

BOROUGH OF RIDGEFIELD

A G E N D A

Work Session, Executive Session and Regular Meeting of the Mayor and Council

Date: December 20, 2017

Open Public Meetings Statement by Mayor Suarez

Work Session: 6:00 P.M. C.T.O.: 6:02 P.M.
Adjourn: 6:21 P.M.

- Discuss Reorganization Meeting and Council Committees

Mayor Suarez – Adjournment into closed Executive Session in accordance with the “Open Public Meetings Act”

Executive Session: 6:30 P.M. C.T.O.: 6:30 P.M.
Adjourn: 7:11 P.M.

Public Session: 7:30 P.M. C.T.O.: 7:31 P.M.
Adjourn: 7:53 P.M.

Pledge of Allegiance

Invocation

Citizens Comment on Agenda:

Correspondence:

Approval of May 3, 2017 Public Session, May 17, 2017 Work Session, May 17, 2017 Public Session, June 7, 2017 Public Session, June 21, 2017 Work Session, June 21, 2017 Public Session, July 5, 2017 Public Session, August 2, 2017 Special, September 6, 2017 Public Session, September 20, 2017 Work Session, September 20, 2017 Public Session, October 4, 2017 Public Session, October 18, 2017 Work Session, October 18, 2017 Public Session and November 1, 2017 Public Session Meeting Minutes - APPROVED

ROLL CALL-WORK SESSION

	PRESENT	ABSENT
Mayor Suarez	X	
Castelli	X	
Acosta	X	
Penabad	X	
Shim	X	
Jimenez	X	
Kontolios	X	

ROLL CALL-EXEC. SESSION

	PRESENT	ABSENT
Mayor Suarez	X	
Castelli	X	
Acosta	X	
Penabad	X	
Shim	X	
Jimenez	X	
Kontolios	X	

ROLL CALL-PUBLIC SESSION

	PRESENT	ABSENT
Mayor Suarez		X
Castelli	X	
Acosta	X	
Penabad	X	
Shim	X	
Jimenez	X	
Kontolios	X	

As advertised, hearing will be held on Ordinance No. 2332 entitled, “AN ORDINANCE ESTABLISHING AN AMENDED COMMUNITY FORESTRY PLAN”

Entertain motion to declare the time for the public hearing to be declared open

Public Hearing

Entertain motion to declare the time for the public hearing to be declared closed

Final Reading of Ordinance

Roll Call

CONSENT AGENDA:

250-2017	Councilman Acosta	Appoint School Crossing Guard
251-2017	Councilman Jimenez	Authorize Grant Agreement-2017/2018 CDBG Senior Citizen Activities
252-2017	Councilman Castelli	Authorize Grant Agreement-2016 Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund
253-2017	Mayor Suarez	Oppose Concealed Carry Reciprocity Act of 2017
255-2017	Councilman Jimenez	Stipulation of Settlement-Block 2801, Lot 6
256-2017	Councilman Jimenez	Municipal Charges-Block 3402, Lot 1
257-2017	Mayor Suarez	2018 RFQ Evaluation Committee
258-2017	Councilman Jimenez	Change of Text
259-2017	Councilman Jimenez	Chapter 159
260-2017	Councilman Jimenez	Cancel Debt and Matching Funds
261-2017	Councilman Acosta	Reject Sewer Cleaning Truck Bid
262-2017	Councilman Acosta	Purchase DPW Axle Truck
263-2017	Councilman Acosta	Change Order-Cifelli Abbott Avenue
264-2017	Councilman Jimenez	Disposal of Assets
265-2017	Councilman Acosta	Hire Part Time DPW/Sanitation Employee-Velez
266-2017	Councilman Jimenez	Huntington Bailey Agreement

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

RESOLUTIONS:

254-2017	Councilman Acosta	Purchase 2018 Police Interceptor Utility (Explorer)
267-2017	Councilman Jimenez	Transfer of Appropriations
268-2017	Councilman Jimenez	Warrants
269-2017	Councilman Acosta	Approve PBA Collective Bargaining Agreement

COMMENTS BY MAYOR:

Coin Toss Request:

RMHS Class of 2019

June 2, 2018; Rain date June 9, 2018

September 15, 2018; Rain date September 22, 2018

APPROVED

COMMENTS BY COUNCILMEN:

COMMENTS BY CITIZENS: (All speakers are limited to five minutes maximum per meeting)

Agenda subject to change as a result of matters not known at time of printing with the consent of the Mayor and Council.

Respectfully submitted,

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Mayor Suarez

BE IT RESOLVED, that the regular public meeting be adjourned, and that the Mayor and Council of the Borough of Ridgefield shall meet in a closed Executive Session following a five minute recess at the termination of this meeting. The purpose of the Executive Session shall be to discuss the following matters:

- _____ Personnel matters in various departments of the Borough.
- _____ Pending and Potential Litigation
- _____ Tax Court Litigation.
- _____ Potential real estate transactions in which the Borough may engage.

COUNCIL VOTE				
	YES	NO	ABSTAIN	ABSENT
Castelli				
Acosta				
Penabad				
Shim				
Jimenez				
Kontolios				
Mayor Suarez				

BE IT FURTHER RESOLVED, that as soon as practicable discussion concerning

- _____ Personnel matters
- _____ Potential real estate transactions shall be disclosed to the public.
- _____ And that discussions with the Borough Attorney concerning litigation shall be disclosed when said litigation is terminated.

Adjournment to Closed Session. The Mayor and Council reserve the right to reconvene into Public Session, if necessary, to take action on Closed Session items.

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Kontolios

ORDINANCE NO. 2332

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled,

“AN ORDINANCE ESTABLISHING AN AMENDED COMMUNITY FORESTRY
MANAGEMENT PLAN”

introduced on the 1st day of November 2017, do now pass a final reading and be adopted, and that the Borough Clerk be and she is authorized and directed to publish once, the aforesaid title, together with a notice of the date of its passage on final reading and approval thereof in The Record, a newspaper circulating in the Borough of Ridgefield.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting November 1, 2017

Presented by Councilman Kontolios

ORDINANCE NO. 2332

“AN ORDINANCE ESTABLISHING AN AMENDED COMMUNITY FORESTRY
MANAGEMENT PLAN”

WHEREAS, the State of New Jersey has adopted the New Jersey Shade Tree and Community Forestry Assistance Act, *N.J.S.A. 13:1L-17.1*, et. seq.; and

WHEREAS, pursuant to that act, local communities are encouraged to develop a community forestry management plan; and

WHEREAS, the adoption of said plan will enable the Borough of Ridgefield to limit its liability in connection with certain tree related incidents and losses; and

WHEREAS, on August 2, 2017 the Mayor and Council adopted Ordinance No. 2326 approving a community forestry management plan; and

WHEREAS, it is necessary to amend the community forestry management plan;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Ridgefield as follows:

Section I:

The Borough of Ridgefield hereby adopts the amended community forestry management plan in the form as annexed hereto and incorporated into this ordinance, with the understanding that the plan hereby sets forth the goals, intentions and plans going forward of the Borough of Ridgefield as it relates to tree preservation and forestry, and will be implemented by the adoption of specific ordinances and resolutions related thereto.

Section II.

This ordinance shall take effect upon final publication according to law.

Section III:

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

Section IV.

If any section, part of any section, or clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this Ordinance, and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section V.

