordinance shall be declared invalid, illegal or unconstitutional, the remaining provisions shall continue to be in full force and effect.

Section 10. This ordinance shall take effect in accordance with applicable law; provided, that this ordinance shall not take effect before the Local Finance Board shall have issued its findings in respect of the Financing.

Approved:

Attest:

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Anthony R. Suarez, Mayor

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Linda M. Silvestri,  
Borough Clerk

**BOROUGH OF RIDGEFIELD**  
Bergen County, New Jersey

Meeting December 23, 2019

Presented by Councilman Castelli

**ORDINANCE NO. 2374**

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled,

“AN ORDINANCE AMENDING THE PROVISIONS OF SECTION 375-52 DESIGNATING  
HANDICAPPED PARKING SPACES”

introduced on the 9<sup>th</sup> day of December, 2019, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 9, 2019

Presented by Councilman Castelli

ORDINANCE NO. 2374

“AN ORDINANCE AMENDING THE PROVISIONS OF SECTION 375-52 DESIGNATING  
HANDICAPPED PARKING SPACES”

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield as follows:

Section I: Section 375-52 of the Code of the Borough of Ridgefield, entitled “Designated Areas” subpart B, be and hereby is amended by the following:

1. Adding a single handicapped parking space adjacent to 830 Elizabeth Street (on the west side of Elizabeth Street) beginning at a point 29 feet north of the north west corner of Elizabeth Street and Abbott Avenue and continuing north a distance of 22 feet.

Section II: In all other respects, the terms, conditions and provisions of Section 375-52 of the Code of the Borough of Ridgefield are hereby ratified and affirmed.

Section III: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Section IV: This ordinance shall take effect immediately upon passage and publication according to law.

Approved:

Attest:

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Anthony R. Suarez, Mayor

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Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 23, 2019

Presented by Councilman Castelli

ORDINANCE NO. 2375

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled,

“AN ORDINANCE AMENDING CHAPTER 375-5, NO PARKING AREAS, OF THE CODE OF THE BOROUGH OF RIDGEFIELD”

introduced on the 9<sup>th</sup> day of December, 2019, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 9, 2019

Presented by Councilman Castelli

ORDINANCE NO. 2375

“AN ORDINANCE AMENDING CHAPTER 375-5, NO PARKING AREAS, OF THE CODE OF  
THE BOROUGH OF RIDGEFIELD”

BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield as follows:

Section I. Chapter 375-5 be and hereby is amended by adding the following no parking areas:

On the southern side of Elite Court in two noncontiguous sections, the first section beginning at a point 78 feet east from the point where the southern side of Elite Court intersects with Shaler Boulevard at the southeastern corner of that intersection, and continuing in an easterly direction from that point a distance of 12 feet; and a second section beginning at a point 108 feet east from the point where said southern side of Elite Court intersects with Shaler Boulevard at the southeast side of that intersection and continuing in an easterly direction from that point a distance of 7 feet.

Section II. This ordinance shall take effect upon final publication according to law.

Section III. All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

Section IV. If any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this Ordinance, and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Approved:

Attest:

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Anthony R. Suarez, Mayor

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Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 23, 2019

Presented by Councilman Castelli

ORDINANCE NO. 2376

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled,

“AN ORDINANCE AMENDING THE PROVISIONS OF CHAPTER 366 ENTITLED “TOW TRUCKS”

introduced on the 9<sup>th</sup> day of December, 2019, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 9, 2019

Presented by Councilman Castelli

ORDINANCE NO. 2376

“AN ORDINANCE AMENDING THE PROVISIONS OF CHAPTER 366 ENTITLED “TOW TRUCKS”

BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield as follows:

Section I:

The existing provisions of Chapter 366, entitled “Tow Trucks”, be and hereby is deleted in its entirety.

Section II:

Chapter 366 of the Code of the Borough of Ridgefield is replaced with the following:

Chapter 366. Towing and Storage of Vehicles

§366-1. Purpose.

The purpose of this chapter is to provide standards, regulations and rates for police-requested nonpreference towing and storage services without competitive bidding in accordance with N.J.S.A. 40:48-2.49 et seq. and N.J.S.A. 40A:11-5(u) under the supervision of the Ridgefield Police Department.

§366-2. Definitions.

The following words and terms shall have the following meanings, unless the context clearly indicates otherwise:

**ADMINISTRATIVE FEE**

Per-tow fee to cover Borough administrative costs. Total amount collected by each licensee shall be remitted to Borough Clerk monthly.

**BASIC TOWING SERVICE**

The removal and transportation of an automobile from a highway, street or other public or private road or a parking area or from a storage facility, and other services normally incident thereto, but does not include recovery of an automobile from a position beyond the right-of-way or berm.

#### INSIDE BUILDING

A vehicle storage facility that is completely indoors, having one or more openings in the walls for storage and removal of vehicles, and this is secured by a locking device on each opening.

#### LICENSEE

A towing operator.

#### MOTOR VEHICLE ACCIDENT

An occurrence in which any vehicle, commercial vehicle or passenger vehicle, comes in contact with any other object for which any vehicle, commercial vehicle or passenger vehicle, must be towed or removed from the scene and placed in a storage facility.

#### OUTSIDE SECURED

An automobile facility that is not indoor and is secured by a fence, wall or other man-made barrier that is at least six feet high and is installed with a passive alarm system or a similar on site security measure.

#### OUTSIDE UNSECURED

An automobile facility that is not indoor and is not secured by a fence, wall or other man-made barrier, and storage facilities not defined above as inside a building or outside secured.

#### POLICE

The Borough Police Department, State Police, County Police, or other such law enforcement agency that may have jurisdiction upon the roadways of the Borough.

#### STORAGE CHARGES FOR A TWENTY-FOUR HOUR PERIOD

The maximum allowable amount to be charged by a storage facility for a twenty-four hour period or fraction thereof. A new twenty-four hour period begins at 12:01 a.m.

#### TOWING OPERATOR

A person, corporation or other form of business entity engaged in the business of providing a basic towing service to the general public and storage facilities for vehicles towed.

#### TOWING OPERATORS BASE OF SERVICE

The towing operator's principal place of business; where the tow trucks are stationed when not in use.

