

BOROUGH OF RIDGEFIELD

A G E N D A

Regular and Executive Session Meeting of the Mayor and Council

Date: April 8, 2024

Open Public Meetings Statement by Mayor Jimenez

Public Session: 6:30 P.M. C.T.O.:  
Adjourn:

Pledge of Allegiance

Invocation

Citizens Comment on Agenda:

Correspondence:

**ROLL CALL-PUBLIC SESSION**

	<b>PRESENT</b>	<b>ABSENT</b>
Mayor Jimenez		
Kontolios		
Ryu		
Congalton-Hali		
Kim		
Ramundo		
Said		

Presentation of Women’s History Month Certificate-Gibaldi

135-2024 Councilman Said

Introduction of CY2024 Budget

Introduction of Ordinance No. 2484 entitled, “YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITSAND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)”

First Reading of Ordinance

Roll Call

**CONSENT AGENDA:**

All items listed are considered to be routine and non-controversial by the Borough Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies the adoption of all resolutions and approval of applications and minutes.

136-2024 Councilman Said

Certify Compliance with Federal Equal Rights

137-2024 Councilman Kontolios  
138-2024 Councilman Kontolios

Requirements  
Award Bid-DeLalla Terrace Improvements  
Hire Part-Time DPW/Sanitation Employee

**Application for Raffles License:**

Ridgefield Memorial High School PTA  
Carnival

May 1, 2024 6:00-11:00 pm  
May 2, 2024 6:00-11:00 pm  
May 3, 2024 6:00 pm-Midnight  
May 4, 2024 2:00 pm-Midnight  
May 5, 2024 2:00-10:00 pm

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Kontolios				
Ryu				
Congalton-Hali				
Kim				
Ramundo				
Said				
Mayor Jimenez				

**RESOLUTIONS:**

139-2024 Councilman Said Warrants

**COMMENTS BY MAYOR:**

**COMMENTS BY COUNCIL:**

**COMMENTS BY ADMINISTRATOR:**

**COMMENTS BY CITIZENS:** (All speakers are limited to five minutes maximum per meeting)

Agenda subject to change as a result of matters not known at time of printing with the consent of the Mayor and Council.

Respectfully submitted,

Linda M. Silvestri  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting April 8, 2024

Presented by Councilman Said

RESOLUTION NO. 135-2024

BE IT RESOLVED that the following statements of revenue and appropriations attached hereto constitute the local Budget of the Borough of Ridgefield, Bergen County, New Jersey for Calendar Year 2024.

BE IT FURTHER RESOLVED that said Budget will be published in The Record in the issue of April 15, 2024 and that a hearing on the Budget and Tax Resolution will be held at the Ridgefield Municipal Complex on May 13, 2024 at 6:00 P.M. or as soon thereafter as the matter may be reached.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Kontolios				
Ryu				
Congalton-Hali				
Kim				
Ramundo				
Said				
Mayor Jimenez				

Approved:

Attest:

\_\_\_\_\_  
Hugo Jimenez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

**2024 Municipal Budget**  
of the           Borough           of           Ridgefield          ,  
County of           Bergen           for the year 2024

**Revenue and Appropriation Summaries**

Summary of Revenues	Anticipated	
	2024	2023
1. Surplus	3,175,000.00	2,420,720.00
2. Total Miscellaneous Revenues	9,791,825.45	9,684,588.34
3. Receipts from Delinquent Taxes	370,000.00	370,000.00
4. a) Local Tax for Municipal Purposes	12,180,859.13	11,851,542.61
b) Addition to Local District School Tax		
c) Minimum Library Tax	895,112.00	767,227.00
Tot Amt to be Rsd by Taxes for Sup of Mun. Bud	13,075,971.13	12,618,769.61
Total General Revenues	26,412,796.58	25,094,077.95

Summary of Appropriations	2024 Budget	Final 2023 Budget
1. Operating Expenses: Salaries & Wages	8,701,919.00	8,189,752.42
Other Expenses	11,104,999.04	10,469,126.16
2. Deferred Charges & Other Appropriations	2,596,278.54	2,516,399.37
3. Capital Improvements	50,000.00	70,000.00
4. Debt Service (Include for School Purposes)	3,062,600.00	2,951,800.00
5. Reserve for Uncollected Taxes	897,000.00	897,000.00
Total General Appropriations	26,412,796.58	25,094,077.95
Total Number of Employees		