This Ordinance shall take effect immediately upon passage and publication according to law.

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk



**3rd Five Year Community Forestry Management Plan
2017-2021**



**RIDGEFIELD BOROUGH,
BERGEN COUNTY
NEW JERSEY**

604 Broad Avenue
Ridgefield, New Jersey 07657

Telephone: (201) 943-5215
Fax: (201) 943-1112

- **Anthony Suarez** (Mayor)

- **Russell Castelli** (Council President)
- **Hugo Jimenez** (Councilman)
- **Javier Acosta** (Councilman)
- **James Kontolios** (Councilman)
- **Ray Penabad** (Councilman)
- **Dennis Shim** (Councilman)

**Prepared By:
RICHARD WOLOWICZ, CTE**

Submitted on: January, 2017

Revisions: June 2017, October 29, 2017

1. MUNICIPAL INFORMATION FORM

Municipality: Ridgefield Borough
County: Bergen County
Address: 604 Broad St, Ridgefield, NJ 07657
Contact Name and Title: Deborah Fugnitti, EC Chairperson
Phone: 201-577-4040
Email: environmentalcomm@ridgefieldboro.com
Organization's Name: Ridgefield Borough Environmental Comm.
Mayor's Signature: _____
Anthony Suarez, Mayor

Date of Management Plan Submission: June 2017
Period Covered in Management Plan: 2017 through 2021

Please check off the Community Stewardship Incentive Program (CSIP) practices identified in your management plan.

- ✓ CSIP #1 Training
- ✓ CSIP #2 Community Forestry Ordinance Establishment
- ✓ CSIP #3 Public Education and Awareness
- ✓ CSIP #4 Arbor Day Activities
- ✓ CSIP #5 Tree Inventory
- ✓ CSIP #6 Tree Hazard Assessment
- ✓ CSIP #7 Storm Damage Assessment
- ✓ CSIP #8 Tree Maintenance
- ✓ CSIP #9 Insect and Disease Management
- CSIP #10 Wildfire Protection
- ✓ CSIP #11 Tree Planting
- CSIP #12 Tree Recycling
- ✓ CSIP #13 Sidewalk Maintenance Program
- CSIP #14 Storm Water Management
- CSIP #15 Other

Official Use Only
Certification

The above-named community has made formal application to the New Jersey Forest Service. I am pleased to advise you that after our review, the NJ Forest Service has concluded that this plan meets the standards set forth by the State and NJ Community Forestry Council and is approved for the period covered.

Signed

State Forester

Approved date

Borough of Ridgefield: 3rd Five-Year Community Forestry Management Plan 2017-2021



2. Introduction

This document and its attachments will be, after approval by the Borough and by the Community Forestry Council of the NJ State Department of Environmental Protection, the 3rd Five Year Community Forestry Management Plan for Ridgefield. It is hereinafter referred to as the Management Plan and is intended to aid as a reference guide in the administration of the Management Plan.

In all instances where there are goals and/or requirements for continuing education and training for Borough employees specifically, employees of the Department of Public Works, said education and training will necessarily be limited by the availability of the personnel for same given exigencies of scheduling and performing other town work, and by budgetary constraints, to be ultimately determined by the Superintendent of the Department of Public Works.

Mission Statement

The mission is to provide a sustainable tree cover within the community by continuing to maintain, upgrade and expand the forestry resources of Ridgefield.



Goals and Objectives

For this third Community Forestry Management Plan, the following goals have been established.

Goal 1: Tree Planting (CSIP # 11 – Tree Planting)

- A) Prepare a diverse list of species that would be appropriate for the Borough of Ridgefield including street tree planting and site plan planting/tree replacements by developers.
- B) Included in that list is a breakdown of utility friendly trees.
- C) Species shall be listed as appropriate for size of planting area.
- D) Utilize '[Trees for NJ Streets](#)' and talk to other communities which have similar growing conditions to the Borough to build a resource of appropriate plant material for Ridgefield.
- E) Establish a tree canopy goal for the Borough.

Borough of Ridgefield 3rd Five Year CFMP

Goal 2: Review the Borough of Ridgefield's Tree Ordinance #1679 (CSIP # 2 Community forestry Ordinance Establishment)

- A) Review should be done to enhance the current tree ordinance.
- B) Consider adding the following subjects to ordinance to include, but not limited to
 - Tree topping
 - Construction near trees
 - Landmark trees (species and size confirmation would be required).

Goal 3: Update Tree Evaluation Form (CSIP # 8 – Tree Maintenance and Removal)

- A) Include a comment section for field notes.
- B) Include a section for Borough Arborist's findings.

Goal 4: Improve Education for the Environmental Commissioners and members of the Department of Public Works (CSIP # 1- Training)

- A) Encourage CORE Training, and training to obtain 8 CEUs per year requirements by both volunteer and Borough employees, subject to the availability of those employees and budgetary constraints as determined by the DPW Superintendent. DPW employees not required to be CORE trained.
- B) Encourage pertinent employees to attend seminars on Tree Risk Assessment.
- C) Borough Arborist to train DPW Tree Crew(s), specifically the employee who is designated to perform pruning, following the pruning standards set forth by the ANSI. Said training to be "on the job" and on an as-needed basis and as employees are available for same.
- D) Promulgate educational opportunities to the respective groups.
- E) Ongoing education as needed and permitted by budget and personnel availability.

Goal 5: Continue to Celebrate Arbor Day (CSIP # 4 – Arbor Day Activities)

- A) Continue to build on Educational Outreach.
- B) Continue the NJ Department of Environmental Protection's (NJDEP) Tree Team Program.
- C) Maintain the Annual Earth Day Poster Contest with the public school's classes.
- D) Maintain Tree City USA - Growth Award status.

Goal 6: Develop municipal sidewalk policy affected by tree roots (CSIP # 13 – Sidewalk Maintenance Program)

- A) Standardize a procedure incorporating the use of the Borough Arborist, Borough Engineer, and key DPW personnel, as integral players in all decisions.
- B) The Superintendent of Public Works will, however, have final authority to determine the issuance of sidewalk permits and how some are to be implemented.
- C) Develop a tree inspection/solution procedure for all sidewalk repairs.
- D) Create an information/guidance form to provide to residents for sidewalk repair issues while maintaining tree health.

Borough of Ridgefield 3rd Five Year CFMP

Goal 7: Municipal Tree Section on Borough Website (CSIP # 3 - Public Education and Awareness)

- A) Utilize the Borough website to have an Environmental Commission section.
- B) Incorporate a public relations component regarding trees on the town's web site.
- C) Provide educational information for residents.

Goal 8: Continue to manage Ridgefield's Nature Center and Community Garden areas (CSIP # 3 – Public Education and Awareness)

- A) Perform seasonal clean-ups if required. Accommodate educational sessions upon request.
- B) Evaluate use and additional tools to educate the public.
- C) Install tree/plant identification tags.
- D) Enhance, improve and restore public areas.
- E) Remove invasive species.
- F) Plant appropriate species.
- G) Conduct ongoing tree risk assessment.
- H) Continue to perform tree maintenance as needed.



Goal 9: Tree Inventory (CSIP #5 – Tree Inventory)

- A) Continue to perform data collection on the remainder of the town. Data collection shall be performed by the Environmental Commission and the collected shall be shared.
- B) Determine how the data will be stored and utilized.
- C) Identify trees which may be structurally compromised (CSIP # 6 – Hazard Tree Assessment).