#### TOW TRUCK

Those vehicles equipped with a boom or booms, winches, slings, tilt beds, wheel lifts or an underreach specifically designed by a manufacturer that is nationally recognized by the towing industry for the removal or transport of motor vehicles.

§366-3. Approved Towing and Storage Service Providers.

The Mayor and Council of the Borough of Ridgefield shall select four (4) towers to be utilized by the Police Department on a rotational basis to provide towing and storage services for abandoned, wrecked or impounded vehicles at rates and charges to be set by the Borough pursuant to the

provisions of this ordinance. The selected towers shall be entered on and alphabetical list by the Police Department. The list shall contain the names, addresses and twenty-four hour telephone numbers of all approved towing and storage service providers.

- A. Only towing operators who meet the standards set forth in this chapter may be considered for selection for a license.
- B. Each such licensed towing operator shall be put on a rotational list compiled by the Chief of Police of the Borough and shall be called to respond to the needs of the police on a rotating basis.
- C. A maximum of four entities shall be selected as licensed towing operators for the Borough of Ridgefield in any license cycle in accordance with the provisions set forth in this ordinance.

§ 366-4:

Minimum Requirements for Licensure: In order to be considered for a towing license, towers must meet the following minimum requirements:

A. Storage facilities meeting the following minimum requirements:

- 1. A storage facility sufficient in size to properly accommodate a minimum of 15 vehicles for the Borough of Ridgefield. The storage facility shall be fenced in and secured and must be located within a one (1) mile radius of the Borough of Ridgefield within Bergen County in an area that permits the towing and storage of vehicles. The one (1) mile radius shall be measured from the border perimeter of the Borough of Ridgefield.
- 2. All land proposed to be used as a storage facility must be level and clear of debris and must be clearly marked as having the capacity necessary to store a minimum of 15 vehicles for the Borough of Ridgefield.
- 3. The tower must present an up to date (within 1 year) zoning certification issued by the Municipal Zoning Officer or Construction Official and a fire subcode certification issued by the Fire Sub code Official indicating the suitability of the storage lot for that purpose.
- 4. Towers must present either a deed or lease agreement for the storage location indicating the tower's right to use the location throughout the period of licensure.

B. Tow truck equipment meeting the following minimum requirements.

The tower must have equipment which meets the following requirements:

- 1. Minimum vehicle requirements.
  - (a) Every official tower shall maintain and have available to render services required by this chapter a minimum of two regular tow trucks and one flatbed tow truck, and one heavy-duty tow truck, if available; if not available, the next company on the list will be contacted.

2. Tow truck equipment.

- (a) Regular tow trucks must be equipped with a boom or winch assembly mounted on the chassis, a dolly assembly, a towing sling, wheel lift assembly or under-reach, at least 100 feet of three-eighths inch or seven-sixteenths cable attached to a motor driven winch.
- (b) Flatbed vehicles must be equipped with a winch or hydraulically operated bed which slides or tilts to accommodate transporting of vehicles.
- (c) Each applicant shall submit, along with its application, proof of ownership or lease of the tow trucks which will be utilized to provide services pursuant to this chapter.
- (d) All tow trucks shall have two-way communications capability with dispatching available on a twenty-four hour basis.

3. Every tow truck will be equipped with:

- (a) At least one amber rotating beacon or strobe light mounted on the highest practical location, visible from 360 degrees when in use, and visible at a minimum distance of 500 feet during daylight hours.
- (b) One snatch block per winch.
- (c) Safety tow lights or magnetic tow lights for towing vehicles at night, amber in color.
- (d) Extra chains, cables or tie downs. At least one heavy-duty broom, a shovel, crowbar or pry bar, set of jumper cables, functioning flashlights, one two-pound or larger fire extinguisher of dry chemical type, one dozen flares or similar devices for placement at the scene of an accident or behind a disabled vehicle, at least 10 pounds of dry sand or a drying compound for gasoline and oil spills, and a sufficient quantity and type of tools to enable the tow truck operator to perform proper and adequate emergency repair services for the tow.
- (e) Every tow truck shall comply with any and all state, federal and local laws, regulations and ordinances pertaining to safety, lighting and towing equipment requirements and shall be subject to inspection by the Chief of Police or his designee at any time.
- (f) Every tow truck shall display the official towers' license and shall have the name of the official tower displayed on the tow truck in such a manner and of such lettering as conforms to the provisions of N.J.S.A. 39:4-46.

C. Personnel:

The personnel of all licensed towers must meet the following requirements:

1. All owners of 10% or more of the towing entity, and all employees who perform tow services, must demonstrate they are free of any prior conviction for a crime of moral turpitude. For purposes of this ordinance, the owners of 10% or more of any towing entity, and all personnel, shall submit to a background check to be conducted by the Borough.
- D. Performance:  
Licensees must agree to meet the performance standards set forth in §366-10.

§ 366-5.:

Selection of Towers and Issuance of Licenses:

The Mayor and Council shall, once every three (3) years, select up to four (4) towing companies experienced in the field of towing to perform towing work pursuant to this chapter and to be licensed pursuant to this chapter for a term to commence on January 1 of the year of licensing to the last day of December of the third year following the grant of a license. Year 2020, however, shall be a shortened year as per Section 366-7B. The Mayor and Council, or its designated committee, may interview representatives of each applicant. The Mayor and Council shall award the license based on the following criteria, after reviewing the applications, criminal background checks, driver's license abstract reports and reports from the Chief of Police and other Borough agencies, results of interviews and references:

- A. Experience in the field.
- B. Number, quality and capacity of tow trucks and ability to respond to various towing situations.
- C. Criminal history.
- D. Prior problems in the towing business related to the applicant's towing company.
- E. Ability to provide safe, prompt and efficient towing service pursuant to the terms and provisions of this chapter.
- F. Locations of offices and yards in relation to the Borough of Ridgefield.
- G. Recommendations of the Police Department.
- H. Compliance with the terms of this chapter.
- I. Completeness and accuracy of the application.
- J. Past performance of towing services for the Borough of Ridgefield and/or other governmental entities.
- K. Reports from references.

L. Quality of interview.

§366-6. License Fees.