2024 Dedicated Swim Pool Utility Budget		
Summary of Revenues	Anticipated	
	2024	2023
1. Surplus		
2. Miscellaneous Revenues	220,024.00	255,297.38
3. Deficit (General Budget)	205,986.54	166,000.00
Total Revenues	426,010.54	421,297.38
Summary of Appropriations	2024 Budget	Final 2023 Budget
1. Operating Expenses: Salaries & Wages	237,500.00	185,000.00
Other Expenses	109,750.00	100,000.00
2. Capital Improvements		
3. Debt Service		
4. Deferred Charges & Other Appropriations	78,760.54	36,213.00
5. Surplus (General Budget)		
Total Appropriations	426,010.54	321,213.00
Total Number of Employees		

Balance of Outstanding Debt		
	General	Utility - Other
Interest	996,800.00	
Principal	1,955,000.00	
Outstanding Balance	24,985,000.00	

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting April 8, 2024

Presented by Councilman Said

ORDINANCE NO. 2484

BE IT ORDAINED by the Borough Council of the Mayor and Council of the Borough of Ridgefield that an Ordinance entitled,

“YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)”

introduced on the 8<sup>th</sup> day of April, 2024, do now pass a first reading and that said Ordinance be further considered for final passage a regular meeting to be held on the 22<sup>nd</sup> day of April, 2024 at 6:30 PM or as soon thereafter as the matter may be reached at a regular meeting of the Borough Council to be held at the Municipal Complex, 700 Shaler Boulevard and that at such time and place, all persons interested be given an opportunity to be heard concerning the same, that the Borough Clerk be and she is hereby authorized and directed to publish in The Record, a newspaper circulating in the Borough of Ridgefield said Ordinance according to law, with a notice of its introduction and passage on first reading, and of the time and place when and where said Ordinance will be further considered for final passage.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Kontolios				
Ryu				
Congalton-Hali				
Kim				
Ramundo				
Said				
Mayor Jimenez				

Approved:

Attest:

\_\_\_\_\_  
Hugo Jimenez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE ORDINANCE INTRODUCED AT THE MEETING HELD ON APRIL 8, 2024.

\_\_\_\_\_  
Linda M. Silvestri, Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting April 8, 2024

Presented by Councilman Said

ORDINANCE NO. 2484

“YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)”

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Ridgefield in the County of Bergen finds it advisable and necessary to increase its 2024 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1% increase in the budget for said year, amounting to \$180,352.58 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Ridgefield, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2024 budget year, the final appropriations of the Borough of Ridgefield shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$631,234.02, and that the 2024 municipal budget for the Borough of Ridgefield be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Approved:

Attest:

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Hugo Jimenez, Mayor

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Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting April 8, 2024

Presented by Councilman Said

RESOLUTION NO. 136-2024

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Governing Body of the Borough of Ridgefield, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Approved:

\_\_\_\_\_  
Hugo Jimenez, Mayor

Attest:

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Kontolios				
Ryu				
Congalton-Hali				
Kim				
Ramundo				
Said				
Mayor Jimenez				

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON APRIL 8, 2024.

\_\_\_\_\_  
Linda M. Silvestri, Borough Clerk



GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY COUNTY OF BERGEN

We, members of the governing body of the Borough of Ridgefield being duly sworn according to law, upon our oath depose and say:

- 1. We are duly elected members of the Governing Body of the Borough of Ridgefield in the County of Bergen;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

\_\_\_\_\_(L.S.) Hugo Jimenez

\_\_\_\_\_(L.S.) James Kontolios

\_\_\_\_\_(L.S.) Joanna Congalton-Hali

\_\_\_\_\_(L.S.) Gino Ramundo

\_\_\_\_\_(L.S.) Colin Ryu

\_\_\_\_\_(L.S.) Sarah Kim

\_\_\_\_\_(L.S.) Mouhammad Said

Sworn to and subscribed before me this \_\_\_ day of \_\_\_ Notary Public of New Jersey

\_\_\_\_\_  
Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting April 8, 2024

Presented by Councilman Kontolios

RESOLUTION NO. 137-2024

WHEREAS, the Borough of Ridgefield received a CDBG FY2022 Grant for the DeLalla Terrace Road Improvements Project in the amount of \$78,000.00; and

WHEREAS, bids were solicited and duly advertised by the Borough of Ridgefield on March 14, 2024 for the CDBG FY2022 Grant for DeLalla Terrace Road Improvements Project; and

WHEREAS, bids were received on March 28, 2024 at 10:00 a.m. and reviewed by a bid committee consisting of Craig Zimmerman of Colliers Engineering & Design. and Frank Elenio, Purchasing Agent; and

WHEREAS, the results from the bid opening were as follows:

American Asphalt & Trucking LLC	\$102,714.44
D&L Paving Contractors Inc	\$105,935.98
DLS Contracting Inc	\$113,121.00
4 Clean Up	\$114,021.98
AJM Contractors Inc.	\$120,905.00
Cifelli & Sons	\$132,915.00