Goal 10: Insect & Disease Management (CSIP #9 – Insect & Disease Management)

- A) While there aren't any known ash trees located in the Borough, the Environmental Commission and DPW will note of any ash trees in the Community.
- B) Public information regarding the Emerald Ash Borer will be disseminated to the citizens in an efficient manner. This will be a source of information that any citizens may use should they have EAB questions.
- C) Stay up to date with any other issues involving Insect and Disease issues that may impact the Borough's tree population.

Liability Statement

Although street trees are an asset to the community, as with any asset, they age and usually continue aging to full maturity when, as they reach the end of their useful life, they might become a hazard. They are subject to numerous external forces. A few of these can be: storm effects, vehicle collisions, disease and insect attacks and construction

Borough of Ridgefield 3rd Five Year CFMP

damage to roots, trunk and canopy. Ridgefield acknowledges that it is not possible to foresee all these events, nor to be able to deal on a timely basis with all hazardous conditions. One of the purposes of the Management Plan is to develop an ongoing system to identify tree hazard situations and to take timely on-site action to correct them, thereby minimizing the risk to public safety. Under the Management Plan, Ridgefield also intends to establish an outreach program whereby the public can easily pass along identification of hazardous situations. One of the focuses of this Management Plan is tree hazard situations. Following the Management Plan will demonstrate that Ridgefield devotes reasonable levels of resources in a planned manner to reduce exposure to liabilities and risk to public safety. Nothing in this Liability Statement, nor in the Management Plan, is intended to mandate that the Borough establish a certain level of funding for these programs, nor will it expand the Borough's liability for responsibility for loss or damage from tree hazard conditions beyond what presently exists under state law.

3. Community Overview – Five Years of Progress

Outlined below is the status of Goals and Objectives from the previous Community Forestry Management Plan. The goals have been achieved except for two still in progress and noted as such.

Goal A.

Review the existing Borough Tree Ordinance #1679 by preparing recommendations for additions to Ordinance # 1679.

- Town was divided into separate management districts based on the five voting districts for use in its hazard tree survey and inventory work.
- The Ridgefield Shade Tree Fund is functioning to use as a tool in the Shade Tree Program.
- Ridgefield's Environmental Commission was formalized as the operating agency for the Community Forestry Management Plan, Ridgefield Nature Center and the 'Patty Pfaff Ridgefield Community Garden'.

Goal B.

Manage tree risk situations by following up on each location within 48 hours.

- Borough volunteers were trained to identify hazards; additional volunteers need to be trained.
- Borough employees still need to be trained, subject to availability and budgetary constraints as determined by the DPW Superintendent.
- An awareness to, and procedure to follow, was published and in effect to report hazardous situations.
- Municipal crews perform maintenance work in instances that it is determined they are capable of handling. Other work is contracted to outside vendors. The selection of outside vendors, in emergency situations, is a determination to be made by the Superintendent of Public Works and, in non-emergency situations, by the Public bidding process.
- An annual tree risk assessment survey has been conducted to address all street trees, parks and Board of Education facilities.
- Maintenance work is done by municipal crews for situations up to 30 feet high. Other work is contracted to outside vendors. Volume of contract work is determined by fiscal limitations and prioritized by emergency tree matters.

Goal C.

Conduct a tree inventory and tree population potential survey of the Borough.

- 50 volunteer hours have been invested in this project.

Borough of Ridgefield 3rd Five Year CFMP

- It is estimated that 30 – 35% of the town is complete.
- This will continue to be carried out during the next Community Forestry Management Plan.

Goal D.

Increase awareness of the value of the Community Forest.

- Landmark Tree Program was established.
- Species are identified for potential listing and the locations are verified by the Consulting Arborist. This portion of the goal still needs to be established as standard operating procedures.
- Locations are being included on tax maps. This portion of the goal is still being worked on.
- Arbor Day celebrations were held and will continue to be held with various civic group/school involvement.
- Tree related educational articles were distributed at the annual health fair.

4. Community Forestry Program Administration

In Ridgefield, the Community Forestry Program is administered by the Environmental Commission Chairperson. This commission was formed by Ordinance # 1174. Should a Shade Tree Commission be established the administration of the Shade Tree Program and Management Plan would fall under that Commission's administration. The members of the Environmental Commission are:

Debbie Fugnitti – Chair
Rob Gilles – Vice-Chair
Mihail Kalymnios – Recording Secretary
William Pych
Lisa Bicocchi
Laurie Griffin
Harry Pfaff
Brandy Mariah – Alternate #1
Neisha Cedeno – Alternate #2
James Kontolios – Borough of Ridgefield Council Liaison

The Mayor, Anthony R. Suarez was re-elected by the residents in 2015.

Work Flow Process

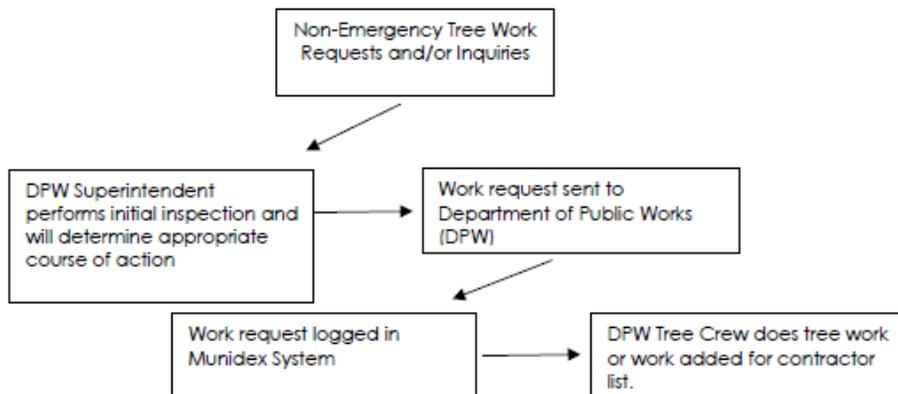
All tree inquiries/complaints/requests are received by many different entities, but should be forwarded to the DPW Superintendent for initial inspection and appropriate course of action which may include working with the Borough Arborist and/or the Environmental Commission to determine the best course of action.

Smaller jobs would be done by the DPW tree crew. Larger size work would be done by a contractor hired by the Borough. The Borough of Ridgefield's Tree Evaluation Form is in use but as noted earlier, will be revised to include a comments section and section for the Borough Arborist's findings. The Environmental Commission's Tree Notification door hanger is in use when the tree inspection is made and the resident who requested the inspection is not home.

Borough of Ridgefield 3rd Five Year CFMP

In the near future, utility contractors will be required to obtain a permit from the Ridgefield Building Department and comply with all aspects of ordinance number 390-240.1 *Work by utility companies prior to non-emergency work.*

WORK FLOW CHART



This may include working with the Borough Arborist and/or the Environmental Commission to determine best course of action.