- A. Each towing operator shall be licensed. The fee for each selected towing operator shall be \$1,000 for the initial year of a three (3) year term. Each license shall be issued in duplicate. One copy of the license shall be kept at all times at the location at which the tower is domiciled. Each license is valid from the date of its issue through February 28 of year following its issuance. Licenses shall not be transferable.
- B. All licenses issued hereunder shall be subject to renewal for additional periods of one year up through the three (3) year term of the license, provided the licensee complies with the following:
  - (1) Submission to the Borough Clerk of renewal application containing the same information as required in §366-7.
  - (2) Presentation of renewed insurance certificates containing the same information.
  - (3) Payment to the Borough Clerk for a renewal fee in the amount of \$750 in accordance with §366-5A each following year. The Mayor and Council have the right to deny, within 45 days after the submission of all items required by the chapter, the renewal of any license if they find that the applicant no longer demonstrates the ability to comply with the terms of this chapter, for any reason specified in §366-8 hereof, or for other just cause. In the event any renewal of a license is denied, the applicant shall forthwith be notified in writing, which shall specify the reason for the denial. After receipt of such notification, the applicant shall have 10 days in which to appeal the denial. The appeal process will be conducted by the Borough Administrator and ultimately decided by the Mayor and Council.

§ 366-7. Licensing Procedure.

- A. Every applicant for a license shall complete, sign and verify a written application on forms furnished by the Borough Clerk. The application shall require the following information:
  - 1. Name, business address, residential address and telephone numbers (residence and business) of the towing operator, if an individual, and or all owners of ten (10) per cent or more of the stock, membership or partnership interest of the entity.
  - 2. Locations of outside secured and unsecured storage areas for tow trucks, towed vehicles and all other vehicles used in the towing operator's business.
  - 3. The application shall be accompanied by the following supporting documentation.
    - A. Zoning certification (issued by Municipal Zoning Officer/Construction Official) and fire subcode certification (issued by Fire Subcode Official) for the storage facility.
    - B. Deed of ownership or lease agreement for storage locations.
    - C. Proof of access to second and additional heavy-duty wrecker(s).
    - D. Roster of tow trucks and other vehicles registered (truck number, registration number and serial number).
    - E. Roster of employees (by name, address and social security number), including designation of those who perform towing services.
    - F. Certificates of garage liability insurance, automobile liability insurance, garage keepers' insurance, excess umbrella insurance and workers' compensation insurance.
    - G. Affirmative action certification.

- H. A certification listing the owners of the applicant, including the owner of a sole proprietorship, the entities owning 10% or more of a corporate applicant, partners owning 10% or more in a partnership or LLP, and members owning 10% or greater interest in a limited liability company.
  - I. A list of references of entities for whom the applicant has provided towing services over the most recent ten (10) year period.
  - J. Such other and further information as the Borough may request which is relevant to the criteria set forth in Sections 366-4 and 5 of this ordinance.
- B. Licenses shall expire on December 31 of each year, subject to annual renewal. Applications shall be filed with the Borough Clerk on or after November 1 and no later than November 30 of each year, together with the appropriate license and application fee. Notwithstanding the foregoing, for the first year following adoption of this ordinance (2020), the initial licensing period shall be March 1 through December 31. The \$1,000 fee will be prorated for the shortened first year. Thereafter, renewal dates and subsequent initial licensing dates will run from January 1 to December 31 of each year.
- C. No more than one license shall be granted any applicant. No licensee shall have interest, direct or indirect, in any other license.
- D. All licenses, once issued, are not transferable.
- E. The Chief of Police of the Borough is charged with the responsibility of investigating new and renewal licensees on an annual basis. Upon completion of an investigation, the Chief of Police shall report his findings and recommendations to the Borough Clerk. Those findings shall include the Chief's findings as to whether or not an applicant meets the minimum requirements for licensure as per §366-4 of this ordinance together with any other information or recommendations the Chief feels is relevant. The Chief's report shall include, but not be limited to, the following:
- 1. Whether the applicant and its employees who perform towing services have been convicted of a crime of moral turpitude. For purposes of this section, the applicant shall mean the towing operator, if an individual, and or all owners of ten (10) per cent or more of the stock, membership or partnership interest of the entity.
  - 2. If a previous licensee, whether the applicant has met the performance standard of this chapter, as hereinafter set forth.
  - 3. Whether the applicant meets the adequacy of equipment and facilities, availability and adequate response time and the security of the vehicles towed or stored all as specified in the standards of this chapter, hereinafter set forth.
- F. The Mayor and Council shall use the selection process set forth in §366-5 to select from among all qualified applicants the four towers who will be selected for a license for the three year license period.
- G. On or about March 1 of each year the Borough Clerk shall furnish the list of licensees for that year to the Chief of Police and to all applicants whether approved or not approved.
- H. Any applicant not so approved for initial licensure or renewal, may appeal to the Borough Administrator. Any such appeal shall be filed within 10 days after receipt of the list of licensees from the Borough Clerk. The Administrator shall undertake a review of the reasons for rejection by the Mayor and Council and/or the Chief of Police and shall make thereafter make a report to the Mayor and Council who shall have the right to overturn or sustain the rejection
- I. As a condition of licensure, the tower must agree in writing to remit monthly the administrative fees established under this ordinance.

§366-8. Towing, Winching and Storage Fees.

Each selected tower may only charge the fees set forth in this section. Towing fees include tow truck, flatbed or dolly services.