WHEREAS, after careful review and analysis, the Bid Committee recommends that a contract be awarded to American Asphalt & Trucking, LLC, 818 Summer Avenue, Newark, NJ 07104 as the lowest responsible bidder for the base bid; and

WHEREAS, sufficient funds are available in account number 04-2150-55-2482-001 in an amount not to exceed \$102,714.44, as certified by the Chief Finance Officer; and

WHEREAS, Colliers Engineering & Design., in a letter dated April 3, 2024 recommends that a contract be awarded to American Asphalt & Trucking, LLC.; and

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Ridgefield that a contract for the DeLalla Terrace Road Improvements Project in an amount not to exceed \$102,714.44 be awarded to American Asphalt & Trucking, LLC, 818 Summer Avenue, Newark, NJ 07104; and

BE IT FURTHER RESOLVED, that said bidder be required to execute and deliver the contract bond and other documents as set forth in the specification under with the bid was made

within the time period therein specified, and thereupon the Mayor and Borough Clerk are hereby authorized to execute such a contract; and

BE IT FURTHER RESOLVED, that a duly executed copy of the contract be filed with the office of the Borough Clerk.

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Kontolios				
Ryu				
Congalton-Hali				
Kim				
Ramundo				
Said				
Mayor Jimenez				

Approved:

Attest:

\_\_\_\_\_  
Hugo Jimenez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting April 8, 2024

Presented by Councilman Kontolios

RESOLUTION NO. 138-2024

BE IT RESOLVED by the Mayor and Council of the Borough of Ridgefield that

ASA EVERETT

be hired as a part-time DPW/Sanitation employee with CDL license at the rate of \$20.00 per hour effective April 1, 2024.

COUNCIL VOTE

	YES	NO	ABSTAIN	ABSENT
Kontolios				
Ryu				
Congalton-Hali				
Kim				
Ramundo				
Said				
Mayor Jimenez				

Approved:

Attest:

\_\_\_\_\_  
Hugo Jimenez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

The undersigned, being the Chief Financial Officer of the Borough of Ridgefield, County of Bergen, New Jersey, and the person charged with the responsibility of maintaining financial records of said Borough in accordance with N.J.S.A. 40:4-57 and the rules of the Local Finance Board of the State of New Jersey adopted thereunder, does hereby certify that there are adequate funds available for the payment of the attached list of invoices, duly adopted by said Borough, and which said list indicates the specific line item of said budget to which expenditures shall be charged.

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Francis J. Elenio,  
Chief Financial Officer

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting April 8, 2024

Presented by Councilman Said

RESOLUTION NO. 139-2024

BE IT RESOLVED, that warrants totaling **\$4,518,631.05**  
be drawn on the following accounts:

CURRENT	\$4,396,459.35
TRUST	\$8,139.52
CAPITAL	\$113,632.17
POOL	\$345.49
DOG LICENSE	\$54.52
<b>TOTAL</b>	<b>\$4,518,631.05</b>

**COUNCIL VOTE**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Kontolios				
Ryu				
Congalton-Hali				
Kim				
Ramundo				
Said				
Mayor Jimenez				

Approved:

Attest:

\_\_\_\_\_  
Hugo Jimenez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk

BOROUGH OF RIDGEFIELD  
Bergen County, New Jersey

Meeting April 8, 2024

Presented by Mayor Jimenez

BE IT RESOLVED, that the regular public meeting be adjourned, and that the Mayor and Council of the Borough of Ridgefield shall meet in a closed Executive Session following a five minute recess at the termination of this meeting. The purpose of the Executive Session shall be to discuss the following matters:

- \_\_\_\_\_ Personnel matters in various departments of the Borough.
- \_\_\_\_\_ Pending and Potential Litigation
- \_\_\_\_\_ Tax Court Litigation.
- \_\_\_\_\_ Potential real estate transactions in which the Borough may engage.

COUNCIL VOTE				
	YES	NO	ABSTAIN	ABSENT
Kontolios				
Ryu				
Congalton-Hali				
Kim				
Ramundo				
Said				
Mayor Jimenez				

BE IT FURTHER RESOLVED, that as soon as practicable discussion concerning

- \_\_\_\_\_ Personnel matters
- \_\_\_\_\_ Potential real estate transactions shall be disclosed to the public.
- \_\_\_\_\_ And that discussions with the Borough Attorney concerning litigation shall be disclosed when said litigation is terminated.

Adjournment to Closed Session. The Mayor and Council reserve the right to reconvene into Public Session, if necessary, to take action on Closed Session items.

Approved:

Attest:

\_\_\_\_\_  
Hugo Jimenez, Mayor

\_\_\_\_\_  
Linda M. Silvestri,  
Borough Clerk