TREE REMOVALS AND MAINTENANCE (CSIP # 8 – Tree Maintenance and Removal)

The DPW does some tree maintenance and removal. In order to extend the life of Ridgefield's trees, the DPW is being asked to give a higher level of priority to tree maintenance, correcting earlier work where stubs have been left and various other activities to promote the general health of the public tree population. Tree removals will be primarily done by contracted outside firms. The DPW has one dedicated medium size tree truck with a workstation bucket reaching about 30 feet high. A second vehicle is coupled with a chipper unit. The DPW is seeking tree technology training for the staff. Ridgefield Borough Council should adopt *Pruning Standards for Shade Trees* as its official resource for this work.

DECISION FOR TREE REMOVAL VS. PRUNING AND REMEDIATION PHILOSOPHY

Every tree in place and growing provides: at least some degree of shade, some degree of carbon dioxide absorption and some degree of oxygen production, some degree of pollution absorption and some degree of soil stabilization. Large trees do more of these things than small or young ones. When a tree is removed, these positive environmental factors are diminished. Trees should be retained as long as they are not a hazard and/or near death. Many tree concerns can be resolved by careful pruning, repeated wound care, feeding and other non-lethal treatments. The choice to prune and

Borough of Ridgefield 3rd Five Year CFMP

treat wounds generates a relatively small amount of debris (wood chips). Removal means lots of wood chips and an unsightly trunk/stump awaiting removal followed at some future time by stump grindings.

It is hoped that the existing tree service request system should be expanded to include a formal data collection procedure, computer logging, updating and retrieval procedure and an automatic referral for appraisal when required.

6. Training Plan

The Borough of Ridgefield is eager to continue the training of various volunteers and key personnel over the course of this 5-year plan. The town intends to make use of the various programs available throughout the state as the primary education source. These include, but are not limited to, the New Jersey Shade Tree Federation's Annual Meeting, NJ Arborists Chapter of the International Society of Arboriculture's Meeting and Rutgers' Office of Continuing Education seminars.

Additionally, we plan on having the Borough Arborist train the town's Department of Public Works' Tree Crew in proper pruning and final cuts, subject to availability of personnel and budgetary constraints as determined by the Superintendent of Public Works.

Ongoing education will be sought on an as needed basis, with an emphasis on tree risk tree identification.

7. Public Education/Awareness/Outreach

The Municipality and the Environmental Commission have an ongoing positive relationship with:

- The Ridgefield Senior Citizens
- The Boy and Girl Scouts of Ridgefield
- Ridgefield School System
- Church Groups
- Civic Groups

The continued contact with these groups helps to spread the positive news of the Community Forestry Plan and the importance to maintaining a viable tree canopy for the Borough's residents.

The continued emphasis will be on building the 'trees only' section of the Borough of Ridgefield's website. It is expected that new information generated on, but not limited to, sidewalk information sheets and recommended tree planting species selection will be made available through this portal.

Borough of Ridgefield 3rd Five Year CFMP

8. Statement of Tree Budget

The shade tree expenses over the past two years are itemized in the chart below. The 2017 budget is estimated to be in a similar range to the 2016 Budget expenditures. Tree work is budgeted within the DPW budget.

Categories	2015 budget	2016 Budget	2017 Budget
Tree Seedings	\$ 75.00	\$ 100.00	\$ 100.00
Disposal Costs	\$ 22,036.00	\$ 23,000.00	\$ 23,000.00
Training/Education Expense	\$ 540.00	\$ 585.00	\$ 585.00
Arbor Day		\$ 480.00	\$ 500.00
DPW Tree Crew	\$ 35,800.00	\$ 35,000.00	\$ 35,000.00
Tree Removals & Trimming	\$ 7,800.00	\$ 8,000.00	\$ 8,000.00
Volunteer Time		\$ 3,169.00	\$ 3,000.00
Prof Services: Arborist	\$ 550.00	\$ 600.00	\$ 600.00
Tree Planting			
Total	\$ 66,801.00	\$ 70,934.00	\$ 70,485.00

9. Statement of Plan Implementation

The Borough of Ridgefield's Environmental Commission continues to make strides and progress in actively managing its shade tree resources for the benefit of the citizens and visitors of the town. The anticipated time frame for implementing the goals is found in the timeline.

Year 1, 2017

- Develop data form to provide to residents re: sidewalk repair impacted by tree roots.
- Investigate and prepare a diverse list of trees for future planting. This list will identify trees by growth habit and note which trees would be appropriate to plant where underneath overhead conductors. It is anticipated that the tree list will feature information for tree selection based on available planting strip dimensions. This list would be the source material for any site plan plantings by developers. Data will be gathered from "Trees for NJ Streets" and interviewing other communities similar to the Borough of Ridgefield.
- The Borough's Tree Ordinance #1679 will be reviewed to enhance any shortcomings.
- Update the Borough's Tree Evaluation form which is used as a data source and paper trail to follow-up on property owner requests.
- Continue to take advantage of the educational opportunities throughout the state by having more Environmental Commission members CORE trained.
- Borough Arborist to provide in house training to DPW personnel/tree crew.
- Continue Tree Team Program.
- Maintain Annual Earth Day Poster Contest.
- Maintain Tree City USA Status and Pursue Growth Award.

Borough of Ridgefield 3rd Five Year CFMP

- Continue to manage the Nature Center and Community Garden Areas and provide educational opportunities annually.
- Continue to collect data for the town's tree inventory.
- Develop policy for Borough Arborist to be informed on sidewalk issues involving tree roots with the final determination to be made by the Superintendent of Public Works.
- Finalize recommended list of tree species for the Borough of Ridgefield.
- After using trial copy, finalize any changes to the Borough's Tree Evaluation Form.
- Monitor any insect and tree disease issues which may have an impact on the Borough's trees.

Year 2, 2018

- Continue working on the Tree Ordinance #1679. Consideration will be given to see if the following topics will be included in any revised ordinance: Tree topping, construction near trees and/or landmark trees. The latter would require species and size confirmation to be designated as such.
- To provide ongoing training to key municipal personnel.
- Identify any personnel who should be CORE Trained and take the training.
- Borough Arborist to continue to provide in-house training to DPW personnel/tree crew as per budgetary consideration.
- Continue Tree Team Program.
- Maintain Annual Earth Day Poster Contest.
- Maintain Tree City USA Status and Pursue Growth Award.
- Continue to manage the Ridgefield Nature Center and Patty Pfaff Community Garden and provide educational opportunities annually.
- Continue to collect data for the town's tree inventory.
- Monitor any insect and tree disease issues which may have an impact on the Borough's trees.
- Post EAB information on Town's Website or make paper copies available at Borough Hall.

Year 3, 2019

- Finish any additions to Borough's Tree Ordinance #1679.
- Borough Arborist to provide in-house training to DPW personnel/tree crew, if needed.
- Continue working on the Borough's Tree Ordinance #1679. Consideration will be given to see if the following topics will be included in any revised ordinance: Tree Topping, Construction near Trees and/or Landmark Trees. The latter would require species and size confirmation to be designated as such.
- Take additional continuing education courses as needed for volunteers/municipal personnel.
- Continue Tree Team Program.
- Maintain Annual Earth Day Poster Contest.
- Maintain Tree City USA Status and Pursue Growth Award.
- Continue to manage the Nature Center and Patty Pfaff Community Garden areas and provide educational opportunities annually.
- Continue to collect data for the town's tree inventory.