A. Towing fees.

<b>Road Service Fees</b>	
Passenger Cars, SUV and Trucks under 10,000 lbs.	\$50.00 per hour (includes up to 2 gallons of gas, jumpstart and tire changes). If tow results, there will be no charge for road service except for cost of gas supplied.
Medium / Heavy-Duty Trucks	\$175.00 an hour plus parts
<b>Towing-Basic Fees</b>	
Motorcycle / Motor scooter	\$125.00 plus \$25.00 administration fee
Passenger Cars, SUV and Trucks under 10,000 lbs.	\$125.00 plus \$25.00 administration fee (includes first 24 hours of storage)
Passenger Van	\$135.00 plus \$25.00 administration fee
Commercial Van	\$150.00 plus \$25.00 administration fee
Medium-Duty 10,001-16,000 lbs.	\$250.00 per hour plus \$25.00 administration fee
Heavy-Duty 16,001 lbs. and above	\$500.00 per hour plus \$25.00 administration fee
On-hook mileage (Medium/Heavy-Duty Only)	\$6.00 per loaded mile
Decoupling fee (if tow is not performed)	½ of the basic tow rate
Show up fee (no hook up/only arrive on scene). Follow tow rate once vehicle hook up is started	\$50.00
Additional Tow Vehicles	At normal tow rate
All Municipal Vehicles	\$0 (see §366-11E, F and G)*75 mile radius
Tow fee for victims of Crimes and Investigations as determined by the Police Department	\$0
Vehicles impounded and held for seizure	\$0 (if vehicle is subsequently released to the owner, they will be charged at the tow rate plus 3 days outside storage, storage rate will continue if owner fails to retrieve vehicle during the first three days)
<b>Recovery / Winching (In addition to Towing Fees)</b>	
Passenger cars, SUV and light trucks under 10,000 lbs. (Winching fees are not applicable to towing parked vehicles or minor maneuvering of vehicles prior to towing).	\$75.00
Passenger cars and light trucks under 10,000 lbs. off-road recovery or up-righting of vehicle	\$150.00 per hour
Medium-Duty 10,001-16,000 lbs.	\$350.00 per hour
Heavy-Duty 16,001 lbs. and above	\$600.00 per hour
<b>Specialized Recovery Equipment</b>	
Rotator / Crane Recovery Unit	\$1200.00 per hour
Tractor w/ Landoll Trailer or Detached Trailer	\$450.00 per hour

Tractor/Transport Hauler Only	\$250.00 per hour
Refrigerated Trailer w/ Tractor	\$450.00 per hour
Box Trailer w/ Tractor	\$400.00 per hour
Air Cushion Unit	\$1000.00 per hour
Illumination Light tower	\$250.00 per hour
Pallet jack	\$200.00 per hour
Rollers	\$200.00 flat rate
Any Other Specialized Equipment	\$250.00 per hour
Loader / Backhoe / Telescopic Handler / Bulldozer Bobcat / Forklift	\$300.00 per hour each
Dump Truck / Dump Trailer w/ Tractor	\$350.00 per hour
Roll-Off w/ Container	\$350.00 per hour plus disposal fees
Recovery Supervisor Vehicle	\$100.00 flat fee
Scene Safety Equipment, Communication Equipment, Traffic Management Equipment, Etc.	\$250.00 per hour each type used
Recovery Support Vehicle/Trailer Additional Recovery Equipment	\$350.00 per hour
<b>Labor</b>	
Passenger cars SUV, and trucks under 10,000 lbs. Accident excessive cleanup and disposal of debris	\$75.00 flat fee (incl. 1 <sup>st</sup> bag of speedy dry)
Speedy Dry (2 or more bags)	\$30.00 per bag
Extra Personnel/Manual Laborers (On all Towing Recovery Operations)	\$75.00 per hour per person
Recovery Supervisor and/or Level III Recovery Specialist	\$225.00 per hour
Certified Towing Operator	\$125.00 per person
<b>Storage (per 24 hour period)</b>	
Passenger car and trucks under 10,000 lbs.	\$35.00
Medium-Duty 10,001-16,000 lbs.	\$45.00
Heavy-Duty 16,001 lbs. and above: Tractor/ Dump Truck/ Tractor and Trailer Combo Trailer	\$125.00 per unit per day
Buses	\$150.00 per day
Roll-Off	\$125.00 per day
Cargo / Accident Debris / Load Storage Vehicle Components 10'x20' space	\$45.00 per space used per day
Rental of any tow company supplied trailer (Post Incident)	\$500.00 per day
<b>Additional Services / Notes</b>	
Fuel / Haz-Mat / Cargo Spills Clean-up and Disposal	Time and Material
Haz-Mat and Trash Recovery	Surcharged 10%
Subcontractor Mark-up	10%
Administrative Charge Only after the 3 <sup>rd</sup> visit to vehicle (Passenger Cars, SUV and Trucks Only)	\$50.00
Administrative Charge Only after the 3 <sup>rd</sup> visit to vehicle (Medium/Heavy-Duty Trucks Only)	\$200.00
After hours release	\$75.00
Notification and Documentation Fee	\$50.00

Tarping / Wrapping Vehicles (Passenger Cars and Trucks under 10,000 lbs.)	\$25.00 per side window \$40.00 per front and rear window \$90.00 max per vehicle
Tarping / Wrapping Vehicles (Medium-Duty / Heavy-Duty Trucks over 10,000 lbs.)	\$250.00 per truck

§ 366-9. Revocation and Suspension of License.

- A. The Borough Administrator may revoke any license issued under this chapter for good cause, upon the recommendation of the Chief of Police. As used herein, "good cause" shall mean that the licensee has, after notice and the opportunity to cure or otherwise explain the deficiency as hereinafter set forth:
  - 1. Failed to meet the performance standards and/or failed to meet licensing standards relating to equipment, insurance and/or the general standards of this chapter;
  - 2. Supplied fraudulent or inaccurate information on the application; or
  - 3. Violated municipal or state regulations, which relate specifically to performance hereunder.
- B. Written notice of the pendency of revocation action, together with the basis thereof, shall be given to the licensee. Within 10 days of receipt of said notice, the licensee may request a meeting with the Borough Administrator, who shall thereupon schedule same. Upon good cause shown, the Administrator may grant to the licensee 30 days to cure any deficiency. If the Administrator, after meeting with the licensee, determines that the license should be suspended, the licensee shall be given notice of the final action.
- C. Revocation by the Borough Administrator may be appealed to the Borough Council by written notice to the Borough Clerk within 10 days of receipt by the licensee of notice of final action of revocation. The Council shall decide the appeal summarily after reviewing a report by the Borough Administrator together with statements from any and all witnesses and interested parties including the towing company involved. The Council shall decide the appeal no later than 30 days after receipt of notice of appeal by the Borough Clerk and shall render its decision by a written resolution, stating its findings and conclusions.
- D. If a license has been revoked, the towing operator may be disqualified from reapplying for two successive licensing periods.
- E. The Chief of Police may temporarily suspend a license for just cause, including conviction of a crime involving moral turpitude.

§ 366-10. Performance Standards.

Licensees shall:

- A. When on call, provide towing on a twenty-four-hour, seven-day-a-week basis, including holidays.
- B. Dispatch a tow truck or trucks, as circumstances warrant, when requested by the police to respond, in such a manner that the tow truck arrives at the scene within 15 minutes under normal and reasonable circumstances. A failure to respond within 15 minutes on more than three occasions within a year may result in the tower being removed from the approved list.
- C. Maintain and operate all tow trucks in accordance with all existing traffic regulations and in a safe and prudent manner.

- D. Not stop at any accident scene unless directed by the police, except to notify police of an unattended accident and advise accident victims that police have contacted the licensee on rotation; and not solicit or attempt to divert patrons of another towing operator, whether or not licensed under this section, or solicit prospective patrons of a given repair service to any other repair service.
- E. Not respond to the scene of an accident except upon notification by police.
- F. Not tow vehicles without proper authorization from the police at the scene or the owner or driver at the scene. Upon such authorization and if not accompanied by the owner or the driver of the towed vehicle, the licensee shall disclose in writing the location of the storage facility.
- G. Not release any vehicle impounded or confiscated without proper authorization from the police.
- H. Notify the police on a monthly basis of unclaimed vehicles.
- I. Be responsible for all vehicles and their contents after towing. If the vehicle is unattended, the licensee shall make an inventory of any apparent valuable contents at the accident scene and maintain said inventory at least until the disposition of the vehicle.
- J. Cooperate with other towing operators in the case of emergency services at the scene of accidents, significant weather event and/or disasters.
- K. Comply with police instructions at the scene, even if it means countermanding towing requests by other drivers of disabled vehicles.
- L. Request police assistance during the course of servicing when negotiating difficult towing operations.
- M. Prior to departure from the accident scene, clean and clear streets of any debris resulting from any accident, and toward that end carry the necessary equipment to perform such cleaning services.
- N. Report any dispute between towing operators and/or persons at the scene to the police; and report to the police any observed disabled vehicles, accidents or any other activities that may require police attention.
- O. Not use flashing lights or sirens except as permitted by the police pursuant to law.
- P. Not tow a vehicle for illegal parking on public property unless so directed by the police.
- Q. Immediately notify the police in the event that the licensee is not operational due to mechanical failure, personnel deficiency or other incapacitating cause.
- R. Maintain written records for at least seven years from the date of the service of all tows performed and all signed acknowledgements of receipt of vehicles by owners or authorized agents.
- S. Post hours of operation on storage facilities so that the public may be informed as to when the facilities are open for recovery of motor vehicles.
- T. Maintain the public portions of storage facilities as a clean and safe environment for public invitees.
- U. Not park or store an impounded vehicle on any public street or sidewalk or any outside unsecured area.
- V. Not employ any Borough employee or allow any Borough employee to have a financial interest, direct or indirect, in the towing operator's business.
- W. Clear debris from roadway prior to departure from the scene.
- X. If called as a backup tow, the vehicle shall be towed to the yard of the backup tow.
- Y. Disconnect cables from disabled vehicle battery terminals as to avoid possible fire hazards.

- Z. Display fee cards, conspicuously indicating the maximum rates for towing and storage charges, in each tow truck, and present a card to the driver of the disabled vehicle to be towed. Such a fee card shall also be conspicuously posted at every storage facility and location where the vehicle is to be retrieved.
- AA. Accept at least one major credit card for towing services.
- BB. Remit administrative fees to the Borough Clerk monthly.
- CC. Maintain minimum hours for the retrieval of stored vehicles from storage facilities of 8:00 a.m. to 4:00 p.m. Monday through Friday, and 9:00 a.m. to 1:00 p.m. on Saturdays.

§ 366-11. Limitations on Towing and Storage Charges.

- A. The maximum rates for towing and storage of vehicles shall be as established by this ordinance provided, however, that no such rates shall exceed those permitted and as same may be amended or supplanted by state statute or regulation.
- B. Storage charges shall be calculated on the basis of a calendar day. For purposes of this ordinance, a calendar day shall mean the day on which a vehicle is towed to the storage yard, regardless of the time of day, to 12:01 a.m. of the following day. There shall be no storage charge due for the first day of storage, as defined in this ordinance, provided that the vehicle is properly removed from the storage yard within that first day. If the vehicle is retrieved thereafter, storage charges shall be charged for each day or part thereof that the vehicle is in the storage yard. In the event that the person claiming the towed vehicle reports to the police prior to 12:01 a.m. on the date the vehicle was towed on a day and time when, for whatever reason, licensee cannot release the vehicle, the claimant shall be given written confirmation of the date from the police department tour commander. If the vehicle is then claimed from the licensee on the next regular business day, no storage charge shall be exacted from the time the vehicle was first claimed until it was actually picked up.
- C. If the owner of an unattended vehicle appears on the scene and the vehicle does not need to be towed or impounded, the licensee shall not charge for the service call, unless the vehicle has been hooked up to the tow truck, in which event 50% of the authorized towing charge may be assessed against the owner or driver of the vehicle.
- D. There shall be no charge for towing, storage or impoundment if it is determined by the Chief of Police or his designee that such vehicles have been towed, stored or impounded due to an error by the towing operator or the police. This determination shall be in the sole discretion of the Police Chief or his designee and is binding upon the licensee, who shall make no claims against the Borough or the owner of the vehicle, and if payment has already been received, the payor shall be reimbursed.
- E. All licensees shall be obligated to tow and to make minor roadside service repairs to vehicles owned by the Borough in the event that they become disabled, without charge to the Borough and as long as it is within a seventy-five mile radius.
- F. The Borough of Ridgefield shall retain the right to tow abandoned vehicles to its own land and retain any money realized from the sale of such vehicles.
- G. In the event that the Ridgefield Police Department requires a vehicle to be impounded for possible evidentiary value, the licensed tow operator agrees that said tow shall be at no cost to the Borough of Ridgefield, provided that the vehicle is towed to a location within Bergen County.

§ 366-12. Operation by Other Tow Truck Operators.

This chapter shall not prevent the occasional operation at the scene of an accident, upon the request of an owner or driver of a vehicle, of a tow truck, that is owned by a person not a licensee hereunder, provided, however, that the Police shall have the discretion, based on the circumstances at the accident scene, to disallow an owner or driver from utilizing a non-licensed tower.