Year 4, 2020

Borough of Ridgefield 3rd Five Year CFMP

- Utilize Borough's web site to incorporate an Environmental Commission section and educational forums.
- Borough Arborist to provide in house training to DPW personnel/tree crew, if needed as per budgetary consideration.
- Take additional continuing education courses as needed to volunteers/municipal personnel.
- Continue Tree Team Program.
- Maintain Annual Earth Day Poster Contest.
- Maintain Tree City USA Status and Pursue Growth Award.
- Continue to manage the Nature Center and Community Garden Areas and provide educational opportunities annually.
- Continue to collect data for the town's tree inventory.
- Monitor any insect and tree disease issues which may have an impact on the Borough's trees.

Year 5, 2021

- Utilize Borough's web site to incorporate an Environmental Commission section and educational forum.
- Investigate the use of the Borough's web site for citizens to use to report public tree issues/problems.
- Borough Arborist to provide in house training to DPW personnel/tree crew, if needed as per budgetary consideration.
- Take additional continuing education courses as needed to volunteers/municipal personnel.
- Continue Tree Team Program.
- Maintain Annual Earth Day Poster Contest.
- Maintain Tree City USA Status and Pursue Growth Award.
- Continue to manage the Nature Center and Community Garden Areas and provide educational opportunities annually.
- Incorporate data from inventory system into a record retention system.
- Monitor any insect and tree disease issues which may have an impact on the Borough's trees.

10. Community Stewardship Incentive Program

CSIP # 1: Training
Goals and Objectives, page 4

CSIP # 2: Community Forestry Ordinance Establishment
Goals and Objectives, page 4

CSIP # 3: Public Education and Awareness
Goals and Objectives, page 5
Statement of Plan Implementation, page 10

CSIP # 4: Arbor Day Activities
Goals and Objectives, page 4

Borough of Ridgefield 3rd Five Year CFMP

Statement of Plan Implementation, page 10

- CSIP # 5: Tree Inventory
 - Goals and Objectives, page 5
 - Statement of Plan Implementation, page 10
- CSIP # 6: Hazard Tree Assessment
 - Goals and Objectives, page 5
- CSIP # 7: Storm Damage Assessment
 - Goals and Objectives, page 5
- CSIP # 8: Tree Maintenance and Removal
 - Goals and Objectives, page 4
 - Tree Removals and Maintenance, page 5
- CSIP # 9: Insect and Disease Management
 - Goals and Objectives, page 5
- CSIP # 10: Wildfire Protection
 - This is not addressed at this time
- CSIP # 11: Tree Planting
 - Goals and Objectives, page 3
- CSIP # 12: Tree Recycling
 - Not addressed at this time
- CSIP # 13: Sidewalk Maintenance Program
 - Goal and Objectives, page 4
- CSIP # 14: Storm Water Management
 - Not addressed at this time
- CSIP # 15: Other
 - Not addressed at this time

APPENDIX

Borough of Ridgefield 3rd Five Year CFMP

**BOROUGH OF RIDGEFIELD
Utility Company Pruning Permit**

<u>For Office Use Only</u>					
Permit Number: _____	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>			
Permit Date: _____	Signature: _____				
DPW	Approved	<input type="checkbox"/>	Environ. Commission	Approved	<input type="checkbox"/>
By: _____	Denied	<input type="checkbox"/>	By: _____	Denied	<input type="checkbox"/>
Date: _____	Date: _____				

Please Print or Type All information	
Permit Application must be submitted no less than 3 business days before work is to commence.	
Name of Utility Company:	_____
Authorized Representative:	_____
Address:	_____
Telephone:	_____ Fax: _____
Date Application filed:	_____
Name of Company performing pruning:	_____
Person in charge:	_____
Address:	_____
Telephone:	_____
Estimated Start Date:	_____
Estimated Completed Date:	_____
Reason for pruning:	_____
Location(s) to be pruned (complete addresses required)	
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
<input type="checkbox"/> Or detailed map and schedule attached instead of above (2 copies required)	

NOTE: All pruning will be done in accordance with the pruning standards for Shade Trees as established by the "Best Management Practices- Utility Pruning of Trees" by Geoffrey P. Kempter and "Pruning Standards for Shade Trees" by NJ Board of Tree Experts.

After approval is obtained, a signed copy of this permit will be returned to the applicant and is valid for 30 days. **Work may not start until permit is returned to applicant and meeting with tree crew supervisor is conducted**

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Acosta

RESOLUTION NO. 250-2017

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that

LAWRENCE BRUNO

be appointed as s School Crossing Guard for the 2017/2018 school year at the hourly rate of \$15.15 effective December 6, 2017.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 251-2017

BE IT RESOLVED that the Mayor and Council of the Borough of Ridgefield wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$10,000 in 2017/2018 Community Development Block Grant funds for Senior Citizen Activities in the Borough of Ridgefield; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby authorizes Anthony R. Suarez to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby authorizes Diane Sherry to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED that the Mayor and Council recognizes that the Borough of Ridgefield is liable for any funds not spent in accordance with the Grant Agreement and that liability of the Mayor and Council is in accordance with HUD requirements

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Castelli

RESOLUTION NO. 252-2017

BE IT RESOLVED that the Mayor and Council of the Borough of Ridgefield wishes to enter into a Bergen County Trust Fund Project Contract (“Contract”) with the County of Bergen for the purpose of using a \$22,000.00 matching grant award from the 2016 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“Trust Fund”) for the municipal park project entitled Improvements to Ridgefield Nature Center, located in Ridgefield Nature Center Park located on Block 902/903, Lots 1/1 on the tax maps of the Borough of Ridgefield; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby authorize Anthony R. Suarez to be a signatory to the aforesaid Contract; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby acknowledge that, in general, the use of this Trust Fund grant towards this approved park project must be completed by or about August 9, 2019; and

BE IT FURTHER RESOLVED that the Mayor and Council acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund’s requirements; and

BE IT FURTHER RESOLVED that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of eligible costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund’s requirements.

BE IT FURTHER RESOLVED that should there be an unexpended balance at the completion of the project, Professional Service Costs will be reimbursed from grant award’s unexpended balance in accordance with the Municipal Park Improvement Rules & Procedures Manual.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Mayor Suarez

RESOLUTION NO. 253-2017

WHEREAS, on January 3, 2017 Congressman Richard Hudson (R-NC) introduced H.R. 38, known as the Concealed Carry Reciprocity Act of 2017, and on February 27, 2017 Senator John Cornyn (R-TX) introduced S.446, known as the Constitutional Concealed Carry Reciprocity Act of 2017, both of which would force every state to recognize the concealed carry standards of every other state, regardless of the standards, or lack thereof, of that state; and

WHEREAS, while every state allows concealed carry, each state has different requirements for who is permitted to carry, what requirements are appropriate, and what type of training should be required; and

WHEREAS, the State of New Jersey, pursuant to N.J.S.A. 2C:58-4, requires persons desiring to carry a handgun to first obtain a permit therefor which requires approval of the local Chief of Police and approval by the Superior Court provided the Court is satisfied that the applicant is a person of good character, is thoroughly familiar with the safe handling and use of handguns, has a justifiable need to carry a handgun and is not otherwise subject to any of the disabilities set forth in N.J.S.A. 2C:58-3c; and

WHEREAS, N.J.S.A. 2C:58-3c prohibits the issuance of any permit to any person who has been convicted of a crime, convicted of a disorderly person's offence involving domestic violence, to any drug or alcohol dependent person, any person suffering from a mental disorder for which such person was confined to an institution unless medical proof is provided that such person no longer suffers from such disorder, any person suffering from a physical defect or disease which would make it unsafe to handle a firearm, any person under age 21, any person who is subject to a restraining order under the Prevention of Domestic Violence Act, any person named on the F.B.I.'s consolidated Terrorist Watchlist, and any person where the issuance would not be in the best interest of the public health, safety and welfare; and

WHEREAS, the Concealed Carry Reciprocity Act of 2017 (H.R. 38) and the Constitutional Concealed Carry Reciprocity Act of 2017 (S.446) would force New Jersey to allow any of these to carry concealed handguns on the streets of its towns and cities; and

WHEREAS, twelve states do not require any permit, training or criminal history check to carry concealed firearms in public, including eight that have repealed their permit requirement in the past three years, and the Concealed Carry Reciprocity Act of 2017 (H.R. 38) and the Constitutional Concealed Carry Reciprocity Act of 2017 (S.446) would force states to allow permitless carry by residents of these states; and

WHEREAS, H.R. 38 also would roll back the federal Gun-Free School Zones Act, allowing some people with no permit at all to carry a gun in a school zone; and

WHEREAS, both bills would override existing state and city laws and severely limit the city's ability to prevent dangerous people from carrying loaded, hidden firearms in public;

NOW, THEREFORE BE IT RESOLVED by Borough Council of the Borough of Ridgefield, Bergen County, New Jersey that the Borough of Ridgefield hereby registers its opposition to H.R. 38 and S.446, the Concealed Carry Reciprocity Act of 2017 and the Constitutional Concealed Carry Reciprocity Act of 2017); and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to forward a copy of this resolution to U.S. Senators Corry A. Booker and Robert Menendez and Congressmen William J. Pascrell, Jr. and Josh Gottheimer.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Acosta

RESOLUTION NO. 254- 2017

RESOLUTION AUTHORIZING THE PURCHASE OF A NEW 2018 POLICE
INTERCEPTOR UTILITY (EXPLORER), ALL WHEEL DRIVE

WHEREAS, the Police Department is in need of a new vehicle for their fleet; and

WHEREAS, the vehicle can be purchased from a vendor under the State of New Jersey Purchasing Program, state contract #A88728; and

WHEREAS, Winner Ford, is an authorized State Contract Vendor; and

WHEREAS, the purchase of good and services from the State Contract vendor without competitive bidding is authorized by Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, the maximum amount of the purchase is \$29,285.00 and funding for this purchase is available through the current budget, account number 01-2010-25-2412-001, as asserted to by the Borough's Chief Financial Officer's certificate attached hereto; now be it

RESOLVED, that the Purchasing Agent is authorized to approve and forward a purchase order to Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, NJ 08054 for the purchase of one 2018 Police Interceptor Utility (Explorer), All Wheel Drive Base Vehicle in an amount not to exceed \$29,285.00.

Approved:

Anthony R. Suarez, Mayor

Attest:

Linda M. Silvestri,
Borough Clerk

COUNCIL VOTE				
	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 255-2017

WHEREAS, the Tax Court of New Jersey has approved the settlement stipulation for an adjusted assessment on Block 2801 Lot 6 and further known as 951 Edgewater Avenue for the year 2015.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that 951 Edgewater Ave, LLC be issued a refund in the amount of \$2,167.00 for the year 2015.

BE IT FURTHER RESOLVED that the Chief Financial Officer be and she is hereby authorized to issue a check from Line 01-2010-30-4262-001 Reserve for Tax Appeals in the total amount of \$2,167.00 made payable to Law Office of Nathan Wolf and 951 Edgewater Ave, LLC and be mailed to Nathan Wolf, 673 Morris Avenue, Springfield, New Jersey 07081.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 256-2017

WHEREAS, the Borough of Ridgefield received numerous complaints in regard to the disrepair and/or abandonment of certain properties; and

WHEREAS, the aforesated facts were confirmed upon inspection by the Property Maintenance Department; and

WHEREAS, Property Maintenance notified the owners that the properties needed to be cleaned up and maintained and the owners did not respond; and

WHEREAS, in order to preserve the health, safety and welfare of the adjacent neighbors and all municipal residents the Borough of Ridgefield hired vendors for emergency cleanup of said properties; and

WHEREAS, the owners of these properties were given ample time to respond and pay the clean up fees and have not done so;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council directs Tax Collector Frank Berardo to place Municipal Charges upon the said property for the clean-up costs incurred by the Borough of Ridgefield according to the following schedule:

901 Lancaster Road Block 3402 Lot 1 \$225.00

Approved:

Anthony R. Suarez, Mayor

Attest:

Linda M. Silvestri,
Borough Clerk

COUNCIL VOTE				
	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Acosta

RESOLUTION NO. 257-2017

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that the 2018 RFQ Evaluation Committee shall consist of

MAYOR ANTHONY SUAREZ
COUNCILMAN JAVIER ACOSTA
COUNCILMAN HUGO JIMENEZ

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 258-2017

WHEREAS, N.J.S.A. 40A:4-85 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of any county or municipality, make such correction of the title, text or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any such county or municipality;

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 40A:4-85, the Council of the Borough of Ridgefield, in the County of Jersey, State of New Jersey, hereby requests the Director of the Division of Local Government Services to make the following corrections in the budget year 2017:

That the appropriation provided for in the approved budget entitled:

Operations Excluded from CAPS:

State and Federal Programs, Matching Funds
be reduced by the sum of \$22,000.00

and an appropriation in the like amount of \$22,000.00 be added to the budget entitled:

Operations Excluded from CAPS:

State and Federal Programs, Bergen County Open Space – Match

BE IT FURTHER RESOLVED, that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute above referred to, and is necessary for the orderly operation of the Borough for the reasons hereinafter set forth:

The Borough provided for the possibility of receiving an added grant after adoption of the 2017 budget by providing a line item “Matching Funds.” The amount of grant and the related match requirement now becoming known after passage of the budget. In order to accept the Municipal Alliance Grant, legal provision for the required match must be made. The above correction will provide for the said legal provision.

BE IT FURTHER RESOLVED, that the Chief Financial Officer electronically submit a copy of this resolution to the Director of Local Government Services for approval.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 259-2017

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an appropriation for an equal amount; and

WHEREAS, the Borough of Ridgefield has been awarded grants, and wishes to amend its 2017 Calendar Year Budget to include this amount as a item of revenue; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that the Mayor and Council hereby requests the Director of Government Services to approve the insertion of an item of revenue in the Calendar Year Budget of 2017 in the sum of \$176,248.12 which is now available as a revenue item from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:

Public and Private Revenue Off-set with Appropriations:

Drunk Driving Enforcement Fund	\$11,388.83
Recycling Tonnage Trust	19,457.29
Linden Avenue Roadway	
Improvements	113,402.00
Senior Citizen Activities	10,000.00
Bergen County Open Space	22,000.00

BE IT FURTHER RESOLVED that a like sum of \$176,248.12 be and the same is hereby appropriated under the caption:

General Appropriations

Operations excluded from CAPS

Public and Private Revenues Off-set by Appropriations:

Drunk Driving Enforcement Fund	\$11,388.83
Recycling Tonnage Trust	19,457.29
Linden Avenue Roadway	
Improvements	113,402.00

Senior Citizen Activities	10,000.00
Bergen County Open Space	22,000.00

BE IT FURTHER RESOLVED that the Chief Financial Officer file an electronic copy of this resolution with the Director of Local Government Services for approval.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 260-2017

WHEREAS, the Borough of Ridgefield has the following unexpended balances:

Interest on Bonds	\$14,361.59
NJ Infrastructure Trust	3,816.64
Matching Funds for Grants	5,531.00
Police Salary and Wages	170,000.00

WHEREAS, all of the debt payments for the year 2017 for said bonds and notes have been made and no additional matching funds are needed for grants.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that the said 2017 unexpended balances of totaling \$193,709.23 be cancelled.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Acosta

RESOLUTION NO. 261-2017

WHEREAS, the Borough of Ridgefield received 1 bid on Wednesday, November 28, 2017, at 10:00 AM for a Sewer Cleaning truck; and

WHEREAS, the bid was incomplete and needs to be rejected.

WHEREAS, the council authorizes the Purchasing Agent to rebid this purchase,

WHEREAS, it is the combined recommendation of the Township Engineer and Purchasing Agent to reject all bids pursuant to N.J.S.A. 40A:11-13.2 (a) as the bid exceeds the amount budgeted.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Ridgefield, Bergen County, New Jersey, that we do hereby reject all bids.

NOW THEREFORE BE IT FURTHER RESOLVED, that a copy of this resolution be on file, available for public inspection in the office of the Borough Clerk.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Acosta

RESOLUTION NO. 262-2017

**RESOLUTION AUTHORIZING THE PURCHASE OF A NEW 2018 SINGLE AXLE
TRUCK WITH DUMP BODY, SPREADER AND PLOW**

WHEREAS, the Department of Public Works is in need of a new single axle truck with dump body, spreader and plow; and

WHEREAS, the borough advertised for bids on November 9, 2017 and received bids on December 12, 2017; and

WHEREAS Beyer Brothers Corporation was the only bidder; and

WHEREAS, the maximum amount of the purchase is \$66,202.00 and funding for this purchase is available through Bond Ordinance 2307, account number 04-2150-55-2307-001, as evidenced by the Borough's Chief Financial Officer's certificate;

NOW, THEREFORE, BE IT RESOLVED, that the Purchasing Agent is authorized to approve and forward a purchase order to Beyer Brothers Corp., 109 Broad Ave, Routes 1 & 9, Fairview, NJ 07022 for the purchase of one 2018 Single Axle truck with dump body, spreader and plow in an amount not to exceed \$66,202.00.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

s
Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Acosta

RESOLUTION NO. 263-2017

WHEREAS, the project known as Roadway Improvements for Abbott and Elm Avenues Oat Street was awarded to Cifelli & Son General Contractors, Inc., in the amount of \$229,460.00 by Resolution 195-2017; and

WHEREAS, certain amendments to time and materials including additional paving, striping and inut upgrades. Speed hump have resulted in field changes necessary for the efficient completion of this project in the increased amount of \$21,256.96; and

WHEREAS, said changes are prudent as it would be detrimental to the Borough of Ridgefield to halt and rebid the project, causing delays in its completion.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield in the County of Bergen and State of New Jersey that Change Order No. 1 in the amount of Twenty One Thousand Two Hundred Fifty-six and ninety-six cents., on the project known as Roadway Improvements for Abbott and Elm Avenues s is and hereby approved, amending the contract to \$282.060.06.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that funds required for the purpose of this Change Order come from Capital Ordinance number 2325, capital account number 04-2150-55-2325-002.

BE IT FURTHER RESOLVED that the Borough Attorney is hereby authorized to amend the contract to reflect changes in the project.

Approved:

Anthony R. Suarez, Mayor

Attest:

Linda M. Silvestri,
Borough Clerk

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 264-2017

The Borough of Ridgefield has surplus personal property that it wishes to depose. The surplus personal property is no longer needed for personal use. The following items are to be removed from the Borough of Ridgefield's fixed asset list and disposed.

Known as	Description	VIN
Police Car 10	2005 Ford Crown Victoria	2FAHP71W36X102385
Police Car 32	2008 Ford Crown Victoria	2FAFP71V18X132941
Police Car 34	2008 Ford Crown Victoria	2FAFP171VXBX132940
Police Car 31	2006 Ford Crown Victoria	2FAHP71W66X163357
DPW R-15	1995 GMC K3500	1GTHK34K4SE521013
DPW R-7	1992 GMC K3500	1GDJK34KXWE505609
DPW R-28	1998 Elgin Pelican Sweeper	P29035
Fire	2005 Ford Expedition	1FMFU165X6LA00677
Fire	1996 GMC 2500 Suburban	1GKGGK26R1VJ702148

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Acosta

RESOLUTION NO. 265-2017

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that

ALBERTO VELEZ

be hired as a part-time DPW/Sanitation employee at the hourly rate of \$11.00 not to exceed 65 hours per pay period effective December 18, 2017.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 266-2017

WHEREAS, there is a need in the Borough of Ridgefield for a Special Counsel; and

WHEREAS, the Borough of Ridgefield previously published a Request for Qualifications for the position of Special Counsel; and

WHEREAS, the law firm of Huntington Bailey, LLP was previously appointed as Special Counsel by Resolution dated February 1, 2017; and

WHEREAS, by Resolution dated November 1, 2017 David Lafferty, Esq. of Huntington Bailey, LLP was assigned a specific matter on behalf of the Borough; and

WHEREAS, the Borough now wishes to enter into a professional services agreement with Huntington Bailey, LLP as required by law;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield as follows:

1. The Mayor and the Borough Clerk be and hereby are authorized and directed to execute the attached Professional Services Agreement with Huntington Bailey, LLP as required by law.

2. This contract is awarded for the following reasons: There is a need for a Special Counsel within the Borough of Ridgefield; the service to be rendered constitutes a professional service as defined by New Jersey law; the Borough did publish a request for qualifications to which the contract recipient responded; and the contract recipient was recommended by the Evaluation Committee of the Mayor and Council to be awarded the professional services agreement as Special Counsel; and the Borough Attorney has a conflict on a matter where the Borough needs legal representation.

3. Compensation for this position shall be as set forth in Paragraph 3 of the Professional Services Agreement attached hereto. The contract is further subject to a limit on the assigned matter of a maximum of \$5,000.00 as per the terms of the Resolution dated November 1, 2017.

4. The within contract has been awarded pursuant to a "fair and open process" pursuant to the provisions of *N.J.S.A. 19:44A-20.4*, et. seq.

5. A notice of this action shall be printed in *The Record*.

6. The funding for the payment herein authorized shall be paid from the Account No. 01-2010-20-1562-123 in an amount not to exceed \$5,000.00 as evidenced by the Chief Financial Officer's Certificate of Sufficient Funding attached hereto; and that a duly executed copy of this Resolution will be filed in the Office of the Borough Clerk.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri
Borough Clerk

CONTRACT FOR PROFESSIONAL SERVICES WITH
SPECIAL COUNSEL

THIS IS A CONTRACT for professional services made by and between the Borough of Ridgefield, County of Bergen, State of New Jersey, hereinafter called the "BOROUGH", and Huntington Bailey, LLP, 373 Kinderkamack Road, Suite 3, Westwood, New Jersey, , hereinafter called the "SPECIAL COUNSEL".

WHEREAS, the Mayor and Council of the Borough of Ridgefield previously appointed Huntington Bailey, LLP as Special Counsel for calendar year 2017; and

WHEREAS, pursuant to law, the Mayor and Council have authorized the Mayor and Borough Clerk to enter into an agreement with the SPECIAL COUNSEL for professional services as Special Counsel without competitive bid; and

WHEREAS, it is desirable and appropriate that the parties enter into a formal contract to memorialize the rights, duties and obligations of the parties;

NOW, THEREFORE, IT IS AGREED by and between the parties, in consideration for the mutual promises and covenants contained herein, as follows:

1. **ENGAGEMENT:** The BOROUGH hereby engages the SPECIAL COUNSEL to serve as Borough SPECIAL COUNSEL for calendar year 2017, or until her/his successor qualifies. The SPECIAL COUNSEL hereby accepts such engagement and agrees to provide the services required under this agreement.
2. **SCOPE OF SERVICES:** The SPECIAL COUNSEL shall perform all appropriate legal services in connection with BOROUGH matters as shall be assigned to SPECIAL COUNSEL by the Mayor and Council.
3. **PAYMENT FOR SERVICES:** The SPECIAL COUNSEL shall be paid at an hourly rate of \$110.00 for all legal work as assigned to it by the Mayor and Council. The SPECIAL COUNSEL shall submit periodic vouchers with detailed specifications of services performed.
4. **ENGAGING OTHERS:** Nothing in this agreement shall prohibit the BOROUGH from engaging other attorneys for specific matters if in the opinion of the Mayor and Council such is necessary.
5. **FAIR AND OPEN PROCESS:** This contract is awarded pursuant to a fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.5, et. seq.
6. **INCORPORATION OF CERTAIN PROVISIONS:**
 - A. The parties to this agreement agree to incorporate into same the mandatory language of subsection 3.4(a) of the Regulations promulgated by the

Department of the Treasury, pursuant to P.L. 1975, c.127, as amended and supplemented from time to time, and the SPECIAL COUNSEL agrees to fully comply with the terms, provisions and obligations of said regulation, provided that said subsection shall be applied subject to the terms of subsection 3.4(d) of said regulations.

- B. The parties to this agreement agree to incorporate into same the mandatory language of section 5.3 of the Regulations promulgated by the Department of the Treasury pursuant to P.L. 1975, c.127, as amended and supplemented from time to time and the SPECIAL COUNSEL agrees to comply fully with the terms, provisions and obligations of said regulation.
- 7. **RIGHT TO RESCIND:** The award of this contract is subject to the BOROUGH'S right to rescind same within thirty (30) days of its issuance should the Mayor and Council determine that the SPECIAL COUNSEL'S services are not performed satisfactorily in accordance with this contract.
- 8. **COUNTERPARTS:** The parties agree that this contract may be signed in separate counterparts, the effect of which will be the same as if one original were signed by both parties.

IN WITNESS WHEREOF, the parties have set their hands and seals on the day and year affixed next to their respective signatures.

DATE:

BOROUGH OF RIDGEFIELD

Anthony R. Suarez, Mayor

ATTEST:

Linda M. Silvestri,
Borough Clerk

HUNTINGTON BAILEY, LLP

WITNESS:

DATE:

By:_____

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 267-2017

WHEREAS, N.J.S.A. 40A:4-58 allows appropriation transfers during the last two months of the calendar year should it become necessary to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than two thirds vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient; no transfers may be made to appropriations for contingent expenses or deferred charges.

WHEREAS, the Mayor and Council of the Borough of Ridgefield are desirous of executing such transfers:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Ridgefield that the Chief Financial Officer is herewith directed to execute the following Calendar Year 2017 budget appropriation transfers:

<u>CURRENT FUND</u>	FROM	TO
Information Technology O/E	\$ 3,221.03	
Municipal Clerk O/E	6,000.00	
Audit Services	1,500.00	
Tax Collection O/E	500.00	
Police O/E	1,716.97	
Community Service Officers S &W	10,000.00	
Construction Code Official O/E	3,000.00	
Emergency Management S/W	1,000.00	
Sanitation S & W	1,847.00	
Maintenance of Borough Vehicles - Ambulance	2,125.03	
Youth Commission O/E	500.00	
Social Security System	12,600.00	
General Administration O/E		\$ 1,500.00
Uniform Commercial Code		11,000.00

Maintenance of Borough Vehicles -		
Fire	2,125.03	
Engineering Services O/E	7,000.00	
Parks & Recreation O/E	1,600.00	
Youth Commission S & W	2,685.00	
First Aid O/E	5,000.00	
Sanitation O/E	5,000.00	
Public Buildings Maintenance and		
Repairs	7,300.00	
Celebration of Public Events	800.00	
	<hr/>	<hr/>
	\$ 44,010.03	\$ 44,010.03
	<hr/>	<hr/>

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

The undersigned, being the Chief Financial Officer of the Borough of Ridgefield, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Borough in accordance with N.J.S.A. 40:4-57 and the rules of the Local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Borough, and which said list indicates the specific line item of said budget to which expenditures shall be charged.

Diane Sherry,
Chief Financial Officer

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Jimenez

RESOLUTION NO. 268-2017

BE IT RESOLVED, that warrants totaling **\$7,754,755.60**
be drawn on the following accounts:

CURRENT	\$6,720,200.09
TRUST	\$65,636.76
CAPITAL	\$944,727.03
POOL	\$4,082.54
DOG LICENSE	\$78.00
UNEMPLOYMENT FUND	\$20,031.18
TOTAL	\$7,754,755.60

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Check # 11415 \$246,856.64 Removed from list

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk

BOROUGH OF RIDGEFIELD
Bergen County, New Jersey

Meeting December 20, 2017

Presented by Councilman Acosta

RESOLUTION NO. 269-2017

WHEREAS, there have been negotiations between the Borough and the Borough's PBA regarding the police contract; and

WHEREAS, those negotiations have concluded; and

WHEREAS, the PBA has provided a proposed form of contract; and

WHEREAS, the Borough wishes to approve that form of contract with two changes, those changes would be to the following:

Article XI – Shift Changes: Add the following sentence “The notice requirements set forth in this section shall not apply to “extra duty” assignments as referenced in Section F of Article X

Article XXII – Medical, Dental and Eye Care Plans: Add the following language to Subsection A Medical Coverage: “For the entire term of this Agreement, Employees shall continue to contribute towards the premiums paid by the Borough for their health care coverage in accordance with the schedule, terms and conditions set forth in Chapter 78. Employees shall continue to make these contributions for the entire term of the Agreement regardless of whether the obligations set forth in Chapter 78 expire or Chapter 78 is repealed.”

NOW, THEREFORE, BE IT RESOLVED that the PBA Collective Bargaining Agreement be approved with the above changes and that the Mayor and Borough Clerk are authorized to sign the revised Agreement; and

BE IT FURTHER RESOLVED that the Borough Clerk is authorized to send the executed Agreement to the PBA representatives for their signature.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Castelli	X			
Acosta	X			
Penabad	X			
Shim	X			
Jimenez	X			
Kontolios	X			
Mayor Suarez				

Approved:

Attest:

Anthony R. Suarez, Mayor

Linda M. Silvestri,
Borough Clerk