§ 366-13. Implementation.

Upon the adoption of this chapter, the Borough Clerk shall give 30 days' public notice by newspaper publication of the necessity of making application for a license to engage in the business of basic towing service as a licensee of the Borough. In addition, the Chief of Police shall give notice to all towing operations known to have engaged in basic towing service in the Borough for the last year.

§ 366-14. Violations and Penalties.

- A. Any person, firm or corporation violating the provisions of this chapter shall, upon conviction thereof, be subject to a fine of not more than \$500 or to imprisonment for not more than 90 days, or both, at the discretion of the Judge of the Municipal Court.
- B. An operator engaged in the removal of motor vehicles, or any employee, officer or agent thereof, who engages in a pattern of practice of knowingly violating the fee limits set forth in Section 3 of P.L. 1987. c. 127 (N.J.S.A. 40:48-2.50) may be liable to the municipality for a civil penalty of up to \$1,000 for each motor vehicle stored with the operator.

§ 366-15. Dispute Resolution and License Revocation.

- A. In the event that a complaint is received by the Borough involving the improper or unsatisfactory performance of services by an official tower or excessive charges or damage to a motor vehicle in the custody of the tower, written notice of same shall be provided by the Borough Clerk to the official tower involved. The tower shall have the opportunity to respond, in writing, within five days.
- B. Within 14 days of receipt of the tower's response, or within 21 days of receipt of complaint, if no response is received, the Borough Clerk shall present the matter to the Borough Administrator.
- C. The Borough Administrator shall conduct a hearing and may request that the complainant and the tower involved appear and give testimony regarding the complaint. The Borough Administrator will thereafter make a report and recommendation to the Mayor and Council, who will decide the matter at the next regularly scheduled Mayor and Council meeting.
- D. After considering the matter, the Mayor and Council shall determine whether or not a violation of the ordinance by the licensed tower has occurred and if so, whether revocation of the official tower license, or other discipline including suspension, shall be the appropriate remedy. The Mayor and Council may order the revocation of the tower license, which shall be surrendered to the Borough Clerk within one (1) day.
- E. Failure to surrender the license upon revocation shall constitute a violation of this chapter.
- F. Nothing contained herein shall prevent or limit the right of any person to commence or maintain an action for damages or any other relief directly against an official tower in a court of competent jurisdiction.

§ 366-16. Fee Limits.

- A. All fees to be paid to an operator by a municipality for the storage of removed motor vehicles shall not exceed the following:
  - 1. A limit of \$3 per day for the first 30 days storage per vehicle;
  - 2. A limit of \$2 per day for the 31st day of storage and any day thereafter; and
  - 3. A limit of \$400 per vehicle stored regardless of the duration of the storage, except that the Division of Local Government Services in the Department of Community Affairs may grant a waiver for good cause upon the request of a municipality.
- B. An operator engaged in the removal of motor vehicles, or any employee, officer or agent thereof, who engages in a pattern or practice of knowingly violating the fee limits set in Section 3 of P.L. 1987, c. 127 (N.J.S.A. 40:48-2.50) may be liable to the municipality for a civil penalty of not less than \$25 or more than \$50 for each motor vehicle stored with the operator.

§ 366-17. Insurance Requirements.

- A. Indemnity. The applicant shall agree in writing to defend, indemnify and hold harmless the municipality from any and all claims for bodily injury, personal injury or property damage against the municipality arising out of the operation of any towing services or repairs under this agreement. The applicant shall further defend the municipality in connection with any claim, demand, suit or action brought against the municipality arising out of the awarding or operation of any towing, garage or repair service under this agreement at the applicant's expense.
- B. Insurance requirements.
  - 1. Garage liability insurance. Limit of liability shall not be less than \$3,000,000 combined single limit (bodily injury and property damage) per occurrence including premises, operations and products/completed operations.
  - 2. Automobile liability insurance. Limit of liability shall not be less than \$ 3,000,000 combined single limit (bodily injury and property damage) per occurrence.
  - 3. Garagekeepers' insurance. Liability insurance shall be provided for vehicles in tow, possession of, or storage on property owned or controlled by the towing operator. Limit of said coverage shall not be less than \$3,000,000.
  - 4. On all liability policies, the municipality shall be added as an additional insured, and an insurance certificate shall indicate such coverage as primary coverage notwithstanding any insurance carried by the municipality.
  - 5. Workers' compensation insurance. Statutory coverage, including employee liability coverage with a limit of at least \$500,000/\$500,000/\$500,000.
  - 6. The contractor shall indemnify the municipality and the public against any loss due to injuries, accidents or damages of any type whatsoever where any such damage is the result of an act or omission of the towing operator, his agents or employees in or due to the execution of the work under the contract.
  - 7. The applicant shall provide the municipality with certificates of insurance, evidencing the coverage required above. Such certificates shall provide that the municipality shall be given 30 days' prior written notice of any cancellation of, intention not to renew, or material change in such coverage by certified mail, return receipt. Certificates must be

provided before commencing work in connection with the contract. Failure to submit this shall subject the towing operator to immediate disqualification.

8. The providing of any insurance required herein does not relieve the towing operator of any of the responsibilities or obligations assumed by the towing operator for which the towing operator may be liable by law or otherwise

Section III.

This ordinance shall take effect upon final publication according to law.

Section IV:

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

Section V.

If any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this Ordinance, and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section VI.

This Ordinance shall take effect immediately upon passage and publication according to law.

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 23, 2019

Presented by Mayor Suarez

ORDINANCE NO. 2377

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled,

“AN ORDINANCE ESTABLISHING THE POSITION OF TENANT ADVOCATE IN THE  
BOROUGH OF RIDGEFIELD, COUNTY OF BERGEN, STATE OF NEW JERSEY”

introduced on the 9<sup>th</sup> day of December, 2019, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 9, 2019

Presented by Mayor Suarez

ORDINANCE NO. 2377

“AN ORDINANCE ESTABLISHING THE POSITION OF TENANT ADVOCATE IN THE  
BOROUGH OF RIDGEFIELD, COUNTY OF BERGEN, STATE OF NEW JERSEY”

WHEREAS, it has been recognized by the Mayor and Council of the Borough of Ridgefield that there is a need to inform tenants of their rights as tenants; and

WHEREAS, it has been recognized by the Mayor and Council that there are abuses against tenants because of the housing crisis exacerbated in times of economic downturn; and

WHEREAS, it has been recognized by the Mayor and Council that it is in the public interest to have an informed and educated renting public; and

WHEREAS, there are times when, due to a tenant’s limited means or knowledge about a tenant’s rights, such rights are not enforced and benefits foregone; and

WHEREAS, it is beyond debate that it is in the public interest to assure safe and adequate housing to all citizens of the Borough of Ridgefield; and

WHEREAS, the creation and maintenance of safe and adequate housing is a public concern and purpose, and of utmost interest to the Mayor and Council; and

WHEREAS, the furtherance of this interest is best served by the creation of a strong Office of Tenant Advocate Attorney;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield, Bergen County, New Jersey, as follows:

Section I.

A new chapter in the Borough Code, the number and location of which to be determined by the Borough’s Code Publisher, be and hereby is established, to be titled “Tenant Advocate” and to have the following provisions:

§ \_\_\_\_\_-1: Establishment of the Position of Tenant Advocate; Term; Salary.

A. There is hereby established by and within the Borough of Ridgefield the position of Tenant Advocate.

B. The Tenant Advocate shall be an attorney at law licensed to practice in the State of New Jersey.

C. The Tenant Advocate shall be appointed by the Mayor with the consent of the Council for a term of one year or until the successor is appointed and qualified.

D. The salary range for said position shall be established by the Borough's salary ordinance and the actual salary, within that range, to be determined by the Mayor and Council when the professional services contract is awarded.

§\_\_\_\_\_-2 Duties.

The duties of said Tenant Advocate shall include, but not be limited to:

A. Providing and distributing information to tenants regarding federal, state and municipal laws affecting the rights and duties of landlords and tenants.

B. Distributing information specifically dealing with tenants' legal rights, including information on local legal aid agencies.

C. Writing and publishing information pamphlets, leaflets, and/or booklets providing information on tenant/landlord rights and duties in accord with applicable law within the Borough of Ridgefield.

D. Promoting, sponsoring and organizing tenants' rights workshops to disseminate information between tenants and tenant groups and to assist tenants' rights and to organize to protect tenants' rights.

E. Receiving and forwarding, to appropriate agencies of the Borough, complaints from tenants relating to the administrative action or inaction of any Borough department.

F. Referring tenants in the Borough with complaints regarding their tenancies to the appropriate Borough department.

G. Providing such reports as may be requested, necessary, or proper, to the Mayor and Council or any Borough department, body or agency regarding tenancies within the Borough of Ridgefield.

H. Advising both tenants and landlords as to their rights and obligations flowing from leases, Borough ordinances, and applications and to have such power, authority and/or duties to aid both landlords and tenants to conform with municipal ordinance and state statutes.

I. The Tenant Advocate shall be empowered to coordinate various Borough departments in order to ensure the rights, duties and obligations of tenants and landlords and the maintenance of safe and adequate rental housing within the Borough of Ridgefield.

J. On behalf of the Mayor and Council, the Tenant Advocate shall have standing to appear, as an interested party, before any department or board of the Borough of Ridgefield, including the Rent Control Board, the Code Enforcement Department, the Health Department, as well as in any administrative, judicial, or alternative dispute resolution proceeding, in regard to any matter dealing with, regarding, or touching upon any landlord-tenant relationship, or the condition of any rental structure or dwelling, within the Borough of Ridgefield.

K. Any other ordinance notwithstanding, the Tenant Advocate shall have the right to request an investigation or hearing by any department of the Borough regarding any landlord-tenant relationship, or the condition of any rental structure or dwelling, within the Borough of Ridgefield, unless contrary to any state or federal law. Any Borough department receiving such request shall conduct hearing or investigation forthwith in accordance with such department's standards and procedures, upon the receipt of such request from the Tenant Advocate.

L. The Tenant Advocate shall have all powers necessary and appropriate to carry out and execute the purposes of this chapter.

M. In the absence of a duly appointed Tenant Advocate, or at the request of the Mayor and Council, the Borough Attorney may assume all or any of the duties of the Tenant Advocate. The Borough Attorney may, in turn, delegate such responsibilities to any other attorney under employment or contract with the Borough or any of its boards.

N. The Tenant Advocate shall attend all meetings of the Ridgefield Rent Leveling Board.

O. The Tenant Advocate shall, when authorized by the Mayor and Council, appear in court proceedings on behalf of tenants. Any such service shall be outside of the annual fee to the Tenant Advocate and be billed on an hourly basis at the same rate as the Borough Attorney.

## Section II.

The salary ordinance of the Borough of Ridgefield be and hereby is amended by adding to the list of designated positions and salaries the following:

Tenant Advocate Attorney	Salary Range: \$4,000 to \$7,000
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## Section III.

This ordinance shall take effect upon final publication according to law.

## Section IV:

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

## Section V.

If any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this Ordinance, and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Approved:

Attest:

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Anthony R. Suarez, Mayor

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Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 23, 2019

Presented by Councilman Castelli

RESOLUTION NO. 290-2019

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that

SEAN JACKSON

be hired as a seasonal employee for DPW/Sanitation effective immediately at the hourly rate of \$11.00.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 23, 2019

Presented by Councilman Jimenez

RESOLUTION NO. 291-2019

WHEREAS, the Tax Court of New Jersey has approved the judgement for an adjusted assessment on Block 4014 Lot 9; also known as 55 Railroad Avenue for the tax year(s) 2017 and Freeze Act year of 2018.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that Michael A. Vespasiano, Attorney Trust Account be issued a refund in the amount of \$4,273.84 for the year 2017 and \$8,070.36 for the year 2018.

BE IT FURTHER RESOLVED that the Chief Financial Officer be and he is hereby authorized to issue two (2) separate checks in the total amounts of \$4,273.84 and \$8,070.36 from Account 01-2010-30-4262-001 made payable to Michael A. Vespasiano, Attorney Trust Account and mailed to 331 Main Street, Chatham, New Jersey 07928.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 23, 2019

Presented by Councilman Castelli

RESOLUTION NO. 292-2019

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the “State Pay to Play Law, enacted by the New Jersey State Legislature became effective; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a “fair and open process” pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, a “fair and open process” constitutes the following: (1) public advertisement of a Request for Qualifications (“RFQ”) with twenty (20) days notice prior to the receipt of responses to the RFP; (2) award of contract under a process that provides for public solicitation of qualifications; (3) award of contract under publicly disclosed criteria established, in writing, by the municipality prior to the solicitation of qualifications; and (4) the municipality shall publicly open and announce the qualifications when awarded; and

WHEREAS, it has become necessary for the Borough of Ridgefield (“the Borough”) to engage legal, financial, and engineering professionals and to engage the services of other individuals for extraordinary unspecifiable services; and

WHEREAS, the Borough desires to appoint such professionals and services by a “fair and open process” pursuant to N.J.S.A. 19:44A-20.1 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield, County of Bergen and State of New Jersey that RFQs for professional services for the following professional services for the Borough are hereby authorized:

- 1) Rent Leveling Attorney
- 2) Tenant Advocate Attorney

BE IT FURTHER RESOLVED, that all of the RFQs for the professional services and extraordinary unspecifiable services as set forth hereinabove shall be prepared and published in accordance with N.J.S.A. 19:44A-20.1 et seq. and all submissions in response shall be evaluated on the basis of the most advantageous submission, all factors considered, including, but not limited to:

- 1) Experience and reputation in the field
- 2) Knowledge of the Borough and the subject matter to be addressed under the contract
- 3) Availability to accommodate any required meetings of the Borough or Borough Agency
- 4) Compensation proposal
- 5) Any other factors demonstrated to be in the best interest of the Borough or Borough Agency.

BE IT FURTHER RESOLVED, that on or before December 20, 2019 the Borough Clerk be and she is hereby authorized and directed to publish notice of the RFQs for the professional services and extraordinary unspecifiable services enumerated above by the following means:

- (1) on the Borough's internet web site. (The Borough Clerk is also authorized to publish the RFQ documents themselves on the Borough Website.);
- (2) on the Borough's bulletin Board at Town Hall; and
- (3) in The Record, a newspaper circulating in the Borough of Ridgefield.

The notice of RFQs shall include the following:

- 1) A description of the requested professional or extraordinary unspecifiable service for which the RFQ is made;
- 2) A statement that Qualification Statements must be submitted by 11:00 AM on January 10, 2020
- 3) A statement that the RFQs are being made by the Borough
- 4) The address and phone number of the Borough Purchasing Agent's office and a statement that applicants may obtain the RFQ document from the Purchasing Agent's office if they cannot obtain the RFQ documents from the Borough's website;
- 5) A statement that the RFQ is being made through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

BE IT FURTHER RESOLVED, that the Purchasing Agent is authorized and directed, in consultation with the members of the Finance Committee of the Mayor and Council, to effectuate the drafting of the RFQs, which shall include the evaluation criteria hereinabove stated.

BE IT FURTHER RESOLVED, that the Purchasing Agent or his designee shall publicly open and read aloud the submissions responding to the RFQs, including the name of the applicant and any other pertinent information on January 10, 2020, at 11:00 AM in Borough Hall.

BE IT FURTHER RESOLVED, that those positions included hereinabove are those which the Borough of Ridgefield reasonably believes will be subject to appointment for the year 2020. However, all such appointments are subject to the availability of funds and the continuing needs of the Borough. Accordingly, inclusion of a position in this resolution is not a representation or warranty that such position will be filled, or that if filled, it will be subject to the process contained herein.

BE IT FURTHER RESOLVED, that the Borough Council has determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

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Anthony R. Suarez, Mayor

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Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 23, 2019

Presented by Councilman Penabad

RESOLUTION NO. 293-2019

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that

REGINA McLOUGHLIN

be appointed as a full-time Fire Inspector for a one year term beginning January 1, 2020 at the annual salary of \$10,000.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 23, 2019

Presented by Councilman Jimenez

RESOLUTION NO. 294-2019  
Transfer Resolution

WHEREAS, N.J.S.A. 40A:4-58 allows appropriation transfers during the last two months of the calendar year should it become necessary to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than two thirds vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient; no transfers may be made to appropriations for contingent expenses or deferred charges.

WHEREAS, the Mayor and Council of the Borough of Ridgefield are desirous of executing such transfers:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that the Chief Financial Officer is herewith directed to execute the following Calendar Year 2019 budget appropriation transfers:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
Finance Administration S&W	7,910.00	
Insurance - Employees Health	76,199.39	
Recreation S&W	5,220.75	
Sanitation S&W	45,000.00	
Property Maintenance S&W	11,265.94	
General Administration O/E		2,000.00
Mayor & Council O/E		4,500.00
Audit Services		18,500.00
Legal Services O/E		12,500.00
Construction Code Official S&W		7,108.88
Liability Insurance O/E		34,994.62
Fire Prevention S&W		4,157.06
DPW O&E		45,000.00
Maintenance Boro Vehicles - Garbage		1.48
Community Center S&W		5,220.75
Tax Appeals		7,712.57
Defined Contribution Retirement		3,240.72
Municipal Court O/E		660.00
	145,596.08	145,596.08

<u>SWIMMING POOL UTILITY</u>	<u>FROM</u>	<u>TO</u>
Pool Operating - O/E	3,280.97	
Fica Social Security System	3,499.48	
Pool Operating - S&W		6,780.45
	6,780.45	6,780.45

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

The undersigned, being the Chief Financial Officer of the Borough of Ridgefield, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Borough in accordance with N.J.S.A. 40:4-57 and the rules of the Local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Borough, and which said list indicates the specific line item of said budget to which expenditures shall be charged.

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Francis J. Elenio,  
Chief Financial Officer

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting December 23, 2019

Presented by Councilman Jimenez

RESOLUTION NO. 295-2019

BE IT RESOLVED, that warrants totaling **\$1,408,446.96**  
be drawn on the following accounts:

CURRENT	\$736,424.42
TRUST	\$51,823.78
CAPITAL	\$614,725.25
POOL	\$5,473.51
<b>TOTAL</b>	<b>\$1,408,446.96</b>

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli				
Penabad				
Shim				
Jimenez				
Kontolios				
Larkin				
Mayor Suarez				

Approved:

Attest:

\_\_\_\_\_  
Anthony R. Suarez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk